



Central University of Himachal Pradesh

(ESTABLISHED UNDER CENTRAL UNIVERSITIES ACT 2009)

Dharamshala, Himachal Pradesh-176215



NAAC Criterion-I

Key Indicator – 1.1.2

**Approved Minutes of relevant BOS
meeting highlighting the syllabus revision**

1.1.2 Evidences



HPKV Business School

School of Commerce and Management Studies

Central University of Himachal Pradesh, Dharamshala,

Kangra



Central University of Himachal Pradesh

(ESTABLISHED UNDER CENTRAL UNIVERSITIES ACT 2009)

Dharamshala, Himachal Pradesh-176215



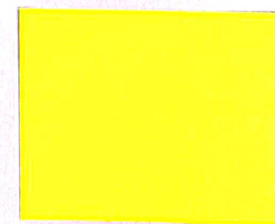
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HPKV Business School

School of Commerce and Management Studies

S. No.	DESCRIPTION	Agenda item	Page No.
1	Approved Minutes of the 3 rd School Board meeting highlighting the syllabus revision dt 13/10/2016	SBMS-SB-3/16-11	4-8
2	Approved Minutes of the 4 th BOS meeting highlighting the syllabus revision dated 01/12/2017	AF-BoS-IV/17-3	9-10
3	Approved Minutes of the 5 th BOS meeting highlighting the syllabus revision dated 17/10/2018	HRM-Bos-V/18-2	11-12
4	Approved Minutes of the 8 th BOS meeting highlighting the syllabus revision dt 29/09/2020	HPKVBS-BoS-1/20-5	13-15

1.1.2 Percentage of programmes where syllabus revision was carried out during the last five years (20)						
Programme Code	Programme name	Year of Introduction	Status of implementation of CBCS / Elective Course System (ECS)	Year of implemetation of CBCS / Elective Course System (ECS)	Year of revision (if any)	If revision has been carried out in the syllabus during last 5 years, Percentage of content added or replaced
			CBCS : Yes/No ECS: Yes/No	CBCS: ECS:	CBCS: ECS:	CBCS: ECS:
MBA	Master of Business Administartion	2010	Yes	2015	2016	15
					2017	14
					2018	10
PhD Management	PhD Management	2010	Yes	2015	2020	20
					2018	
					2020	
					2021	



Course Contents Approval (BoS & SB Minutes)

Minutes of 3rd Meeting of School Board of School of Business and Management Studies held on 13th October, 2016

The Third meeting of School Board of Business and Management Studies was held at 11.30 A.M. on 13th October 2015. The meeting was chaired by Professor Yoginder Singh Verma, Dean of the School.

The following were present in the meeting:

S. No	Name of the Member	Designation
1.	Professor Yoginder Singh Verma Pro Vice-Chancellor	Dean, School of Business and Management Studies, Chairman External Expert
2.	Dr. Naren Ramji Registrar, Sathya Sai University, Puttaparthi, AP	
3.	Professor I.V. Malhan Dean, School of Mathematics, Computer, and Information Sciences, CUHP Central University of Himachal Pradesh	Vice Chancellor's Nominee
4.	Professor H.R. Sharma Dean, School of Social Sciences Central University of Himachal Pradesh.	Vice Chancellor's Nominee
5.	Dr. Sanjeev Gupta, Associate Professor	Head, Department of Accounting and Finance, CUHP
6.	Dr. Bhagwan Singh, Associate Professor	Head, Department of Marketing & Supply Chain Management, CUHP
7.	Sh. Chaman Lal, Assistant Professor	Assistant Professor, Department of Marketing & Supply Chain Management, CUHP
8.	Dr. Ashish Nag, Assistant Professor	Assistant Professor, Department of Accounting & Finance



Registrar, Puttaparthi, Sathya Sai University

Agenda Item No.SBMS-SB-3/16-7

To place before the School Board the amended course catalogue for management programme for approval

Through the conduct of Curriculum Development Committee and Board of Studies, a comprehensive catalogue of courses was developed and was being implemented during 2010 and 2015. Certain additions, modifications and deletions were carried out at different times. These changes have been incorporated in the catalogue up to July 2016. While implementing the catalogue, the feedback from the students and the faculty revealed that some courses need to be added, others may be renamed and a few may be made of 4 credits. An amended catalogue of the courses is placed before the School Board (Annexure-V, page- 16) for the consideration and for its approval for implementation with effect from 1st August 2016.

Decision: The School Board considered the amended course catalogue and after deliberation upon each course approved the same.

Agenda Item No.SBMS-SB-3/16-8

✓ To place before the School Board the list of courses under amended CBCS for MBA batch 2015-17 for approval

CBCS based on the guidelines of UGC was implemented with effect from August 2015. A basket of courses for CBCS 2015-17 was approved by different bodies of the University. In order to remove confusion and present the courses at one place, the revised basket of courses under CBCS for 2015-17 batch of MBA is presented before the School Board for approval (Annexure-VI, page- 32).

Decision: The School Board approved the same.

Agenda Item No.SBMS-SB-3/16-9

To place before the School Board the list of courses under CBCS for MBA batch 2016-18 for approval

CBCS has been implemented since inception of the Central University of Himachal Pradesh (CUHP) i.e. 2010 under which 30% of the courses were selected by the students at University level, 40% courses were selected at School level and 30% at the Departmental level. In 2015, UGC issued certain guidelines for CBCS. Central University of Himachal Pradesh (CUHP) has revised its CBCS based on new guidelines of UGC and the emerging needs of the University. Further, based on the feedback from the students and alumni, and available expertise with the School of Business and Management Studies, a list of courses under CBCS has been prepared for MBA Programmes of Studies 2016-18 batch. The same is placed before the School Board for its consideration and approval (Annexure-VII, page- 43).

Decision: The School Board discussed the course list for MBA batch 2016-18 and approved the same.

Agenda Item No.SBMS-SB-3/16-10

Agenda Item No.SBMS-SB-3/16-7

To place before the School Board the amended course catalogue for management programme for approval

Through the conduct of Curriculum Development Committee and Board of Studies, a comprehensive catalogue of courses was developed and was being implemented during 2010 and 2015. Certain additions, modifications and deletions were carried out at different times. These changes have been incorporated in the catalogue up to July 2016. While implementing the catalogue, the feedback from the students and the faculty revealed that some courses need to be added, others may be renamed and a few may be made of 4 credits. An amended catalogue of the courses is placed before the School Board (Annexure-V, page- 16) for the consideration and for its approval for implementation with effect from 1st August 2016.

Decision: The School Board considered the amended course catalogue and after deliberation upon each course approved the same.

Agenda Item No.SBMS-SB-3/16-8

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Decision: The School Board approved the same.

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Decision: The School Board discussed the course list for MBA batch 2016-18 and approved the same.

Agenda Item No.SBMS-SB-3/16-10

To take feedback from the Hon'ble members on the Question Papers of End Term Examination for Spring Semester 2016

In order to ensure quality of question papers, the teachers are given prescribed guidelines within which they set the question papers and these question papers are further reviewed by the BoS and School Board. The question Papers for Spring Semester 2016 are placed before the School Board for its suggestions.

Decision: The members of the 3rd School Board reviewed all the question papers set by the faculty of School of Business and Management Studies and appreciated its contents, types of questions and cases included in the question papers.

Agenda Item No. SBMS-SB-3/16-11

✓ **To review and approve the course contents being offered by the School of Business and Management Studies to MBA students**

In accordance with the ordinances of the Central University of Himachal Pradesh (CUHP) the course contents are designed by respective faculty members within the prescribed broader guidelines laid down by the University. The course contents of the courses offered by the School of Business and Management Studies during Monsoon Semester 2016 are placed before the School Board for its review and approval.

Decision: The members examined the course contents. They appreciated the faculty for carefully designing the contents. The Board approved the contents.

Agenda Item No. SBMS-SB-3/16-12



Chandra

Prakash

Sharma

MINUTES OF THE FOURTH BOS OF DEPARTMENT OF ACCOUNTING AND FINANCE

The meeting of the Fourth Board of Studies (BOS) for Department of Accounting & Finance was held on December 1st, 2017 at 10.00 am at Temporary Academic Block, Central University of Himachal Pradesh, Shahpur in the Dean's Chamber. The following members were present:

1. Dr. Sanjeev Gupta, Chairman & Convener, Head, Department of Accounting & Finance Management, Central University of Himachal Pradesh.
2. Prof. O P Verma, External Subject Expert, Professor, University Business School, Himachal Pradesh University, Shimla.
3. Dr Manpreet Arora, Assistant Professor, Department of Accounting & Finance, School of Business and Management Studies, Central University of Himachal Pradesh.
4. Dr Mohinder Singh, Assistant Professor, Department of Accounting & Finance, School of Business and Management Studies, Central University of Himachal Pradesh (Special Invitee).

Prof Kuldeep Singh, External Subject Expert, Department of Commerce, MDU Rohtak and Prof. H R Sharma, Head, Department of Economics and Public Policy and B C Chauhan, Dean School of Physical & Material Sciences could not attend the meeting and were granted leave of absence.

In The Fourth meeting of Board of Studies following decisions were taken agenda wise:

 Chairman  , 

AF-BoS-IV/17-3: To recommend new Courses and rectify few titles to be offered by Department as well as school

Agenda-Certain new courses from the specialisation of finance and for the general overhauling of the student from diverse fields/common departments were placed before BoS for recommendations. So that they can be added in the list of courses offered from the department and school. Annexure III consisted of the list in which the new additions to various heads are added.

Decision: The amended courses were duly approved by the Board with consensus. It was also recommended by the Board that few more courses in the Department of Accounting and Finance can be added. Few other courses in the relevant field of four credits may be introduced.

AF-BoS-IV/17-4: To Review the contents of the courses being offered in the Department

Agenda-In accordance with the ordinances of the Central University of Himachal Pradesh (CUHP) the course contents are designed by respective faculty members within the prescribed broader guidelines laid down their in.

The course contents are reviewed regularly by the BoS. Thus, the course contents of the courses offered by the Department during academic session 2015-16 and Monsoon Semester 2017 were placed before BoS for review.

Decision: It was duly approved by the Board.



MINUTES OF 5TH MEETING OF BOARD OF STUDIES

of

Department of Human Resource Management and Organizational Behaviour (HRM&OB)

held on 17th October, 2018

The meeting of the Fifth Board of Studies (BoS) of Human Resource Management and Organizational Behaviour was held on 17th October 2018 at 04.00 P.M. The meeting was chaired by Prof. Sanjeev Gupta, Head, Department of Human Resource Management and Organizational Behaviour. The meeting formally started with a Welcome Note by the Head to all the Hon'ble members present.

The following members were present:

1. Prof. Sanjeev Gupta, Head, Dept of HRM & OB and Dean, School of SBMS, CUHP, Chairman & Convenor.
2. Prof. Vinay Chauhan, Subject Expert- Professor, Dean (Planning and Development), HPTU
3. Prof I V Malhan, Dean, School of Mathematics, Computer and Information, CUHP, VC Nominee
4. Dr. Aditi Sharma, Assistant Professor, Department of HRM & OB, Member
5. Dr. Gitanjali Upadhaya, Assistant Professor, Department of HRM & OB, Special Invitee
6. Dr. Rita Devi, Assistant Professor, Department of HRM & OB, Special Invitee

Prof O.P Verma, Commerce Department, HPU, Shimla, Subject Expert could not attend the meeting. He was granted leave of absence. Prof. H.R Sharma, Pro Vice Chancellor, CUHP, VC Nominee could not attend the meeting due to his busy schedule. He was granted leave of absence. Prof. Sanjeev Gupta welcomed all members to the fifth meeting of Board of Studies and briefed the members about the recent developments in the MBA Programme.

The members of Board of Studies deliberated upon each agenda item and took the following decisions:

Agenda Item No. – HRM-BoS-V/18-1

Formal Confirmation of minutes of the meeting of the Fourth Board of Studies (BoS)

Agenda Item No. – HRM-BoS-V/18-2

To revise credits of compulsory core courses

Majority of the courses in the course catalogue are of two credits. It is proposed that in order to have an in depth knowledge of courses, it has become imperative to revise the credits of some courses to four credits.

✓ The Revision of required Course Codes, Credits, and Nomenclature as per requirements of the courses offered by the Department of Human Resource Management & Organizational Behaviour (HRM&OB) is placed before BoS for its suggestion, comments and recommendations.

Decision: Keeping in view the need to provide an in-depth and more comprehensive understanding of the course, the Board approved the decision to revise the credits of certain courses offered by the Department.

Agenda Item No. – HRM-BoS-V/18-3

To recommend new courses to be offered by Department

Keeping in mind the changing requirements of the dynamic corporate world, introducing courses that cater to these and equipping students with the latest advances, the department proposes to recommend some new course and the list of the proposed courses is placed before BoS for their suggestions.

Decision: The Board approved the titles of new courses.

Agenda Item No. – HRM-BoS-V/18-4

To review the contents of the courses being offered by Department

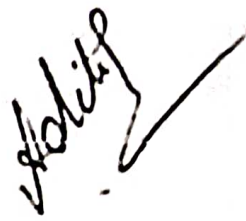
In accordance with amended CBCS the Course Catalogue during the academic session 2017-2019 and 2018-2020 as well as course contents designed by respective faculty members within the prescribed broader guidelines laid down by the University is placed before BoS for its suggestion, comments and recommendations.



Prakash

Prakash

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MINUTES OF THE 1ST MEETING OF THE BOARD OF STUDIES IN THE HPKV BUSINESS SCHOOL, SCMS HELD ONLINE ON 29.09.2020

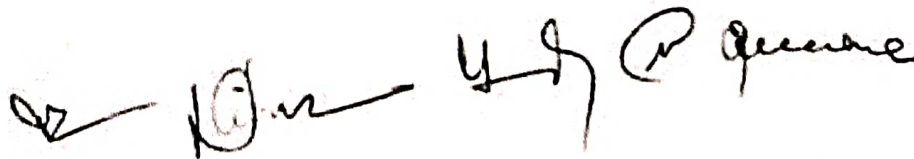
Due to current pandemic situation, the BoS Meeting of HPKV Business School, was held on 29th September 2020 through online mode using google meet (ID - sqj-jzeb-pfz) and link meet.google.com/sqj-jzeb-pfz

The following were present

1. **Prof Sanjeev Gupta**
Chairman and Convener
Head, HPKV Business School
Central University of Himachal Pradesh

Members

1. **Prof. Kulbhushan Chandel**
Dean Academics
Himachal Pradesh technical University
Hamirpur
2. **Prof. O. P. Verma**
Commerce Department
Himachal Pradesh University
Shimla
3. **Prof. Mohinder Singh**
Dean, SCMS
Central University of Himachal Pradesh
4. **Prof. Dipanker Sharma**
HPKV Business School
Central University of Himachal Pradesh
5. **Dr. Suman Sharma**
Dean and Head
Department of Tourism and Travel
Central University of Himachal Pradesh
6. **Dr. Rakesh Kumar**
Dean, mathematics, Computers and Information Science
Central University of Himachal Pradesh



5. HPKVBS-BoS-1/20-5

Agenda -Approval & formal confirmation of Course Contents offered to the MBA students during the Batch 2017-19& 2018-20

Through the conduct of Curriculum Development Committee and Board of Studies, a comprehensive catalogue of courses was developed and was being implemented during 2010 and 2015. Certain additions, modifications and deletions were carried out at different times. While implementing the catalogue, the feedback from the students and the faculty revealed that some courses need to be added, others may be renamed and a few may be made of 4 credits. An amended list of the courses is being placed before the Board for studies for its consideration, approval and recommendation to School Board as required by CUHP Ordinance No: 4 clauses 4.b (i). The Course Contents offered to the MBA students during the Batch 2017-19 and 2018-20 are placed before the Board of Studies for approval and to recommend the same to School Board in ANNEXURE-V & VI.

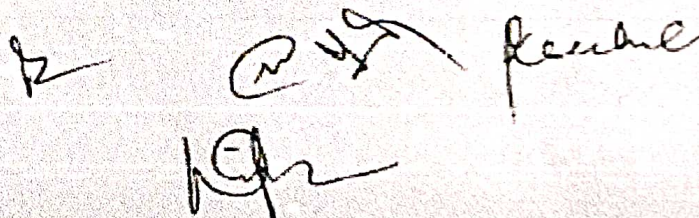
Decision: The Course Contents offered to the MBA students during the Batch 2017-19 & 2018-20 was duly approved by the Board.

6. HPKVBS-BoS-1/20-6

Agenda -To recommend the Panel of examiners for the end semester examinations of each course offered during the sessions 2017-19, 2018-20to the School Board.

As required by CUHP Ordinance No: 4 clause 4.b (i), the question papers for End-Semester examination of a course shall be set and evaluated by the external examiner. For selecting the paper setters/ evaluators for the end-semester examinations, the Department shall submit the duly approved panel of paper setters/ evaluators for each course.

Thus, the list of paper setters/ evaluators prepared by the Department HPKV Business School in consultation with all the faculty members of the Department is placed before the Board of Studies for approval

Handwritten signatures and initials, including a large signature on the right and a smaller one below it.

14. HPKVBS-BoS-1/20-15:

Agenda -To approve the new Courses to be offered by the HPKV Business School. The new courses to be offered by the Department of HPKVBS are placed before the BoS for review and is attached in Annexure XXI

Decision- The Board of Studies duly approved the new Courses to be offered by the Department of HPKV Business School.

The meeting ended with vote of thanks to the Chair.

— Sd —

Prof. Kulbhushan Chandel

— Sd —

Prof. O. P. Verma

YLS

Prof. Mohinder Singh

RS

Prof. Rakesh Kumar

DS

Prof. Dipanker Sharma - ?

SS

Dr. Suman Sharma

SG

Prof. Sanjeev Gupta ✓