



Central University of Himachal Pradesh

(ESTABLISHED UNDER CENTRAL UNIVERSITIES ACT 2009)

Dharamshala, Himachal Pradesh-176215



NAAC Criterion-VI

Key Indicator - 6.2.3

ERP Document

6.2.3 Evidences



Central University of Himachal Pradesh, Dharamshala,

Kangra



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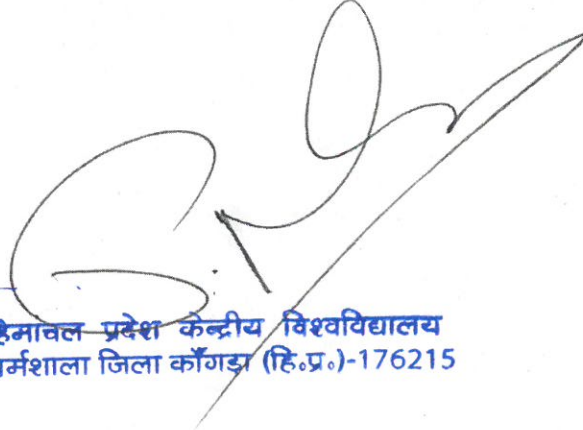


INDEX

S. No.	DESCRIPTION	Page No.
1.	ERP Document	01-08

Samarth eGov

Central University of Himachal Pradesh
Samarth E-Gov Suite Implementation Report



हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय
धर्मशाला जिला कॉगडा (हि.प्र.)-176215

Implementation Report

(As on 10 February 2023)

Onboarding	July 2019
Nodal Officer	Shri. Girish Sharma (System Analyst)

Implementation Status

- Recruitment

University has completed 7 recruitment cycles through Samarth.

Year	Date	Type	Status
2019	5-Dec-2019 to 5-Jan-2020	Teaching Recruitment	Closed
2020	10-Jan-2020 to 30-Jan-2020	Teaching Recruitment	Closed
2021	22-Oct-2021 to 11-Nov-2021	Teaching Recruitment	Closed
	26-Oct-2021 to 26-Nov-2021	Non-Teaching Recruitment	Closed
2022	15-June-2022 to 15-July-2022	Teaching Recruitment	Closed
	11-Aug-2022 to 25-Aug-2022		Closed
2023	7-Feb-2022 to 9-Mar-2022	Non-Teaching Recruitment	Live

- HRM and Employee Lifecycle Modules

Employees have been configured in the portal and 250 records are added in the portal. 382 user accounts have been created including employee and administrative accounts. Leave and Payroll modules are actively being used and 2034 leave applications have been filed and 3591 salary slips have been generated using the leave and payroll modules respectively.


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- **Academics and Student Lifecycle modules**

The university initiated academic module implementation in July 2020. The university collected fees through Samarth Fee Portal for the three semesters. Currently, 3354 student profiles are present in the student portal.

- **Admission Management**

The university has conducted various modes of admission through the Samarth admission module from 2019 to 2022. As of now, the 4 admission cycles have been completed. The details are as follows:

Mode	Programme	Year
Merit/Entrance	M.Phil	2019
Merit/Entrance	Ph.D. UG PG PG Diploma Certificate	July 2020
Merit/Entrance	Ph.D. UG PG PG Diploma Certificate	July 2021
Merit/Entrance	UG PG Certificate PG Diploma Ph.D.	July 2022
CUET UG	UG Certificate	2022
CUET PG	PG PG Diploma	2022
DACE	UPSC training program	2022

- **Finance accounts and supply-related**

The Asset and Inventory Management System is being used in the university and 1597 stock details have been added.

- **For decision support in overall governance**

The Core Communication module and RTI Management were initiated by the university. 90 RTIs have been filed into the RTI Management Module and 446 bulk system-generated emails have been sent to the students and employees of the university.

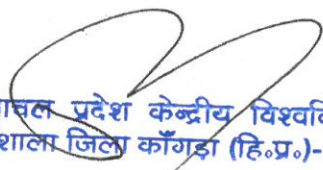


Module in use with statistics as of now:

Module Name	Key matrix	Usage
Student	Student assigned in Section	9132
	Student Enrolled in Programme	3364
	Student Profile	3354
	Student Login	1967
Payroll	Salary Generated	3591
Leave Management	Leave applications	2034
Academic Management	Courses	1888
	Programme Course Mapping	864
	Programmes	174
Inventory Management System	Stock details	1597
Core Messaging System	Mail/SMS sent	446
Users	Users in Samarth	382
Organigram	Organigram nodes	299
HR (PIS)	Count of Employees	250
RTI Management	RTIs	90
Organizational Units	Count of Organisational Units	81
Legal Case Management System	Legal cases	14
Estate Management System	Buildings	8

Module not in use as of now:

Module Name				
HRM & Employee Lifecycle	Academics & Student Lifecycle	Administration & Governance (Data Management, Governance, and University Facility)		Account & Finance
Knowledge Management System	Evaluation & Grading	File Management & Tracking	Grievance Management	Budget (RPMS)
ToT Management	Student	Estate Management System	Hostel Management	Bill Tracking System
	Alumni Portal	Sports Facilities	Health Facilities	Budget and


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				Accounts (Other Charge)
	Student Feedback Management System	Security Management	IT Service Desk (for University Computer Center)	Endowment Portal
	Training and Placement	Minutes and Resolutions Archive and Retrieval System	Essential Services	
		Fleet Management	Residential (Accommodation) Allocation & Management	
		Content Federation System	Affiliation Management	


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Leave Ledgers

Select Columns Export

Showing 1-20 of 20 items.

#	Employee Details	Leave	Cadre	Designation	Organization Unit	Date	Reason	Credit	Debit	Net Bal
	Select Employee ▾	All ▾	All ▾	All ▾	All ▾					
1	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Earned Leave(Non- Teaching)	Non- Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	16-01-2023 15:08:38	Applied for a leaveEarned Leave(Non- Teaching) Application from Jan 5, 2023, 12:00:00 AM to Jan 13, 2023, 12:00:00 AM	9		10
2	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Restricted Holiday	Non- Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	01-01-2023	Leaves credited by system	2		2
3	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Casual Leave	Non- Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	01-01-2023	Leaves credited by system	8		8
4	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Half Pay Leave	Non- Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	06-01-2023	Leaves credited by system	10		10
5	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Earned Leave(Non- Teaching)	Non- Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	06-01-2023	Leaves credited by system	15		114

#	Employee Details	Leave	Cadre	Designation	Organization Unit	Date	Reason	Credit	Debit	Net Bal
6	PN201800087, Select Employee TECHNICAL ASSISTANT- Department of Environmental Sciences	All Casual Leave	All Non-Teaching	All TECHNICAL ASSISTANT	All Department of Environmental Sciences	15-12-2022 16:56:15	Personal Work	1	4	
7	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Casual Leave	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	15-12-2022 16:56:02	personal	1	5	
8	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Casual Leave	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	06-10-2022 13:04:23	To Visit my maternal home Distt Mandi HP	2	6	
9	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Restricted Holiday	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	06-10-2022 13:03:58	To visit my maternal home	2	0	
10	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Earned Leave(Non-Teaching)	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	14-09-2022	Correction by Admin	15	99	
11	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Earned Leave(Non-Teaching)	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	19-07-2022 13:57:15	Brother's marriage; Earned leave for 05 days	5	114	
12	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Earned Leave(Non-Teaching)	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	01-07-2022	Leaves credited by system	15	119	
13	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Restricted Holiday	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	03-01-2222	Leaves imported.	2	2	

#	Employee Details	Leave	Cadre	Designation	Organization Unit	Date	Reason	Credit	Debit	Net Bal
14	PN201800087, Select Employee TECHNICAL ASSISTANT- Department of Environmental Sciences	All Half Pay Leave	All Non-Teaching	All TECHNICAL ASSISTANT	All Department of Environmental Sciences	01-01-2022	Leaves credited by system	20		90
15	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Earned Leave(Non-Teaching)	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	01-01-2022	Leaves credited by system	30		100
16	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Child Care Leave	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	23-12-2121	Leaves imported.	730		730
17	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Maternity Leave	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	23-12-2121	Leaves imported.	180		180
18	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Casual Leave	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	22-12-2121	Leaves imported.	8		8
19	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Earned Leave(Non-Teaching)	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	15-12-2121	Leaves imported.	74		74
20	PN201800087, Anupama Guleria (अनुपमा गुलेरिया), TECHNICAL ASSISTANT- Department of Environmental Sciences	Half Pay Leave	Non-Teaching	TECHNICAL ASSISTANT	Department of Environmental Sciences	15-12-2121	Leaves imported.	70		70