

# हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय

[केन्द्रीय विश्वविद्यालय अधिनियम 2009 के अधीन स्थापित]

## Central University of Himachal Pradesh

[Established under Central Universities Act, 2009 ]



### MINUTES

OF

### 30<sup>TH</sup> MEETING OF THE EXECUTIVE COUNCIL

HELD ON 10<sup>th</sup> November, 2017 AT 12.30 PM

VENUE: Camp Office, Central University of Himachal Pradesh,  
Dharamshala, District – Kangra, Himachal Pradesh – 176 215

धर्मशाला, जिला - कांगड़ा, हिमाचल प्रदेश - 176 215

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# Central University of Himachal Pradesh

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## 30<sup>TH</sup> MEETING OF THE EXECUTIVE COUNCIL

TO BE HELD ON 10<sup>th</sup> November, 2017 AT 12:30 PM

VENUE: Camp Office, Central University of Himachal Pradesh, Dharamshala,  
District – Kangra, Himachal Pradesh – 176 206

## MINUTES

1. The 30<sup>th</sup> Executive Council Meeting of the Central University of Himachal Pradesh, Dharamshala was held on 10<sup>th</sup> November 2017 at 12.30 PM at Central University of Himachal Pradesh, Camp Office, Dharamshala, District - Kangra, Himachal Pradesh - 176215. The following members were present:

Sr. No.	NAME AND ADDRESS OF THE MEMBERS	
1.	<b>Prof.Kuldip Chand Agnihotri</b> Vice Chancellor, Central University of Himachal Pradesh	<b>CHAIRMAN</b>
2.	<b>Prof. H. R. Sharma</b> Pro Vice-Chancellor, Central University of Himachal Pradesh	MEMBER
3.	<b>Prof.Jagat Bhushan Nadda</b> Professor, University Business School, H.P. University, Shimla	MEMBER
4.	<b>Prof. Ravi Kumar</b> Professor, Department of Material Sciences, NIT Hamirpur, H.P	MEMBER
5.	<b>Prof. R. C. Sobti</b> Vice-Chancellor, BBA University, Lucknow	MEMBER
6.	<b>Dr. S. V. Nagachan</b> Director, ICAR RC-NEH Region, Umroi Road, Umiam, Meghalaya	MEMBER
7.	<b>Prof. Sudesh Garg</b> Director, Himalayan Institute of Management Studies, Kala Amb, District Sirmaur, H.P.	MEMBER
8.	<b>Prof. I. V. Malhan</b> Dean, School of Mathematics, Computers & Information Sciences, CUHP	MEMBER
9.	<b>Dr. Manoj Kumar Saxena</b> Dean, School of Education, CUHP	MEMBER
10.	<b>Dr. Pradeep Kumar</b> Dean, School of Journalism & Creative Writing, CUHP	MEMBER
11.	<b>Dr. O.S.K.S. Sastri</b> Associate Professor, Department of Physics & Astronomical Sciences, CUHP	MEMBER

12.	<b>Sh. Manoj Dhiman</b> Assistant Professor, Department of Computer Science & Informatics, CUHP	MEMBER
13.	<b>Registrar</b> Central University of Himachal Pradesh, Dharamshala	<b>Ex-Officio Secretary</b>

- The Hon'ble Vice-Chancellor invited Prof. Sukesh Chander Sharma, Department of Bio-Chemistry, Panjab University Chandigarh as special invitee, as he was the member of the Academic Council. Prof. S.C. Sharma attended the meeting as such.
- The following members could not attend the meeting due to their prior commitments and unavoidable reasons and were granted leave of absence.

Sr. No.	NAME AND ADDRESS OF THE MEMBERS	
1.	<b>Secretary (or his / her nominee),</b> Department of Higher Education, MHRD, New Delhi	MEMBER
2.	<b>Secretary (Higher Education),</b> Government of Himachal Pradesh, Shimla-H.P.	MEMBER
3.	<b>Chairman (or his / her nominee),</b> University Grants Commission, New Delhi	MEMBER
4.	<b>Prof. Naresh Padha,</b> Department of Physics & Electronics, University of Jammu, Jammu & Kashmir	MEMBER
5.	<b>Dr. Sudhir S. Bloeria</b> Former Vice-Chancellor, Central University of Jammu, Jammu & Kashmir	MEMBER
6.	<b>Prof. S. P. Bansal</b> Vice-Chancellor, Indira Gandhi State University, Meerpur, Rewari, Haryana	MEMBER
7.	<b>Dr. R.P. Luthra,</b> Principal, H.P. Govt. Dental College & Hospital, Shimla (H.P.).	MEMBER
8.	<b>Prof. Ambrish Kumar Mahajan</b> Professor, Department of Environmental Sciences, CUHP	MEMBER

- The Vice-Chancellor, CUHP (Chairman) extended a warm welcome and thanked all the members for sparing their valuable time to make it possible to attend this meeting despite inclement weather and flight disruptions. He introduced the members attending the Executive Council Meeting for the first time.
- The Chairman thereafter invited Registrar-cum-Secretary for taking up agenda items. Then the Agenda items were taken up by the Registrar-cum-Secretary for discussion.



**THEREAFTER, THE AGENDA WAS TAKEN UP AS UNDER:**

**Item No. 30.1(i): Confirmation of the Minutes of 27<sup>th</sup> Meeting of the Executive Council held on 28<sup>th</sup> April, 2017.**

**Minutes of the 27<sup>th</sup> Executive Council Meeting held on 28<sup>th</sup> April, 2017 attached as per [ANNEXURE - 30.1(i)] were confirmed.**

**Item No. 30.1(ii): Confirmation of the Minutes of 28<sup>th</sup> (Special) Meeting of the Executive Council held on 26<sup>th</sup> May, 2017.**

**Minutes of the 28<sup>th</sup> (Special) Meeting of the Executive Council held on 26<sup>th</sup> May, 2017 attached as per [ANNEXURE-30.1(ii)] were confirmed.**

**Item No. 30.1(iii): Confirmation of the Minutes of 29<sup>th</sup> (Special) Meeting of the Executive Council held on 30<sup>th</sup> June, 2017.**

**Minutes of 29<sup>th</sup> (Special) Meeting of the Executive Council held on 30<sup>th</sup> June, 2017 attached as per [ANNEXURE - 30.1(iii)] were confirmed.**

**Item No. 30.2(i): To place before the Executive Council the Report about the Action Taken on the decision of its 27<sup>th</sup> Meeting held on 28<sup>th</sup> April, 2017.**

**The Executive Council noted the Action Taken on the decision of its 27<sup>th</sup> Meeting held on 28<sup>th</sup> April, 2017 placed as Annexure-30.2(i).**

**Item No. 30.2(ii): To place before the Executive Council the Report about the Action Taken on the decision of its 28<sup>th</sup>(Special) Meeting held on 26<sup>th</sup> May, 2017.**

**The Executive Council noted the Action Taken on the decision of its 28<sup>th</sup> (Special) Meeting held on 26<sup>th</sup> May, 2017 placed as ANNEXURE-30.2(ii).**

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**Item No. 30.2(iii): To place before the Executive Council the Report about the Action Taken on the decision of its 29<sup>th</sup> (Special) Meeting held on 30<sup>th</sup> June, 2017.**

**The Executive Council noted the Action Taken on decision of its 29<sup>th</sup> (Special) meeting held on 30<sup>th</sup> June, 2017 placed as ANNEXURE-30.2(iii).**

**ITEM(S) FOR REPORTING AND RATIFICATION:**

**ITEM NO: 30.3 To place before the Executive Council the matter regarding advertisement for direct recruitment of various Teaching and Non-Teaching positions in the university.**

The University vide its Employment Notice No.: 001/2017 dated 27th May 2017 advertised various Non-Teaching Positions/other Academic Positions, the last date of receipt of online application was 15.07.2017. The process of preparation of online forms was not smooth. Also, a change had to be incorporated in the reservation roster. Hence, the advertisement was reopened in the larger public interest with last date of submission of online applications till 19.10.2017. The university has issued three corrigendum(s) to the said advertisement. The copy of the advertisement and corrigendum's is placed at **Annexure-30.3(A)**

The University vide its Employment Notice No.: 002/2017 dated 27th September 2017 advertised various Teaching Positions with last date of receipt of applications on 31.10.2017. Due delay in preparation of online forms, the mode of application has been changed to "Off Line/By-Post" and last date has been extended/modified till 14.11.2017. The university has issued one corrigendum to the said advertisement. The copy of the advertisement and corrigendum's is placed at **Annexure-30.3(B)**. The university has kept two posts earmarked for PsWD in abeyance till clarification from UGC/MHRD/Commission for PsWD.

The Chairman further apprised the members that the Cadre Recruitment Rules for non-teaching positions of the University lays down the validity of the advertisement as one year. The DOPT vide letter No 1407/15/2015-Estt(RR) dated 11<sup>th</sup> January, 2016 forwarded by UGC lays down that the entire recruitment process may be completed within six months.

The Registrar brought to the attention of members the suggestions incorporated after deliberations in the Academic Council meeting held on 10<sup>th</sup> November, 2017 and attached with the minutes wherein the period for submission of applications to the post of Associate Professors and Professors has been recommended for extension upto 21<sup>st</sup> November, 2017. Dr. S.V. Nagachan appreciated the work done on reservations, the transparency and pro-active approach to it. His views were shared/seconded by all the members.

The Executive Council noted and ratified the decision taken by the Vice-Chancellor. It approved the completion of recruitment to non-teaching posts as per provisions of the Cadre Recruitment Rules and desired that suitable amendment in the Cadre Recruitment Rules for adopting the cited DOPT letter may be made.

**ITEM(S) FOR CONSIDERATION AND DECISION**

**Item No. 30.4:** To place before the Executive Council the matter regarding recommendation of panel of persons of eminence in the academic or public life of the country for submission to the Visitor for appointment as Chancellor.

The First Chancellor of the Central University of Himachal Pradesh was appointed by the Visitor (H.E. President of India) conveyed by MHRD Letter F.No. 54-4/2012-Desk(U) dated 07.08.2012 for a period of five years. As per Statute 1(1) of the Second Schedule under Central Universities Act 2009 (Act No. 25 of 2009), the Chancellor shall be appointed by the Visitor from a panel of not less than three persons recommended by the Executive Council from amongst persons of eminence in the academic or public life of the country:

Provided that if the Visitor does not approve of any of the persons so recommended, he may call for fresh recommendations from the Executive Council.

Therefore, the matter is placed before the Executive Council to recommend minimum three persons of eminence in the academic or public life of the country.

The Executive Council considered and authorized the Vice-Chancellor to recommend minimum three persons of eminence in the academic or public life to the MHRD for obtaining the approval





**of the Visitor (H.E. President of India) for appointment of Chancellor.**

**Item No. 30.5: To place before the Executive Council the recommendations made by the Academic Council in its 20<sup>th</sup> Meeting held on 10<sup>th</sup> November, 2017 at Camp Office Dharamshala, District Kangra H.P.-176215.**

The 20<sup>th</sup> Meeting of the Academic Council was held on 10<sup>th</sup> November, 2017 at 10.00 AM at Central University of Himachal Pradesh, Camp Office, Dharamshala, District Kangra, H.P. The recommendations of the Academic Council are placed at **ANNEXURE-30.5(A)** for consideration and approval of the Executive Council. The following Item(s) were placed before the Academic Council:

**Item(s) for Reporting and Ratification:**

To place before the Academic Council for ratification of the decision taken by the Vice-Chancellor:-

1. The decision taken by the Hon'ble Vice-Chancellor to start new P.G. and Diploma Courses from the Academic Session 2017-18.
2. The decision taken by the Hon'ble Vice-Chancellor to start P.G. Programmes in Botany and Zoology at Dehra, District Kangra, H.P.
3. The matter to start Academic Programmes at Dharamshala and Dehra.
4. The matter regarding grant of financial assistance extended to the faculty.
5. The matter regarding extension given to the faculty members appointed on contract basis in Deen Dayal Upadhyay Kaushal Kendra.

**Item(s) for Consideration and Decision:**

1. The Annual Report 2016-17 of the University for the period from 1<sup>st</sup> April, 2016 to 31<sup>st</sup> March 2017.
2. The matter regarding approval of Memorandums of Understanding (MoUs).
3. The recommendations of different Schools Boards for consideration and approval.
4. The recommendations of Advisory Committee of DDU KAUSHAL Kendra.

**The Executive Council members were appraised by the Chairman that Visitor's Assent to the Statute for constitution of the**

University Court is still awaited. Hence, the Annual Report (as also the Annual Accounts) may be submitted to the Ministry of HRD after approval of the Executive Council so as to enable laying in both Houses of Parliament. The Executive Council considered and approved the recommendations of the Academic Council in its 20<sup>th</sup> Meeting held on 10.11.2017. It also approved submission of approved Annual Report direct to Ministry of HRD.

**Item No. 30.1(T)** To place before the Executive Council the matter regarding completion of probation and confirmation of Non-teaching employees of the University.

Consequent upon appointment on regular basis in this University the following Assistant Librarians have joined the University during year 2016 as per dates mentioned against each. As per terms and conditions of the appointment letter under clause 1 the appointment of these Assistant Librarians was on probation for a period of one year in the first instance from the date of their joining which may further be extended for another period:

The date of completion of the probation period is mentioned against each:

Sr. No.	Name of the official	Designation	Date of joining	Date of completion of probation period
1.	Sh. Arjun Sanyal	Assistant Librarian	01.07.2016	30.06.2017
2.	Sh. Muruli N.	Assistant Librarian	18.07.2016	17.07.2017

There is nothing on records wherein disciplinary proceedings have been contemplated or initiated against them.

As per Rules on the expiry of the period of probation, steps should be taken to obtain the assessment reports on the probation and to –

- (a) Confirm the probationer/issue orders regarding satisfactory termination of probation, as the case may be, if the probation has been completed to the satisfaction of the competent authority; or
- (b) Extend the period of probation or discharge the probationer or terminate the services of the probationer, as the case may be, in accordance with the relevant rules and orders, if the probationer has not completed the period of probation satisfactorily.



Accordingly, the work and conduct of the above employees during their probation period has been obtained from the In-Charge, Library vide letter No. SMSCIS/2-3(IVM)/CUHP/12/626 dated 26.1.2017 and reported as under:-

- |                     |              |
|---------------------|--------------|
| 1. Sh. Arjun Sanyal | Satisfactory |
| 2. Sh. Muruli N.    | Very Good    |

Therefore, It is proposed that Sh. Arjun Sanyal and Sh. Murui N. be granted satisfactory completion of their probation period from the date shown above and be confirmed in the University service from the date of their joining.

**The Executive Council considered and approved the confirmation of the above officials from the date of their joining.**

**Item No. 30.2(T): To place before the Executive Council the matter regarding grant of Study Leave to Dr. Shailender Kumar Verma, Assistant Professor, Centre for Computation Biology and Bio-Informatics.**

Dr. Shailender Kumar Verma, Assistant Professor has been selected for Royal Society, Newton International Fellowship at John Innes Centre, Norwich (UK) starting from **01.01.2018 to 31.12.2018** (total two years), and requested for grant of study leave to him from 01.01.2018 to 31.12.2019 for the above purpose. The Teacher has informed that the said Institute will award him **€ 66,000/-** for the fellowship and the university shall not have any financial liability (other than pay) for this.

**The provision of grant of study leave to university teacher is contained under Clause 14 of Ordinance No. 15 of the University which is reproduced as under:**

- i. A permanent teacher may be granted study leave after a minimum of 3 years of continuous service in the University, to pursue a special line of study or research directly related to his/her work in the University or to make a special study of the various aspects of university organization and methods of education.
- ii. Study Leave shall be granted by the Executive Council on the recommendations of the concerned Head of the Department. The leave shall not be granted for more than three years in one spell, save in very exceptional cases in which the Executive Council is satisfied that such extension is unavoidable on academic grounds and necessary in the interest of the university.

3

- iii. The amount of scholarship, fellowship or other financial assistance that a teacher, granted study leave, has been awarded will not preclude his/her being granted study leave with pay and allowances. However, the amount of scholarship, fellowship assistant etc. so received shall be taken into account in determining the pay and allowance on which the study leave may be granted.
- iv. Provided further that the foreign scholarship/fellowship received by such teachers would be offset against pay only if such scholarship/fellowship exceeds the amount, as determined and specified from time to time, with due regard to the cost of living for a family in the county in which the study is to be undertaken. In case of the Indian fellowship, which exceeds the salary of the teacher, the study leave shall be sanctioned without pay.

The teacher has joined university on 26.12.2012 and as such fulfils the condition (i) above. Therefore the matter is submitted to the Executive Council for kind consideration and grant of study leave from 01.01.2018 to 31.12.2019 to Dr. Shailender Kumar Verma, Assistant Professor, Centre for Computational Biology and Bioinformatics to avail Royal Society, Newton International Fellowship at John Innes Centre, Norwich (UK).

**The Executive Council considered and approved the grant of Study Leave from 01.01.2018 to 31.12.2019 to Dr. Shailender Kumar Verma, Assistant Professor, Centre for Computational Biology and Bioinformatics.**

**Item No. 30.3(T): To place before the Executive Council, the recommendations of the various Selection Committees for placement of Associate Professors from Stage 4 to Stage 5 (Professor) under Career Advancement Scheme(CAS).**

The University had conducted Selection Committees for the placement of Associate Professor of various disciplines from Stage 4 to Stage 5 (Professor) under Career Advancement Scheme (CAS). The recommendations under sealed envelope are placed before the Executive Council for approval.

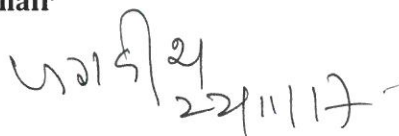
The sealed envelopes of the Selection Committee proceedings held on 01.11.2017 for the placement of Associate Professors from Stage 4 to Stage 5 (Professor) under Career Advancement Scheme(CAS) in the



Department of English & European Languages, Department of Physics & Astronomical Sciences, Department of Environmental Sciences & Department of Teacher Education were opened and placed before the Committee. Accordingly, the Executive Council approved the proceedings of the Selection Committee and placed the following teachers at Stage 5 (Professor) under CAS from the date as recommended by the Selection Committee given below:-

Sr. No.	Name and Department	Effect Date
1.	<b>Dr. Roshan Lal Sharma</b> , Department of English & European Languages	27.03.2012
2.	<b>Dr. Deepak Pant</b> , Department of Environmental Sciences	16.03.2015
3.	<b>Dr. Mushtaq Ahmad</b> , Department of Environmental Sciences	12.12.2015
4.	<b>Dr. O.S.K.S. Sastri</b> , Department of Physics & Astronomical Sciences	14.03.2015
5.	<b>Dr. Bhag Chand Chauhan</b> , Department of Physics & Astronomical Sciences	27.09.2015
6.	<b>Dr. Manoj Kumar Saxena</b> , Department of Teacher Education	16.03.2015

**The meeting ended with a vote of thanks to the Chair**

  
 22/11/17

**Brig. Jagdish Chand Rangra, YSM (Retd.)**  
 Ex-Officio Secretary &  
 Registrar, CUHP, Dharamshala

**Confirmed**



**Prof. (Dr.) Kuldip Chand Agnihotri**  
 Chairman &  
 Vice-Chancellor, CUHP, Dharamshala