

# हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय

[केन्द्रीय विश्वविद्यालय अधिनियम 2009 के अधीन स्थापित]

## Central University of Himachal Pradesh

[Established under Central Universities Act, 2009]



### MINUTES

OF

### 16<sup>TH</sup> MEETING OF THE ACADEMIC COUNCIL

HELD ON **16<sup>TH</sup> JUNE, 2016** AT **02:30 PM**

**VENUE:** Central University of Himachal Pradesh, Temporary Academic Block,  
Shahpur, District – Kangra, Himachal Pradesh – 176 206

पोस्ट बॉक्स नं.- 21, धर्मशाला, जिला - कांगड़ा, हिमाचल प्रदेश - 176 215

PO Box: 21, DHARAMSHALA, DISTRICT - KANGRA, HIMACHAL PRADESH - 176 215

Phone: +91(1892)229574; Fax: +91(1892)229331; Mobile: +91(0)88943-48574

Email:vc.cuhimachal@gmail.com; registrar.cuhimachal@gmail.com Website:www.cuhimachal.ac.in

# Central University of Himachal Pradesh

Post Box – 21, Dharamshala, District - Kangra, Himachal Pradesh – 176 215

Phone No. 01892-229330, 229574, Fax No. 01892-229331

## 16<sup>TH</sup> MEETING OF THE ACADEMIC COUNCIL

HELD ON **16<sup>TH</sup> JUNE, 2016** AT **02:30 PM**

**VENUE:** Central University of Himachal Pradesh, Temporary Academic Block,  
Shahpur, District – Kangra, Himachal Pradesh – 176 206

## MINUTES

- The **16<sup>th</sup> Academic Council Meeting** of the Central University of Himachal Pradesh, Dharamshala was held on **16<sup>th</sup> June, 2016 at 02:30 PM** at Central University of Himachal Pradesh, Temporary Academic Block, Shahpur, District – Kangra, Himachal Pradesh – 176 206. The following members were present:

1.	<b>Prof. (Dr.) Kuldip Chand Agnihotri</b> Vice-Chancellor, Central University of Himachal Pradesh, Dharamshala, H.P	<b>CHAIRMAN</b>
2.	<b>Prof. Yoginder S. Verma</b> Pro-Vice-Chancellor, Central University of Himachal Pradesh, Dharamshala, H.P	<b>MEMBER</b>
3.	<b>Prof. Sudhanshu Bhushan</b> Head, Department of Higher Education, NUEPA, New Delhi	<b>MEMBER</b>
4.	<b>Prof. Pulin B. Nayak</b> Professor, Delhi School of Economics, University of Delhi, Delhi	<b>MEMBER</b>
5.	<b>Prof. Inder Vir Malhan</b> Dean, School of Mathematics, Computers & Information Sciences, CUHP, HP	<b>MEMBER</b>
6.	<b>Prof. H.R. Sharma</b> Dean Students' Welfare, CUHP, TAB, Shahpur, District – Kangra, HP	<b>MEMBER</b>
7.	<b>Dr. Deepak Pant</b> Dean, School of Earth & Environmental Sciences, CUHP, TAB, Shahpur, HP	<b>MEMBER</b>
8.	<b>Dr. O.S.K.S. Sastri</b> Dean, School of Physical & Material Sciences, CUHP, TAB, Shahpur, HP	<b>MEMBER</b>
9.	<b>Dr. Manoj Kumar Saxena</b> Dean, School of Education, CUHP, TAB, Shahpur, District – Kangra, HP	<b>MEMBER</b>
10.	<b>Dr. Pradeep Kumar</b> Dean, School of Journalism, Mass Communication & New Media, CUHP, HP	<b>MEMBER</b>

11.	<b>Dr. Roshan Lal Sharma</b> Dean, School of Humanities & Languages, CUHP, HP	<b>MEMBER</b>
12.	<b>Dr. Asutosh Pradhan</b> Dean, School of Fine Arts & Art Education, CUHP, HP	<b>MEMBER</b>
13.	<b>Dr. Sanjeev</b> Dean, School of Business & Management Studies, CUHP, HP	<b>MEMBER</b>
14.	<b>Dr. Bhagwan Singh</b> Head, Department of Marketing & Supply Chain Management, CUHP, HP	<b>MEMBER</b>
15.	<b>Dr. Manukonda Rabindranath</b> Head, Department of Journalism & Creative Writing, CUHP, HP	<b>MEMBER</b>
16.	<b>Dr. Bhag Chand Chauhan</b> Head, Department of Physics & Astronomical Science, CUHP, HP	<b>MEMBER</b>
17.	<b>Dr. Mushtaq Ahmed</b> Associate Professor, Department of Environmental Sciences, CUHP, HP	<b>MEMBER</b>
18.	<b>Dr. Yusuf Akhter</b> Assistant Professor, Centre for Computational Biology & Bioinformatics, CUHP, HP	<b>MEMBER</b>
19.	<b>Shri Manoj Dhiman</b> Assistant Professor, Department of Computer & IT, CUHP, HP	<b>MEMBER</b>
20.	<b>Brig. Jagdish Chand Rangra, YSM (Retd.)</b> Registrar, Central University of Himachal Pradesh, Dharamshala, HP	<b>EX OFFICIO SECRETARY</b>

2. The following members could not attend the meeting due to their prior commitments and unavoidable reasons and were granted leave of absence.

1.	<b>Prof. Faizan Ahmad</b> Director, Centre for Multi-Disciplinary Research in Basic Sciences, JMI	<b>MEMBER</b>
2.	<b>Prof. N. Sathyamurthy</b> Director, Indian Institute of Science Education & Research, Punjab	<b>MEMBER</b>
3.	<b>Prof. S.P. Singh</b> Chair of Excellence, Forest Research Institute (Deemed University), Dehradun, Uttarakhand	<b>MEMBER</b>
4.	<b>Prof. Devi Singh</b> Director, IIM Lucknow, Prabandh Nagar, Off Sitapur Road, Lucknow	<b>MEMBER</b>
5.	<b>Prof. Shyam Menon</b> Vice-Chancellor, Ambedkar University, Dwarka, New Delhi	<b>MEMBER</b>
6.	<b>Prof. Anvita Abbi</b> Director, Centre for Oral and Tribal Literature, Ministry of Culture	<b>MEMBER</b>
7.	<b>Prof. Anil Kumar Singh</b> Professor, Department of Chemistry, IIT Bombay	<b>MEMBER</b>

8.	<b>Prof. Meenakshi Gopinath</b> Director, Women in Security Conflict Management and Peace (WISCOMP), Delhi	<b>MEMBER</b>
9.	<b>Shri Shekhar Kapur</b> Creative Director, A / 5, Beach House, Gandhigram Road, Juhu, Mumbai	<b>MEMBER</b>

2. The Vice-Chancellor welcomed all the members and thanked them for being available for attending this meeting.
3. The Vice-Chancellor further informed that the Common Entrance Test for admission to various UG and PG Programmes for the Academic Year 2016-17 is scheduled to be held on 26<sup>th</sup> June, 2016 and this time the University has set 18 centres across the Country to attract aspiring young students from all over the Country.
4. Thereafter, the Vice-Chancellor invited Brig. Jagdish Chand Rangra, YSM (Retd.), Registrar-cum-Secretary to take up the agenda items. The Registrar before taking up the agenda, circulated the MHRD letter No.F.61-19/2015-Desk U dated 3<sup>rd</sup> March, 2016 covered by UGC letter No.D.O.F.6-1/2016 (CU) dated 17<sup>th</sup> March, 2016 regarding Improving financial management and strict compliance of rules / procedures in the Central Universities, to all the members of the Academic Council. The Agenda Items were taken up by the Registrar-cum-Secretary afterwards.

**THEREAFTER, THE AGENDA WAS TAKEN UP AS UNDER:**

**ITEM NO: 16.1                      Confirmation of the Minutes of the 15<sup>th</sup> Meeting of the Academic Council held on 14<sup>th</sup> December, 2015.**

**The Minutes of the 15<sup>th</sup> Meeting of the Academic Council held on 14<sup>th</sup> December, 2015 placed at ANNEXURE – 16.1 were confirmed.**

**ITEM NO: 16.2                      To place before the Academic Council the report about the action taken on the decisions of its 15<sup>th</sup> Meeting held on 14<sup>th</sup> December, 2015.**

**The Academic Council noted the action taken on the decisions of 15<sup>th</sup> Meeting of the Academic Council dated 14<sup>th</sup> December, 2015 placed at ANNEXURE - 16.2.**

**ITEM(S) FOR REPORTING AND RATIFICATION:**

**ITEM NO: 16.3                      To report to the Academic Council about the action taken by the Vice-Chancellor under sub-section (3) of Section 11 of the Central Universities Act 2009 with regard to approval of University Prospectus 2016-17 for admission to Certificate, Under-Graduate and Post-Graduate Programmes.**

In order to start the process of admissions to the approved Certificate, Under-Graduate and Post-Graduate Programmes, the prospectus of the University was

drafted out by the committee consisting of Controller of Examinations, all Deans of different Schools and Dean Students' Welfare, under the direction and supervision of the Vice-Chancellor. A copy of the University Prospectus 2016-17 is placed before the Academic Council at **ANNEXURE - 16.3**.

As per Statute 14(d), the power to frame such regulations and rules consistent with the Statutes and the Ordinances regarding the academic functioning of the University, discipline, residence, admission, award of fellowship and studentships, fees, concessions, corporate life and attendance is vested with the Academic Council of the University. As such, the Prospectus of the University for the Academic Year 2016-17 for admission to Certificate, Under-Graduate and Post-Graduate Programmes was required to be considered and approved by the Academic Council.

Since the process of making admissions could not be started until the prospectus is approved by the competent authorities i.e. Academic Council and it was not possible to convene the meeting of the Academic Council, in view of the fact that the admission process is an important and time bound activity, the Prospectus 2016-17 of the University was approved by the Vice-Chancellor, in exercise of the powers vested in him vide sub-section (3) of Section 11 of the Central Universities Act 2009, in anticipation of the approval of the Academic Council and the admission process is in hand.

**The Academic Council noted and ratified the action taken by the Vice-Chancellor.**

**ITEM NO: 16.4**

**To report to the Academic Council the amended Ordinance No. 24 dealing with Cadre Recruitment Rules including Manner of Appointment, Other Service Conditions and Emoluments of Employees Other than Teachers and Other Academic Staff approved by the Executive Council vide Item No. 22.5 in its 22<sup>nd</sup> Meeting held on 15<sup>th</sup> January, 2016.**

The existing Ordinance No. 24 dealing with "Cadre Recruitment Rules including Manner of Appointment and Emoluments of Employees other than Teachers and other Academic Staff" came into existence with the approval of the Executive Council (Item No. 2.11; 2<sup>nd</sup> Meeting; 13<sup>th</sup> February, 2011) and further notified vide Notification No. 3-3/CUHP/GA/2010/2424-30 dated 10<sup>th</sup> March, 2011.

The said Ordinance has been amended three times as per following details:

- i. The Executive Council (Item No. 4.31(2); 4<sup>th</sup> Meeting; 10<sup>th</sup> December, 2011) on the recommendation of the Academic Council (Item No. 3.22; 3<sup>rd</sup> Meeting; 19<sup>th</sup> November, 2011).
- ii. The Executive Council (Item No. 7.11; 7<sup>th</sup> Meeting; 9<sup>th</sup> June, 2012) on the recommendation of the Academic Council (Item No. 5.3; 5<sup>th</sup> Meeting; 26<sup>th</sup> May, 2012) approved the amendments suggested by the University

Grants Commission conveyed by MHRD vide letter No. 54-2/2011-Desk (U) dated 2<sup>nd</sup> May, 2012.

- iii. The Executive Council (Item No. 12.8; 12<sup>th</sup> Meeting; 15<sup>th</sup> November, 2013) on the recommendation of the Academic Council (Item No. 10.2(T); 10<sup>th</sup> Meeting; 15<sup>th</sup> November, 2013) approved the amendment in Second Portion of Schedule I of the Ordinance No. 24: "Composition of Selection Committee for appointment by direct recruitment for Group C posts". With regard to amendment in Schedule - III, the Executive Council authorised the Vice-Chancellor to constitute a Committee to see that these are in accordance with the UGC / MHRD / GOI norms.

Further, the Committee (*consisting of Registrar of one well established Central University i.e. JNU, New Delhi; Joint Secretary of UGC, New Delhi; Registrar of one State / Private University i.e., Sri Sai University, Palampur; One Representative of MHRD, New Delhi and Registrar of CUHP*) was constituted vide Notification No. 3-3/CUHP/GA/2010/9733-38 dated 29<sup>th</sup> December, 2014 and recommended that the existing Ordinance No. 24 dealing with "*Cadre Recruitment Rules including Manner of Appointment and Emoluments of Employees other than Teachers and other Academic Staff*" may be substituted by the draft Ordinance No. 24 prepared by the Committee dealing with "*Cadre Recruitment Rules including Manner of Appointment, other Service Conditions and Emoluments of Employees other than Teachers and other Academic Staff*".

Accordingly, the Executive Council vide Item No. 22.5 in its 22<sup>nd</sup> Meeting held on 15.01.2016 has approved the amendments in existing Ordinance No. 24. But, Ordinance No. 24 was earlier prepared under Section 28(1)(o) read with Statute 23 (1 & 2). Therefore, the matter is placed before the Academic Council for its consideration and further recommendations to the Executive Council.

Hence, the draft Ordinance No. 24 prepared by the Committee after incorporating the instructions issued by DOPT vide their OM dated 29<sup>th</sup> December, 2015 is placed at ANNEXURE - 16.4.

**The Registrar-cum-Secretary while taking up the item apprised the Academic Council that earlier, the said Ordinance No. 24 was made in accordance with the provision(s) contained under Section 28(1)(o) and Statute 23 (1&2) of Central Universities Act 2009 since it contained recruitment rules for various other Academic Posts (i.e., Librarian, Deputy Librarian and Assistant Librarian) too.**

**Since, the University has removed the recruitment rules for the other Academic posts (i.e., Librarian, Deputy Librarian and Assistant Librarian) from the existing Ordinance No. 24 reframed in accordance with the guidelines of the DoPT/UGC, from now onwards the instant Ordinance No. 24 will be read in accordance with the provisions contained under Statute 23 (1&2) of Central Universities Act 2009.**

**ITEM(S) FOR CONSIDERATION AND DECISION:****Item No: 16.5****To place before the Academic Council the Panel of Experts for the Selection of Faculty in various Programmes of Studies of the University.**

Consequent upon the approval of the University Grants Commission, for opening of new departments and the Statutory Bodies of the Universities (i.e. Academic Council and Executive Council), the University vide Employment Notice No. 002/2015 dated 19<sup>th</sup> May, 2015 had advertised the various teaching positions in the following departments:

Sl. No.	Name of the Department / Centre / Programme of Studies
1)	Library & Information Science
2)	Mathematics
3)	Computer Science & Informatics
4)	Social Work
5)	Economics & Public Policy
6)	English & European Languages
7)	Hindi and Indian Languages
8)	Accounting & Finance
9)	HRM& Organisational Behaviour
10)	Marketing & Supply Chain Management
11)	Entrepreneurship & Innovation
12)	Environmental Science
13)	Physics & Astronomical Science (specialisation: Theoretical Physics)
14)	Computational Biology & Bioinformatics
15)	Tourism & Travel Management
16)	Mass Communication & Electronic Media
17)	Journalism & Creative Writing
18)	Visual Arts (Painting)
19)	Teachers Education
20)	Statistic & Actuarial Science
21)	Sociology & Social Anthropology
22)	B.Ed. / M.Ed.

The University has received large number of applications and the process of screening all the applications received for the positions of Professor and Associate Professor in accordance with the UGC Regulations and decisions of the Academic Council and Executive Councils of the University, for short-listing

of the candidates to be called for interview, has already been completed and the process of Screening of applications received for the post of Assistant Professor in various disciplines is in hand.

The University is proposing to hold Selection Committees for the various teaching positions shortly. The Clause 5.1.1, 5.1.2 and 5.1.3 of “UGC Regulation on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010”,inter alia, provides that the Selection Committee for the posts of Assistant Professors, Associate Professors and Professors shall have **“Three experts in the concerned subject nominated by the Vice-Chancellor out of the panel of names approved by the relevant statutory body of the University concerned”**(ANNEXURE – 16.5).

The Executive Council vide Item No. 4.23 in its 4<sup>th</sup> Meeting held on 10<sup>th</sup> December, 2011 on the recommendations of the Academic Council made vide Item No. 3.20 in its 3<sup>rd</sup> Meeting held on 19<sup>th</sup> November, 2011, had approved the Panel of Experts for the Selection of faculty for the Departments / Centre / Programmes of Studies mentioned at Serial No. 1 to 19 in Table given at Para 1 above. The University intends to strengthen the panel.

Whereas, panel of experts for the Selection of faculty for the Departments / Centre / Programmes of Studies mentioned at Serial No. 20 to 22 in Table given at Para 1 above and the following Departments are yet to be approved:

Sl. No.	Name of the Department / Centre / Programme of Studies
1)	Political Sciences and International Relations
2)	History, Culture and Archaeology
3)	Sanskrit &Pali
4)	Geology
5)	Chemistry and Chemical Sciences

Accordingly, separate panels of experts for each Department / Programme of Studies have been prepared and the same will be placed before the Academic Council on the spot for kind consideration and approval.

**The Academic Council considered and recommended that:**

- i. **The Vice-Chancellor may add more names in the Panel of Experts for the Department/Programmes of Studies which are already approved by the Academic Council and Executive Council.**
- ii. **The Vice-Chancellor is authorised to make nomination(s) on the Selection Committee for the teaching positions where the Panel of Experts for the Department/Programmes of Studies is not approved, till date.**



**ITEM NO. 16.6 To place before the Academic Council the Minutes of the various School Boards for consideration and approval.**

The Minutes of the School Board of the following Schools are placed below for consideration and approval of the Academic Council:

- i. Third Meeting of the School Board of School of Physical & Material Sciences was held on 6<sup>th</sup> April, 2016 at 11:00 AM at Temporary Academic Block, Central University of Himachal Pradesh, Shahpur, District – Kangra, Himachal Pradesh. The recommendations of the said meeting are placed at **ANNEXURE – 16.6(A)** for consideration and approval.
- ii. Second Meeting of the School Board of School of Social Sciences was held on 8<sup>th</sup> April, 2016 at 10:30 AM at Temporary Academic Block, Central University of Himachal Pradesh, Shahpur, District – Kangra, Himachal Pradesh. The recommendations of the said meeting are placed at **ANNEXURE – 16.6(B)**.
- iii. Second Meeting of the School Board of School of Tourism, Travel & Hospitality Management held on 29<sup>th</sup> April, 2016 at 10:30 AM at Temporary Academic Block, Central University of Himachal Pradesh, Shahpur, District – Kangra, Himachal Pradesh. The recommendations of the said meeting are placed at **ANNEXURE – 16.6(C)**.

**The Minutes of the School Boards of aforesaid Schools were taken up by the concerned Dean(s). Accordingly, the minutes were considered and recommended to the Executive Council for approval.**

**However, the Academic Council noted that the minutes of School Board of School of Physical & Material Sciences has recommended appointing of DST INSPIRE Faculty as Guide for research scholars whereas, the UGChas clarified that only regular teacher of the University can be appointed as guide of research scholars. Accordingly, the Academic Council recommended adherence to the provisions of UGC policy.**

**ITEM NO. 16.7 To place before the Academic Council the matter regarding sanction of Study Leave to Dr. Polamarasetty Aparoy, Assistant Professor, Centre of Computational Biology & Bioinformatics for Raman Fellowship.**

The University Grants Commission vide their letter No.F.5-27/2016 (IC) dated 10<sup>th</sup> February, 2016 [**ANNEXURE – 16.7A**] has awarded Raman Fellowship for Post-Doctoral Research in USA for a period of 12 Months to Dr. Polamarasetty Aparoy, Assistant Professor, Centre for Computational Biology and Bioinformatics, School of Life Sciences. The terms and conditions governing the fellowship as prescribed by the UGC are as follows:

- He will be entitled to fellowship amount of US \$ 3000 per month.
- He will also be entitled to one time personal contingency grant of up to a maximum amount of Rs. 50,000 to cover for visa, airport transfer, medical insurance etc.

- He will also be permitted to travel within USA to attend conferences or other institutes of interest with the approval of the advisor of the host institutes. The fellow will be provided grants for this purpose as per the following:
  - i. Grant of \$600 for fellowship period up to 6 months.
  - ii. Grant of \$1200 for fellowship period beyond 6 months.

Accordingly, Dr. Polamarasetty Aparoy vide his application dated 11<sup>th</sup> March, 2016 [ANNEXURE – 16.7B] has requested the University to sanction him “Study Leave” from 01.07.2016 to 30.06.2017 to avail Raman Fellowship for Post-Doctoral Research in USA.

Dr. Polamarasetty Aparoy vide his aforesaid letter has further informed that this fellowship will give him opportunity to work with one of the renowned and pioneer scientists in Computational Biology & Chemistry, Prof. Alexander MacKerrell Jr., University of Maryland and will hone his academic and research skills. A copy of confirmation dated 24<sup>th</sup> June, 2015 received from University of Maryland is also placed at ANNEXURE – 16.7C.

The provision of grant of study leave to the teachers is contained under Ordinance 15(14). The salient features of which are reproduced below:

- A) A permanent teacher may be granted study leave after a minimum of 3 years of continuous service in the University, to pursue a special line of study or research directly related to his/ her work in the University or to make a special study of the various aspects of university organisation and methods of education.
- C) Study leave shall be granted by the Executive Council on the recommendation of the concerned Head of the Department. The leave shall not be granted for more than three years in one spell, save in very exceptional cases in which the Executive Council is satisfied that such extension is unavoidable on academic grounds and necessary in the interest of the university.
- J) The amount of scholarship, fellowship or other financial assistance that a teacher, granted study leave, has been awarded will not preclude his/her being granted study leave with pay and allowances. However, the amount of scholarship, fellowship or financial assistance etc. so received shall be taken into account in determining the pay and allowance on which the study leave may be granted.
- R) Before availing the study leave sanctioned, a teacher shall be required to:
  - i) Execute a bond in favour of the university binding himself/herself for the due fulfilment of the conditions of the study leave.
  - ii) Give security of immovable property or a fidelity bond of an insurance company or a guarantee by a scheduled bank or furnish security of two permanent teachers for the amount which might become refundable to the university in case of the non-fulfilment of the conditions of the Study leave.

- S) The teacher on study leave shall be required to submit to the Registrar, six monthly reports or progress in his/ her studies from his/her supervisor or the Head of the Institution, This report shall reach the Registrar within one month of the expiry of every six months of the study leave, failing which the payment of leave salary may be deferred till the receipt of such report.

Keeping in view, the change in date of Study Leave, the Registrar-cum-Secretary apprised the members of Academic Council that Dr. Polamarasetty Aparoy, Assistant Professor has joined this University on 9<sup>th</sup> November, 2012 and as such he has completed three years of regular service in the University which is a requisite criteria for grant of Study Leave to University Teachers. It is pertinent to mention here that the provision of Study Leave contained under ordinance 15 of the University. Clause 14(j) of the said Ordinance No. 15 i.e., ***“The amount of Scholarship/ Fellowship and other financial assistance that a teacher , granted Study Leave, has been awarded will not preclude his/ her being granted Study Leave with Pay and Allowances. However, the amount of Scholarship, Fellowship or Financial Assistance etc. so received shall be taken into account in determining the pay and allowances on which the Study Leave may be granted.”*** Whereas, the University Grants Commission, New Delhi vide their letter No.F.1-6/2012 (PS) dated 11<sup>th</sup> June, 2013 issued revised Guidelines for Grant of Study Leave to University and College Teachers and determination of admissibility of Pay and Allowances which states ***“When a teacher is awarded a Scholarship or stipend (by whatever nomenclature used) for pursuing further studies leading to Ph.D. / Post-Doctoral Qualification or for undertaking Research Project in a Higher Educational Institution abroad, the amount of the Scholarship / Fellowship shall not be linked up to recipient's Pay / Salary paid to her / him by his / her parent institution. The awardee shall be paid salary for the entire duration of fellowship / scholarship, provided ofcourse she / he does not take up any other remunerative jobs like teaching, in the host country.”***

Accordingly, the Vice-Chancellor has accorded his in principle approval for grant of one year Study Leave for the period from 1<sup>st</sup> August, 2016 to 31<sup>st</sup> July, 2017 in favour of Dr. Polamarasetty Aparoy to pursue Raman Doctoral Fellowship at the University of Maryland, Baltimore, USA with full pay as per UGC letter No.F.1-6/2012 (PS) dated 11<sup>th</sup> June, 2013 and issued Office Order No.F.6-23/CUHP/Estt./2013/2989-94 dated 14<sup>th</sup> June, 2016 and No Objection Certificate No.F.6-23/CUHP/Estt./2013/2995 dated 14<sup>th</sup> June, 2016 for facilitating the teacher to obtain VISA to visit USA for the purpose.

Keeping in view of above, the Academic Council may consider and recommend the proposal for grant of Study Leave to Dr. Polamarasetty Aparoy w.e.f. 1<sup>st</sup> August, 2016 to 31<sup>st</sup> July, 2017 to Executive Council for approval.

**The Academic Council considered and recommended the same to the Executive Council for approval.**

**ITEM NO: 16.8**      **To place before the Academic Council the proposal for amendment in Clause 7 of Ordinance No. 11 dealing with ‘Emoluments and Terms & Conditions of service of the Finance Officer’.**

The amendment in Clause 7 of Ordinance No. 11 dealing with ‘Emoluments and Terms and Conditions of Service of the Finance Officer’ is proposed as under:

Clause	Existing provision	Proposed amendment
7	Finance Officer shall be entitled to the facility of staff car between the Office and his/her residence and shall also be entitled to free telephone with STD facility.	Finance Officer shall be entitled to free telephone with STD facility.

**The Academic Council considered and recommended the said proposal to the Executive Council for approval.**

**ITEM NO: 16.9**      **To place before the Academic Council the matter to co-opt ten persons, not in the service of the University for their special knowledge in educational progress, development and industry linkage.**

As per provision contained in amended Statute 13(1)(xiii), ten persons, not in the service of the University, to be co-opted by the Academic Council for their special knowledge in educational progress, development and industry linkage. The term of the existing ten persons co-opted by the Academic Council in its 9<sup>th</sup> Meeting held on 16<sup>th</sup> August, 2013 is going to be expire on 20<sup>th</sup> August, 2016.

In consonance with the above provision of Statute, the matter is required to be considered by the Academic Council to co-opt ten persons in the Academic Council, not in the service of the University for their special knowledge in educational progress, development and industry linkage.

**The Academic Council authorised the Vice-Chancellor to co-opt ten persons, not in the service of the University for their special knowledge in educational progress, development and industry linkage and recommended the same to the Executive Council for approval.**

**ITEM NO: 16.10**      **To place before the Academic Council the proposal for amendment in Ordinance No. 2 of the University dealing with “Admission of Students to the University”.**

The University admits students on the basis of academic score and Common Entrance Test at different levels of studies. In the meeting of deans and heads, it was suggested that the entrance test for admissions to PG programmes of study should have two parts, one dealing with general aptitude and another with understanding of concerned discipline. Admission at UG level may be made on merit in the qualifying examination. Moreover, the entrance test should be both

in Hindi and in English, which will facilitate the students. Hence, the amendment in Ordinance 2 is required:

<b>ORDINANCE NO: 2</b>		
Clause	Existing	Proposed
<b>1(c)</b>	The common national level entrance examination shall be aimed at assessing knowledge, comprehension and aptitude of the student to pursue higher studies and merit of the candidates shall be determined by a composite score based on the marks scored in written test, past academic performance, viva, group discussion and personal interview.	The common national level entrance examination shall be aimed at assessing knowledge, comprehension and aptitude of the student to pursue higher studies and merit of the candidates shall be determined by a composite score based on the marks scored in written test and past academic performance. <b>Provided further that the University may also hold viva, group discussion and conduct personal interview, if so required.</b>
<b>2(a)</b>	All admissions shall be based on the applications received in response to the admission notification and issue of Prospectus. The University shall, publish its Prospectus, as approved by the Executive Council on the recommendation of Academic Council.	All admissions shall be based on the applications received in response to the admission notification and issue of Prospectus. <b>The University shall, publish its Prospectus, as approved by the Vice Chancellor which will further be reported to the Academic Council and the Executive Council.</b>
<b>3(a)</b>	The prospectus shall be published on the website of the University, and the attention of prospective students and the general public shall be drawn to such publication on the website through advertisements in the prominent national dailies. Printed copies of the prospectus may also be available along with the application forms for admission at a nominal price. Price of Prospectus and application fee shall be prescribed by Executive Council on the recommendation of the Academic Council.	The prospectus shall be uploaded on the website of the University for the attention of prospective students and the general public. <b>It will also be advertised in the national dailies.</b> Printed copies of the prospectus may also be available along with the application forms for admission at a nominal price. Price of Prospectus and application fee shall be approved by <b>the Vice Chancellor on the recommendations of sub-committee of Deans which will be reported to the Academic Council and the Executive Council.</b>
<b>3(b)</b>	Content of the Prospectus, shall be such as approved by the Executive Council on the recommendation of the Academic Council, and will broadly contain, at least, the following:  ix. broad outline of the syllabi specified for every programme of study, including the teaching hours, practical sessions and other	Contents of the Prospectus, shall be such as approved by <b>the Vice Chancellor on the recommendation of a sub-committee of Deans,</b> and will broadly contain, at least, the following:  <i>Clause 'ix' stands deleted and 'x' will</i>

	<p>assignments.</p> <p>x. all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution including provisions relating to the prohibition of ragging of any student or students.</p>	<p><i>become ix'</i></p>																														
<b>7</b>	<p><b>Criteria for Selection:</b></p> <p>a) All applicants seeking admission to a Programme of Study shall be required to appear in and qualify the relevant specified Single Common Entrance Examination as under:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th colspan="3" style="text-align: center;">RELEVANT SINGLE COMMON ADMISSION TEST</th> </tr> <tr> <th style="text-align: center;">S. No</th> <th style="text-align: center;">FOR ADMISSION IN</th> <th style="text-align: center;">SPECIFIED RELEVANT TEST</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">UG Programme</td> <td style="text-align: center;">HEAT: Higher Education Admission Test</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">PG Programme</td> <td style="text-align: center;">FEAT: Further Education Admission Test</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">RD Programme</td> <td style="text-align: center;">TREAT: The Research Entrance Aptitude Test</td> </tr> </tbody> </table> <p>b) Candidates equivalent to three times the number of seats shall be called for Group Discussion / Personal Interview (GD/PI) strictly on the basis of merit of the relevant admission test.</p> <p>c) The final selection for admission shall be made on the basis of the merit of the composite score determined as under:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th colspan="5" style="text-align: center;">WEIGHTAGE OF DIFFERENT COMPONENTS OF THE COMPOSITE SCORE</th> </tr> <tr> <th style="text-align: center;">S. No.</th> <th style="text-align: center;">COMPONENTS</th> <th style="text-align: center;">UG</th> <th style="text-align: center;">PG</th> <th style="text-align: center;">RD</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Scores obtained in HEAT / FEAT / TREAT as applicable</td> <td style="text-align: center;">50%</td> <td style="text-align: center;">50%</td> <td style="text-align: center;">50%</td> </tr> </tbody> </table>	RELEVANT SINGLE COMMON ADMISSION TEST			S. No	FOR ADMISSION IN	SPECIFIED RELEVANT TEST	1	UG Programme	HEAT: Higher Education Admission Test	2	PG Programme	FEAT: Further Education Admission Test	3	RD Programme	TREAT: The Research Entrance Aptitude Test	WEIGHTAGE OF DIFFERENT COMPONENTS OF THE COMPOSITE SCORE					S. No.	COMPONENTS	UG	PG	RD	1	Scores obtained in HEAT / FEAT / TREAT as applicable	50%	50%	50%	<p><b>Criteria for Selection:</b></p> <p>a) <b>All applicants seeking admission to UG Programmes of Study shall be admitted on the basis of merit in 10+2 or equivalent examination.</b></p> <p style="text-align: center;">- <i>Delete table-</i></p> <p>b) <b>- To be replaced by the following.-</b></p> <p><b>b) In case of admission to PG Programmes of Study, the applicants shall be required to appear in and qualify the relevant specified Entrance Test. The Admission shall be made on the basis of merit in the composite score with weightage of 50% , 10%, 10% ,30% in Entrance Test, Matric, 10+2 or equivalent and UG examination respectively.</b></p> <p>c) <b>7(c) to 7(i) to be replaced by the following:</b></p> <p><b>Admission to MPhil and PhD Programme shall be made as specified below:</b></p> <p>c) In the first place, the vacant seats for M.Phil/PhD Programmes of Study in various disciplines shall be filled on merit of composite score which shall be calculated as under:</p>
RELEVANT SINGLE COMMON ADMISSION TEST																																
S. No	FOR ADMISSION IN	SPECIFIED RELEVANT TEST																														
1	UG Programme	HEAT: Higher Education Admission Test																														
2	PG Programme	FEAT: Further Education Admission Test																														
3	RD Programme	TREAT: The Research Entrance Aptitude Test																														
WEIGHTAGE OF DIFFERENT COMPONENTS OF THE COMPOSITE SCORE																																
S. No.	COMPONENTS	UG	PG	RD																												
1	Scores obtained in HEAT / FEAT / TREAT as applicable	50%	50%	50%																												



2	Percentage of Marks in 10th	20%	10%	10%
3	Percentage of Marks in 10+2	30%	10%	10%
4	Percentage of Marks in UG degree	NA	30%	10%
5	Percentage of Marks in PG degree	NA	NA	10%
6	Personal Interview/GD	NA	NA	10%
<b>TOTAL</b>		<b>100%</b>	<b>100%</b>	<b>100%</b>

- d) The JRF / NET / SLET qualified candidates shall be exempted from TREAT for admission to RD Programmes. For the purpose of calculating composite score, the JRF qualified candidates shall be deemed to have scored 100% marks in the TREAT whereas the NET / SLET qualified candidates shall be deemed to have scored marks equivalent to the marks scored by the topper of the year's TREAT.
- e) Subject to the fulfilment of minimum eligibility conditions for admission, a teacher who has been awarded Teacher Research Fellowship by the UGC and is working in any institution of higher education shall be exempted from the requirement of appearing in TREAT and that he/she shall be considered at par with NET / SLET qualified candidates.
- f) Subject to the fulfilment of the following conditions, a person already employed in teaching / research profession shall be exempted from the requirement of appearing in TREAT and shall be treated at par with the NET / SLET qualified candidates:
- i) He/She must meet the minimum eligibility condition for admission in the Research Degree Programmes;
  - ii) He/She has been working as Lecturer / Assistant Professor / Associate Professor / Professor or in an equivalent position on a regular basis for at least 10 (Ten) years in a state or central university / government or government-aided college / institution of national importance / government research institution or laboratory.
  - iii) His / Her application for admission in the

**(a) Academic Score: 40%**

(25% of percentage of marks obtained in PG examination plus 15% of percentage of marks obtained in UG examination)

**(b) Research Qualification: 40 %**

- 40 marks for JRF (Based on written test - such as UGC, CSIR, and ICAR, or by any other agency recognized by UGC);
- OR**
- 30 marks for NET/SET/SLET
- OR**
- 20 marks for MPhil (as per UGC Regulations, 2009) with minimum 60% marks.

**(c) Personal Interview: 20 %**

(i) For shortlisting the candidates for Personal Interview, a merit list shall be prepared on the basis of a) Academic Score and b) Research Qualification. 10 candidates against one vacant seat shall be called on merit for personal interview. The guidelines with regard to reservation shall be adhered to as given in points 3 and 4.

(ii) At the time of personal interview, the candidate shall have to submit a research proposal of his/her choice in approximately 1500 words. A Candidate shall only be interviewed if he/she has submitted a research proposal.

- d) In case the seats for PhD Programmes of Study in various disciplines remain unfilled after following the procedure mentioned above, the vacant seats shall be filled on merit of composite score which shall be calculated as under:

**a) Academic Score: 40 %**

(25% of percentage of marks obtained in PG examination)

<p>Research Degree Programme has been duly forwarded by the present employer with the undertaking that he/she shall be granted leave to pursue the Programme of Studies on full-time basis.</p> <p>g) <b>Syllabus, Coverage and weightage of different Components of the HEAT, FEAT &amp; TREAT:</b></p> <p>i) The syllabus, coverage, weightage of different components, durations and the degree and level of difficulty of the HEAT / FEAT / TREAT as applicable for admission in various programmes of studies of the University shall be approved by the Academic Council and duly prescribed and notified in the Prospectus.</p> <p>ii) Broadly, however, the HEAT / FEAT / TREAT shall be aptitude based and of 2 to 3 Hours duration. The time, date and centers shall be notified in the University Prospectus. Further, the HEAT / FEAT / TREAT shall generally have Multiple Choice Questions (MCQs) aimed at assessing the knowledge, aptitude and skills of candidates in terms of:</p> <p>(1) <b>Verbal Ability:</b> Intended to test the candidate's understanding of the basic rules of grammar and English usage, this section will cover Pronouns, Misplaced Modifiers, Subject-Verb agreement, Parallel Construction, Verbs, Quantifiers, Comparatives and Idiomatic Expression, Vocabulary, Synonyms and Antonyms and Sentence completion.</p> <p>(2) <b>Critical Reasoning:</b> Intended to assess aspirants' ability to analyze arguments, find underlying assumptions, discern flaws in arguments and ascertain their validity and also to assess aspirants' ability to critically evaluate statements and situations; the questions in this part shall be based on short passages.</p> <p>(3) <b>Reading Comprehension:</b> Intended to assess candidates' ability to understand and analyze information presented in text and also to assess aspirants' ability to apply concepts and information presented in a passage to parallel situations, in this</p>	<p>plus 15% of percentage of marks obtained in UG examination.)</p> <p><b>b) Entrance Test: 40 %</b></p> <p>(15 marks for Domain Knowledge, 15 marks for Research Aptitude and 10 marks for Writing Skills).</p> <p><b>c) Personal Interview: 20 %</b></p> <p>(i) For shortlisting the candidates for Personal Interview, a merit list shall be prepared on the basis of Academic Score. 15 candidates against one vacant seat shall be called on merit for entrance test and personal interview. The guidelines with regard to reservation shall be adhered to as given in following page.</p> <p>(ii) At the time of personal interview, the candidate shall have to submit a research proposal of his/her choice in approximately 1500 words. A Candidate shall only be interviewed if he/she has submitted a research proposal.</p> <p>(iii) Candidates equivalent to three times the number of seats shall be called for Group Discussion / Personal Interview (GD/PI) strictly on the basis of merit of the relevant admission test.</p> <p>(iv) Regular teacher / employee of CUHP (who are not Ph.D.) would be eligible to apply for Ph.D. The In-house teacher candidates for Ph.D. and Foreign Nationals/NRI/PIO/ would be admitted under Supernumerary Seats category and they would not be required to write entrance test. The Foreign students would be admitted as per CUHP norms.</p> <p>(v) Subject to the fulfilment of the following conditions, a person already employed in teaching/research profession shall be exempted from the requirement of appearing in entrance test and shall be treated at par with the NET/SLET qualified candidates:</p> <p>i) He/She must meet the minimum eligibility condition for</p>
---	---



<p>part, candidates shall be provided one or more passages accompanied by sets of questions.</p> <p>(4) <b><u>Quantitative Aptitude &amp; Numerical Ability:</u></b> This section is intended to assess the quantitative aptitudes of the applicants. Intended to evaluate aspirants' understanding and ability to apply the knowledge of basic mathematical concepts. This section shall have questions pertaining to functions, algebra, coordinate system, inequalities, time, speed, distance, ratios and proportions, sets, profit &amp; loss, simple and compound interest and elementary statistics central tendency, dispersion, Probability etc.</p> <p>(5) <b><u>Data Analysis and Data Sufficiency:</u></b> Intended to measure candidates' ability to analyze a situation and make decisions based on available data, this section shall have questions based on data given either in a tabular form or in the form of diagrams of different types, this section shall comprise of questions based on graphs, tables, bar chart etc.</p> <p>(6) <b><u>Reasoning and General Intelligence:</u></b> Intended to assess aspirants' ability and capacity to draw inferences from various given situations and their ability to use logic and general intelligence, this section will have questions that will require aspirants to use logic to draw inferences and make effective decisions.</p> <p>h) Provided further that the University may also admit students, on the basis of marks obtained in the qualifying examination or any other criteria fixed, in case of Programmes of Study where the number of students is small or it is first batch of the Programmes or the Programme Study require special consideration for the promotion of University's Vision.</p> <p>i) Notwithstanding the above provisions, the Department / Centre with the approval of Academic Council may adopt different criteria / test for admission in a Programme of Study.</p>	<p>admission in the Research Degree Programmes;</p> <p>ii) He/She has been working as Lecturer/Assistant Professor/Associate Professor/Professor or in an equivalent position on a regular basis for at least 10 (Ten) years in a state or central university/government or government-aided college/institution of national importance/government research institution or laboratory.</p> <p>iii) His/Her application for admission in the Research Degree Programme has been duly forwarded by the present employer with the undertaking that he/she shall be granted leave to pursue the Programme of Studies on full-time basis.</p> <p>e) Syllabus, Coverage and weightage of different Components of Entrance Examination for PG Programmes of Study.</p> <p>i) The syllabus, coverage, weightage of different components, durations and the degree and level of difficulty of the Entrance Test as applicable for admission in PG programmes of study of the University shall be approved by the Vice Chancellor as recommended by a sub-committee of deans</p> <p>ii) Broadly, however, the Entrance shall be of 2 to 3 Hours duration. The time, date and centres shall be notified in the University Prospectus. Further, the Entrance Test shall generally have two papers containing Multiple Choice Questions (MCQs).</p> <p><b>Paper 1:General Aptitude</b></p> <p><b>Paper 2:Understanding of Subject/Discipline</b></p>
---	---

		<p>f) Provided further that the university may also admit students, on the basis of marks obtained in the qualifying examination or any other criteria fixed, in case of Programmes of Study where the number of students is small or it is first batch of the Programmes or the Programme Study require special consideration for the promotion of University's Vision.</p> <p>g) Notwithstanding the above provisions, the Department/ Centre with the approval of Academic Council may adopt different criteria/test for admission in a Programme of Study.</p>
<p><b>10.</b></p>	<p><b>Conduct and Administration of Admission:</b></p> <p>a) The administration, conduct and logistics including maintenance of confidentiality and secrecy and preparation of list of candidates called for interview on the basis of the merit of the HEAT / FEAT / TREAT, as applicable, shall be the responsibility of the Controller of Examination or of any person specifically appointed by the Vice-Chancellor for the purpose. Accordingly, it shall be the responsibility of the Controller of Examinations to:</p> <p>vii) Prepare and notify the list of candidates called for Group Discussion / Personal Interview (GD/PI) interview, as per the merit of the HEAT / FEAT / TREAT, as applicable.</p> <p>viii) Forward the list of the candidates short-listed for GD/PI, in alphabetical order, without disclosing the marks obtained in the HEAT / FEAT / TREAT, to the Dean of the School concerned.</p> <p>x) Notify the list of the selected candidates along with the waiting list and to issue admission and fee slips to the selected candidates for completing the admission formalities.</p>	<p><b>Conduct and Administration of Admission:</b></p> <p>a) The administration, conduct and logistics including maintenance of confidentiality and secrecy and preparation of list of candidates called for interview on the basis of the merit of <b>the composite score, as applicable</b>, shall be the responsibility of the Controller of Examination or of any person specifically appointed by the Vice-Chancellor for the purpose. Accordingly, it shall be the responsibility of the Controller of examination to:</p> <p>vii) Prepare and notify the list of candidates called for Group Discussion/ Personal Interview (GD/PI) interview, as per the merit, <b>if required</b>.</p> <p>viii) Forward the list of the candidates short-listed for GD/PI, in alphabetical order, to the Dean of the School concerned, <b>if required</b>.</p> <p>x) Notify the list of the selected candidates with the waiting list, <b>the schedule of depositing the fee and instructions for completing other formalities</b>.</p>

<p>xi) Allot registration / enrolment numbers to the candidates finally admitted and forward the names of the candidates admitted to different programmes of studies to the Deans of the School and Heads of the Department concerned.</p> <p>b) Question Papers for each of the single common entrance examination i.e. the HEAT, FEAT and TREAT each year shall be separately set by the Expert(s) appointed by the Vice-Chancellor in accordance with the syllabi, coverage and weightage of different components as approved by the Academic Council and notified in the Prospectus.</p> <p>c) There shall be an Admission Committee at the level of each School comprising the Dean of the School concerned, as Chairman, Heads of each Department in the School and two nominees of the Vice-Chancellor. The Admission Committee may, if necessary, constitute Admission Interview Committee comprising the Head of the Department Concerned as Chairman, a Nominee of the Dean, one or two faculty members of the concerned Department and a Nominee of the Vice-Chancellor.</p> <p>d) Admission Committee shall conduct the GD / PI of the short-listed candidates, verify their marks in the qualifying and other previous examinations and Dean as Chairman of the Admission Committee shall forward the list of candidates mentioning the marks scored by each students in the GD / PI and in the qualifying and previous examination</p> <p>e) Final selection of candidates for admission shall be done by the Controller of Examinations, who shall verify from record and tabulate the marks obtained by each candidate in different components of the Selection Criteria and will prepare and notify the list of candidates selected for admission in different programmes of studies.</p>	<p>xi) <b>Head/Director of Department/Centre will allot enrolment numbers to the candidates finally admitted in a programme of study and forward the same to the Controller of Examinations for further issue of registration number.</b></p> <p>b) Question Papers for entrance test each year shall be separately set by the Expert(s) appointed <b>by the Vice-Chancellor in accordance with the syllabi, coverage and weightage of different components as approved by the Vice Chancellor on the recommendations of the Dean's sub-committee and notified in the Prospectus.</b></p> <p>c) There shall be an <b>Admission Committee at the level of each Department/Centre comprising the Head/Director concerned as Chairman; one Professor, one Associate Professor and one Assistant Professor on seniority; and one nominee of the Dean.</b></p> <p>d) Admission Committee shall conduct the GD/PI of the short-listed candidates (wherever required) and verify their marks in the qualifying and other previous examinations. Head/Director as Chairman of the Admission Committee shall forward the list of candidates mentioning the marks scored by each student in the GD/PI (wherever required) and in the qualifying and previous examinations to Controller of Examinations.</p> <p>e) <b><i>The Controller of Examination, who shall tabulate the marks obtained by each candidate in different components of the Selection Criteria, will prepare and notify the list of candidates selected for admission in different programmes of study.</i></b></p>
--	--

**The Academic Council considered and recommended the said proposal to the Executive Council for approval.**

**ITEM NO: 16.11 To place before the Academic Council the proposal for amendment in Ordinance No. 30 of the University dealing with “Medium of Instruction, Examination, Evaluation and Grading System for Programmes of Studies other than the Research Degree Programme”.**

The University has observed some difficulties on the part of students particularly in understanding and attempting questions in the examination. Many students are coming from the rural background having less exposure to English language. A provision for question paper setting in Hindi also will help the students. University has been running its Programmes of Study by following Choice Based Credit System from its inception. Under this system, the course contents are designed by the faculty members and got approved later from the respective Boards of Studies. The University developed comprehensive continuous internal assessment system having three components namely: Internal Assessment, Mid Term Examination and End Semester Examination. The teacher teaching a particular course is responsible for internal assessment and evaluation of the students in a course. According to new UGC Guidelines for Choice Based Credit System, there is a requirement of 50% external examination. Further, being students’ centric University, it is also observed from the feedback of students and faculty members that there should be provision for improvement of score, division and grace marks. Hence, relevant amendments in Ordinance No. 30 are required.

<b>ORDINANCE NO:30</b>		
<b>Clause</b>	<b>Existing</b>	<b>Proposed</b>
<b>2</b>	Question Papers of all examinations shall be set and answered in English language, except in case of examinations in languages / literature, where the question papers may be set and answered in the respective languages either in totality or in part, depending upon the requirements of the course.	Question Papers of all examinations shall be set in English & <b>Hindi</b> and answered in English / <b>Hindi</b> , except in case of examinations in languages / literature, where the question papers may be set and answered in the respective languages either in totality or in part, depending upon the requirements of the course.
<b>3</b>	Project Work / Project Report / Dissertation / Field Work Report / Training Report etc, if any, shall have to be written in English, except in case of the Programmes of Studies in languages / literature, where the same may be required to be written in the respective language.	Project Work / Project Report / Dissertation / Field Work Report / Training Report etc, if any, shall have to be written in English / <b>Hindi</b> , except in case of the Programmes of Studies in languages / literature, where the same may be required to be written in the respective language.
<b>6</b>	Depending upon the nature and requirements of a particular course, individual Departments / Centres shall, within the overall framework of Comprehensive Continuous Internal Assessment (CCA) prescribed by the School Board concerned, have freedom to prescribe additional/different	Depending upon the nature and requirements of a particular course, individual Departments / Centres shall, within the overall framework of Comprehensive Continuous Internal Assessment (CCA) prescribed <b>in the</b>

	components and weightage for different component. Provided that the weightage of the End-Semester Examination shall not be less than 50%.	<b>relevant Ordinance, have freedom to prescribe additional / different components and weightages for different components of Internal Assessment.</b>
<b>10</b>	The overall framework of the Continuous Internal Assessment (CCA), including the broad guidelines regarding the content, format, duration and timings of different components of examination and evaluation shall be as decided by the School Board within the norms of Ordinances.	The overall framework of the Continuous Internal Assessment (CCA), including the broad guidelines regarding the content, format, duration and timings of different components of examination and evaluation <b>shall be as per the Ordinances.</b>
<b>11</b>	Within the overall framework of examination and evaluation as decided by the School Board, the content, format, duration of various components of the CCA shall be decided by the concerned faculty members and notified to students along with the detailed course outline provided at the commencement of each course.	Within the overall framework of examination and evaluation <b>as per the Ordinances</b> , the content, format, duration of various components of the CCA shall be decided by the concerned faculty members and notified to students along with the detailed course outline provided at the commencement of each course.
<b>12</b>	Since the University follows Choice Based Credit System (CBCS) and CCA, the question paper for examination of a course shall be set by the faculty member who is teaching that course and that he/she shall also be the evaluator.	<p>a) <b>The question paper for Mid-term examination</b> of a course shall be set by the faculty member who is teaching that course and that he/she shall also be the evaluator.</p> <p>b) <b>The question paper for End-Semester examination</b> of a course shall be set and evaluated by the external examiner.</p>
<b>13</b>	<p>In case of examination involving Viva Voce, practical's, etc. in a course offered by a Department / Centre, the evaluation shall be done by a panel comprising of the concerned faculty / mentor and an external expert to be appointed by the Head of the Department / Director of the Centre.</p> <p>Provided further, pattern of question paper setting will be devised by the concerned teacher as per the nature of the course. The total marks for the course shall be same as for the theory courses.</p>	<p>a) In case of PG examination involving Viva Voce, practical's, etc. in a course offered by a Department/Centre, the evaluation shall be done by a panel comprising of Head/Director or his nominee, the concerned faculty/mentor and an external expert, preferably a Professor but not below the level of Associate Professor to be appointed by the <b>Head of the Department/Director of the Centre.</b></p> <p>Provided further, <b>pattern of question paper for practical examination</b> will be devised by the concerned teacher as per the nature of the course. The total marks for the course shall be same as for the theory courses.</p> <p>b) In case of UG examination involving Viva Voce, practical's, etc. in a course offered by a Department/Centre, the evaluation shall be done by a panel comprising of Head/Director or his nominee, the concerned faculty/mentor and an</p>



		<p>external expert to be appointed by the <b>Head of the Department/Director of the Centre.</b></p> <p>Provided further, <b>pattern of question paper for practical examination</b> will be devised by the concerned teacher as per the nature of the course. The total marks for the course shall be same as for the theory courses.</p>
<b>14</b>	<p>Project Work / Project Report / Dissertation / Field Work Report / Training Report etc, shall be evaluated by an external evaluator appointed by the Head / Director.</p> <p>Provided further that in case of Viva-voce based on the Project Work / Project Report / Dissertation / Field Work Report / Training Report etc., evaluation shall be done by a committee comprising of the concerned teacher and the external evaluator appointed by the Head of the department/Director of Centre. Different external evaluators may be invited for each of the specializations involved.</p>	<p>a) Project Work / Project Report / Dissertation / Field Work Report / Training Report of PG Programmes of Study etc, shall be evaluated by an external evaluator preferably a Professor but not below the level of Associate Professor to be appointed by the <b>Head of the Department / Director of the Centre.</b></p> <p>b) Project Work / Project Report / Dissertation / Field Work Report / Training Report of UG Programmes of Study etc, shall be evaluated by an external evaluator to be appointed by the <b>Head of the Department / Director of the Centre</b></p>
<b>17</b>	<p>The question papers for the Mid-Term and End-Semester Examinations shall be set such as to encompass total course content covered with limited internal choices such as to make it imperative for the student to study the prescribed course content in full and deter them from selective study.</p>	<p>The question papers for the <b>Mid-Term Examinations</b> shall be set such as to encompass total course content covered with limited internal choices such as to make it imperative for the student to study the prescribed course content in full and deter them from selective study.</p>
<b>18</b>	<p>The question papers for the Mid-Term and End-Semester Examinations shall be set such as to encompass total course content covered with limited internal choices such as to make it imperative for the student to study the prescribed course content in full and deter them from selective study.</p>	<p>The question papers for the <b>End- Semester Examinations</b> shall be set such as to encompass total course content covered with limited internal choices such as to make it imperative for the student to study the prescribed course content in full and deter them from selective study.</p>
<b>22</b>	<p>The paper setter for the End Semester Examination in the prescribed format and shall arrange to make adequate number of copies / printouts, which shall be submitted in sealed cover marked as Confidential to the Head of the Department / Director of the Centre, at least three days prior to the commencement of the End-Term Examination of the course.</p>	<p>a) For selecting the paper setters for the End-Semester examinations, the Controller of Examinations shall seek a panel of at least five paper setters / evaluators for each course from the Head / Director of the department / centre as approved by the Board of Studies. Provided further that the concerned faculty members shall submit</p>

		<p>a list of examiners (who are not members of Board of Studies and School Board) to the Head / Director of Department / Centre who in turn will get the examiners approved from the Board of Studies.</p> <p>b) No one shall be appointed as paper setter / examiner for theory / practical examination unless he / she is a permanent teacher.</p> <p>c) The Vice Chancellor may, on valid reason(s), cancel, withheld or suspend the appointment of any paper setter / examiner and make alternate arrangements without reference to the concerned Board of Studies.</p>
23	<p>The Paper setter shall also be required to submit in a separate sealed cover the key to the objective type questions and synoptic answers to SAQs and LAQs to the Head of the Department / Director of the Centre concerned, in case a student applies for reevaluation.</p>	<p>The Paper setters for End-Semester examination shall also be required to submit in a separate sealed cover the key to the objective type questions and synoptic answers to SAQs and LAQs to the Controller of Examinations.</p>
25	<p>It shall be the bounden duty of the concerned faculty members to: (a) evaluate all assignments, quizzes and mid-term examination answer scripts and return the same to the students within one week of the date of such examination; (b) address questions of students, explain and satisfy them about the marks / grades awarded to them; (c) display the marks / grades awarded to each student on the notice board of the Department / Centre; and (d) submit the marks / grades awarded to the students to the Head of the Department / Director of the Centre concerned.</p>	<p>It shall be the bounden duty of the concerned faculty members to: (a) evaluate all assignments, quizzes and mid-term examination answer scripts and return the same to the students <b>within ten days</b> of the date of such examination; (b) address questions of students, explain and satisfy them about the marks / grades awarded to them; (c) display the marks / grades awarded to each student on the notice board of the Department/ Centre; and (d) submit the marks / grades awarded to the students to the Head of the Department / Director of the Centre concerned.</p>
26	<p>In case of End-semester examination, the concerned faculty member shall evaluate the answer-scripts of final semester students and submit the award list along with the evaluated answer-scripts to office of the Controller of Examinations (COE) through the Head of the Department / Director of the centre within two weeks of the end of examination. However, for rest of the semesters (excepting final semester), the teacher may submit the evaluated answer-scripts, along with award list within one week after the commencement of the next</p>	<p><b>In case of End-Semester examination, the external examiners shall evaluate the answer-scripts and submit the award lists along with the evaluated answer-scripts to office of the Controller of Examinations (COE) within two weeks of the receipts of answer scripts.</b></p> <p><b>Provided further that the Vice Chancellor may permit on the spot evaluation in</b></p>

	semester. The award list for internal assessment shall be submitted by the concerned faculty member along with the award-list for the End-term examination.	<b>case of course(s), if so required.</b>
27	Head of the Department / Director of the Centre concerned, shall forward to the Controller of Examination, the consolidated award list of marks / grades awarded to the students in the Continuous Internal Assessment and Mid-Term Examination of each course offered by the Department.	<b>Concerned faculty member shall submit the award list of marks/grades awarded to the students in the Continuous Internal Assessment and Mid-Term Examination of each course to the Controller of Examinations with a copy to concerned head / director of department / centre.</b>
28	A student may apply on the prescribed application form along with the prescribed fees, for reevaluation of his/her answer script(s) to the Controller of Examinations within seven working days from the date of declaration of the results.	A student may apply on the prescribed application form along with the prescribed fees, for reevaluation of his/her answer script(s) of only End-semester examination of a course(s) to the Controller of Examinations within <b>fifteen working days from the date of declaration of the results.</b>
29	Reevaluation of the answer script shall be done by an independent expert on the subject to be appointed by the Controller of Examinations on the recommendations of the Head of the Department / Director of the Centre. Answer scripts shall be reevaluated with reference to the key of MCQs and the synoptic answers of SAQs&LAQs submitted by the paper setter; and the marks / grades awarded by the independent expert shall be considered as final.	Reevaluation of the answer scripts shall be done by an external expert on the subject to be appointed by the Controller of Examinations out of the panel available with him/her. Answer scripts shall be reevaluated with reference to the key of MCQs and the synoptic answers of SAQs&LAQs submitted by the paper setter. <b>Out of the marks / grades awarded in first evaluation and reevaluation, whichever is higher will be considered final. However, if the difference between first evaluation and re-evaluation is more than 20%, the scripts will be got evaluated by the third examiner and the score / grade awarded by the him/her will be taken as final.</b>
31	The date sheet for the examination of the courses wherein students are enrolled across departments, (herein after referred to as University Wide Courses) shall be prepared by the COE and sent to all the Heads of the Department / Directors of the Centres at least 15 (fifteen) days prior to the commencement of the examination.	(a) The date sheet for the examination of the courses wherein students are enrolled across departments, (herein after referred to as University Wide Courses) shall be prepared by the COE and sent to all the Heads of the Department / Directors of the Centres at least 15 (fifteen) days prior to the commencement of the examination.  <b>(b) The Date Sheet for Mid-Term and End-Semester Examination shall be</b>



		<p>notified by the Controller of Examinations in consultation with Heads of the Department / Directors of the Centres / Deans of the School at least ten days prior to the commencement of the examinations.</p> <p>(c) The Mid-Term Examinations shall be conducted under the general supervision of the Head/Director of Department/Centre, who shall act as Centre Superintendent for all examinations of the courses of his/her Department. He/she shall arrange for the invigilation duties from amongst the faculty members and shall be responsible for the fair and orderly conduct of the examination.</p> <p>(d) The End-semester examinations shall be conducted by the Controller of Examinations.</p>
<p>32</p>	<p>The Mid-Term and End-Semester Examinations shall be conducted under the general supervision of the Head of Department, who shall act as Centre Superintendent for all examinations of the courses of his/her Department. He/she shall arrange for the invigilation duties from amongst the faculty members and shall be responsible for the fair and orderly conduct of the examination.</p>	<p>Clause 32 be replaced by the following</p> <p><b>Improvement in Marks/Grades:</b></p> <p>a) A student who has been declared pass in a course(s) shall be allowed to repeat End Semester Examination in theory only, in order to improve his/her grade / marks along with regular students in corresponding semesters. However, no second chance to improve grade / marks in a course shall be given and no separate examination shall be arranged for such students.</p> <p>b) A student who has been declared pass in a Programme of study shall be allowed to appear in End-Semester Examination in theory only in order to improve the score for more than 55% / Division along with the regular students in corresponding semesters. No separate examination will be arranged for such students.</p> <p>c) For the improvement of the score for more than 55% / Division, the student will be given only one chance to take examination in a</p>

		<p>course/courses. However such student shall be allowed to take examination of course(s) in which he/she has not taken examination in order to improve the score for more than 55% / Division.</p> <p>d) A student seeking to improve grade/marks and CGPA / OPM / Division shall have to apply on prescribed application form and pay the fee as prescribed for taking examination by students having 'F' grade from time to time.</p> <p>e) If a student improves his/her marks then the improved marks shall be taken into account for working out revised awards and a revised marks sheet shall be issued to him/her on the surrender of mark sheet issued earlier. Such improved marks/grades shall not be counted for award of Prizes/Medals, Rank and Distinction.</p> <p>f) If a student does not show improvement in grade / marks in a course, his/her previous grade / marks will continue to be taken into account.</p> <p>g) If a student does not show improvement in making the score more than 55% or improvement in division, his/her previous overall grade / marks and Division will continue to be taken into account.</p> <p>h) No candidate shall be allowed to improve grade / marks in practical, project work, term paper and seminar and field work.</p> <p>i) A student can improve his/her CGPA / OPM / Division within two years after the completion of his/her degree.</p>
<p>47</p>	<p>The University shall conduct Common Entrance Examination by the name of Higher Education Admission Test (HEAT), Further Education Admission Test (FEAT) and The Research Entrance Aptitude Test (TREAT) for admission in the undergraduate, postgraduate and research degree</p>	<p><b>The University shall conduct Entrance Test for admission in the postgraduate and research degree programmes (as per the provision of PhD Ordinance). Admission to certificate / Under-Graduate Programmes shall be made on</b></p>

	programmes respectively.	<b>merit in the eligibility examination.</b>
<b>48</b>	The Paper Setters for the Common Entrance Examination shall be appointed by the Vice-Chancellor	The Paper Setters for the Entrance Test shall be appointed by the Vice-Chancellor.
<b>49</b>	<p>The overall administration, conduct, supervision and control of the Common Entrance Examination shall be the responsibility of the Controller of Examinations who with the approval of the Vice-Chancellor, shall arrange:</p> <p>49.1 To get the question papers for the Common Entrance Examination set by the paper setter(s) appointed by the Vice-Chancellor.</p> <p>49.2 For the confidential printing of the question papers for the Common Entrance Examination.</p> <p>49.3 To appoint Centre Superintendents for each of the Examination Centres.</p> <p>49.4 For the smooth conduct of the Common Entrance Examination in all Examination centre and exercise general supervision and control.</p> <p>49.5 For the evaluation of the Answer scripts and preparation of the merit list;</p>	<p>The overall administration, conduct, supervision and control of the Entrance Test shall be the responsibility of the Controller of Examinations who with the approval of the Vice Chancellor , shall arrange:</p> <p><b>49.1 To get the question papers for the Entrance Test set by the paper setter(s) appointed by the Vice-Chancellor.</b></p> <p><b>49.2 For the confidential printing of the question papers for the Entrance Test.</b></p> <p><b>49.3 To appoint University Observers / Centre Superintendents for each of the Examination Centres.</b></p> <p><b>49.4 For the smooth conduct of the Entrance Test in all Examination centres and exercise general supervision and control.</b></p> <p><b>49.5 For the evaluation of the Answer scripts /O MR sheets and preparation of the merit list;</b></p>
<b>50</b>	In the absence of Controller of Examinations or otherwise if the circumstances so warrant the Vice-Chancellor may appoint a Coordinator of the Common Entrance Examination who shall perform such functions as specified in the preceding para.	In the absence of Controller of Examinations or otherwise if the circumstances so warrant the Vice-Chancellor may appoint a Coordinator of the <b>Entrance Test</b> who shall perform such functions as specified in the preceding para.
<b>51</b>	The Common Entrance Examination shall be held at the designated Examination Centres as approved by the Academic Council and notified in the University Prospectus.	The Entrance Test shall be held at the designated Examination Centres <b>as approved by Vice Chancellor</b> and notified in the University Prospectus
<b>52</b>	Each Examination Centre shall be under the charge of a Centre Superintendent, who shall ensure smooth and fair conduct of the Common Entrance Examination	Each Examination Centre shall be under the charge of a <b>University Observer / Centre Superintendent, who shall ensure smooth and fair conduct</b> of the Common

		Entrance Examination.
<b>53</b>	During an entrance examination, all candidates shall be under the disciplinary control of the Centre Superintendent, whose instructions on the conduct of examination shall be final and binding. If a candidate disobeys instructions or misbehaves with Centre Superintendent / Supervisory staff / invigilator / any other staff / other examinees, he/she may be expelled from the examination.	During an entrance test, all candidates shall be under the disciplinary control of the <b>University Observer</b> / Centre Superintendent, whose instructions on the conduct of examination shall be final and binding. If a candidate disobeys instructions or misbehaves with <b>University Observer</b> / Centre Superintendent / Supervisory staff / invigilator / any other staff / other examinees, he/she may be expelled from the examination.
<b>54</b>	Notwithstanding anything contained in these Ordinances, the examination of all such candidates who are found using unfair means in the Common Entrance Examination shall be cancelled and consequently his/her answer script will not be considered for evaluation and preparation of merit list.	Notwithstanding anything contained in these Ordinances, the examination of all such candidates who are found using unfair means in the Entrance Test shall be cancelled and consequently his/her answer script will not be considered for evaluation and preparation of merit list.
<b>65</b>	All teachers shall intimate the Head of the Department/Director of the Centre concerned, at least seven calendar days before the last instruction day in the semester, particulars of all students who have secured less than 75% attendance in one or more courses.	All teachers shall intimate the Head of the Department / Director of the Centre concerned, at <b>least fifteen calendar days</b> before the last instruction day in the semester, particulars of all students who have secured less than 75% attendance in one or more courses.
<b>66</b>	The Head of the Department / Director of the Centre shall display on the Notice Board of the Department names of all students who will not be eligible to take the End-semester examinations in the various courses and send a copy of the same to the Dean of the School concerned.	The Head of the Department / Director of the Centre shall display on the Notice Board of the <b>Department names of all students who will not be eligible to take the End-semester examinations in the various courses and send a copy of the same to the Dean of the School concerned at least ten calendar days before the last instruction day in the semester.</b>
<b>68</b>	A student shall be required to participate in Internal Assessment, as specified in the Detailed Course Outline, failing which he/she shall be deemed to have NOT COMPLETED the course and shall be awarded the <b>"I" Grade</b> . Provided further that the <b>"I" Grade</b> shall also be awarded to a candidate in a course in which he/she has been declared ineligible to appear in the End-Semester Examination on account of not meeting the minimum prescribed attendance requirements for the course. Further, if a student does not appear in mid-term examination, he/she shall be awarded	A student shall be required to participate in Internal Assessment, as specified in the Detailed Course Outline, failing which he/she shall be deemed to have NOT COMPLETED the course and shall be awarded the "I" Grade. Provided further that the "I" Grade shall also be awarded to a candidate in a course in which he/she has been declared ineligible to appear in the End-Semester Examination on account of not meeting the minimum prescribed attendance requirements for the course.

	zero mark and no special mid-term exam shall be conducted for him/her.	Further, if a student does not appear in mid-term examination, he/she shall be awarded zero mark and no special mid-term examination shall be conducted for him/her.  <b>Provided further that the Vice Chancellor may permit a student to appear in Mid Term examination if the reasons for not appearing in mid-term examination are genuine.</b>
71	A student who has successfully completed a course shall not be permitted to repeat the course to improve his/her grade;	A student <b>who has successfully completed a course shall be permitted to repeat the course to improve his/her grade;</b>
72	A candidate shall be required to secure a minimum of 50% Marks, in the course taken, to successfully complete that course, failing which he/she shall be deemed to have failed in the course and shall be awarded the "F" Grade.	<b>A candidate shall be required to secure a minimum of 40% Marks in each course in End-Semester examination. However, for successful completion of a course, a Student shall have to secure minimum 50% marks in aggregate including the marks secured in internal assessment, mid-term and end-semester examination, failing which he/she shall be deemed to have failed in the course and shall be awarded the "F" Grade.</b>  <b>Provided further that there shall be no system of compartmental / supplementary examination.</b>
73	The "F" Grade once awarded shall stay in the grade card of the student and shall not be deleted even when he/she successfully completes the course later. The grade acquired later by the student will be indicated in the grade sheet of the subsequent semester in which the candidate has appeared for clearance of the arrears.	The "F" Grade awarded shall stay in the grade card of the student till he/she successfully completes a course.
74	If a student has been awarded "F" Grade, he/she shall be required to repeat only the End-Semester Examination i.e. he/she shall be required to reappear in End-Semester Examination of that course in the next semester. Provided further that a student shall not be permitted to repeat / reappear in the Continuous Internal Assessment and/or the Mid-Term Examination and that the marks / grade obtained by him earlier shall be carried forward for declaring the result. Provided further that if the student gets 'F' grade in any course in the last semester of a Programme of Study, in such a case, the University shall make arrangement to hold	If a student has been awarded "F" Grade, he/she shall be required to repeat only the End-Semester Examination i.e. he/she shall be required to reappear in End-Semester Examination of that course in the next semester. Provided further that a student shall not be permitted to repeat / reappear in the <b>Internal Assessment</b> and/or the Mid-Term Examination and that the marks / grade obtained by him earlier shall be carried forward for declaring the result. Provided further that if the student gets 'F' grade in any course in the last semester of a

	special End Term Examination in that course only within one month of the declaration of the result of last semester of that Programme of Study. Provided further that in case of extraordinary exigency, the Deans Committee may decide to get special end-semester examination conducted.	Programme of Study, in such a case, the University shall make arrangement to hold special End Term Examination in that course only within one month of the declaration of the result of last semester of that Programme of Study. Provided further that in case of extraordinary exigency, the Deans Committee may decide to get special end-semester examination conducted.
77	There shall be no system of compartmental / supplementary examination.	77. - Existing provision to be deleted-  77. Maximum one percent of aggregate marks shall be given as grace marks to a student who is short of one percent marks for getting 55% or 60% in the aggregate, after completion of degree.

**The Academic Council considered and recommended the said proposal to the Executive Council for approval.**

**ITEM NO: 16.12**

**To place before the Academic Council the proposal for amendment in Ordinance No. 4 of the University dealing with “Constitution of the Board of Studies, Terms of Office of its Members and its Powers and Functions” and Ordinance No. 31 of the University dealing with “Curricular Framework, Programme of Studies and Conditions for Award of Degrees, Diplomas and Certificates”.**

As per the existing provisions in the clause 21 of Ordinance No. 31, “the faculty members shall be required to prepare Detailed Course Outline for each course to be taught by them in a particular semester and shall make the same available to each student registered to take the course, at the commencement of each semester.” The contents are reviewed periodically by the Board of Studies (Ordinance - 4.4c). During previous years it is observed that there are very frequent changes in the contents that will not be compatible to the proposed system of improvement in score/division. It is, therefore, proposed that the course contents should remain unchanged over two years. Hence, a proposal for amendment in Ordinance 4 and Ordinance 31, is proposed as under:

<b>ORDINANCE NO: 4</b>		
<b>Clause</b>	<b>Existing</b>	<b>Proposed</b>
4	Subject to the overall control and supervision of the Academic Council, the functions of the Board of Studies shall be:  a) To approve subject for research for various degree and the other	Subject to the overall control and supervision of the Academic Council, the functions of the Board of Studies shall be:  a) To approve subject for research for various degree

	<p>requirements of research degree.</p> <p>b) To recommend to the concerned School Board:</p> <p>i) courses of studies and appointment of examiners but excluding research degree</p> <p>ii) appointment of supervisors for research.</p> <p>iii) measures for the improvement of the standard of teaching and research.</p> <p>c) To ensure that the curricula and syllabi of various courses offered by the teachers in the Departments are periodically reviewed and continuously revised and updated.</p>	<p>and the other requirements of research degree.</p> <p>b) To recommend to the concerned School Board:</p> <p>i. courses of studies and appointment of examiners but excluding research degree</p> <p>ii. <b>report of supervisors allotted by the department for research.</b></p> <p>iii. measures for the improvement of the standard of teaching and research.</p> <p>c) <b>The contents of each course shall be reviewed and approved by the concerned Board of Studies which shall ordinarily not be changed over two years. However, the teachers shall upgrade the knowledge of students about latest developments in the concerned discipline through various curriculum enrichment activities such as seminars, discussions, quizzes, assignments, live projects, field visits, etc.</b></p>
--	---	---

**ORDINANCE NO: 31**

Clause	Existing	Proposed
21	In order to make programme offerings dynamic, flexible, multi-disciplinary and inter-disciplinary, individual faculty members shall be required to prepare Detailed Course Outline for each course to be taught by them in a particular semester and shall make the same available to each student registered to take the course, at the commencement of each semester.	In order to make programme offerings dynamic, flexible, multi-disciplinary and inter-disciplinary, individual faculty members shall be required to prepare Detailed Course Outline for each course to be taught by them in a particular semester and shall make the same available to each student registered to take the course, at the commencement of each semester.  <b>Provided further that the</b>



		<p>contents of each course shall be reviewed and approved by the concerned Board of Studies which shall ordinarily not be changed over two years. However, the teachers shall upgrade the knowledge through various curriculum enrichment activities.</p>
--	--	---

**The Academic Council considered and recommended the said proposals to the Executive Council for approval.**

**ITEM NO: 16.13 To place before the Academic Council the Open Educational Resources (OER) Policy for consideration and approval.**

Notwithstanding with the Central Universities Act 2009, with mandate to disseminate and promote tertiary education avenues to the knowledge societies, Central University of Himachal Pradesh formulates its OER Policy, in consultation with the experts, faculty, management and the stakeholders of the University.

Accordingly, a draft Open Educational Resources (OER) Policy is placed at ANNEXURE - 16.13 for kind consideration and approval.

**The Academic Council considered and recommended the said proposal to the Executive Council for approval.**

The meeting ended with the vote of thanks to the Chair.

S/d

**Brig. Jagdish Chand Rangra, YSM (Retd.)**  
Ex Officio Secretary &  
Registrar, CUHP, Dharamshala

**Confirmed**

S/d

**Prof. (Dr.) Kuldip Chand Agnihotri**  
Chairman &  
Vice-Chancellor, CUHP, Dharamshala