



हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय
Central University of Himachal Pradesh
(Established under Central Universities Act 2009)
PO Box no. 21, Dharamshala, Distt. Kangra, Himachal Pradesh- 176215
(Temporary Academic Block, Shahpur)

Minutes of 24th Finance Committee Meeting
held on 04.06.2019 at 11.00 AM
at
Dhauladhar Parisar, Dharamshala

The 24th Meeting of the Finance Committee was held on 04.06.2019 at 11.00 AM at Dhauladhar Parisar, Dharamshala. The Following are the members of Finance Committee :-

1.	Professor Kuldeep Chand Agnihotri Vice Chancellor	Chairman
2.	Professor. H.R. Sharma Pro Vice Chancellor	Member
3.	Prof. S.K. Garg, Nominee of Executive Council	Member
4.	Shri A.N.Gupta Nominee of Executive Council	Member
5.	Shri Rai Singh, Nominee of Executive Council	Member
6.	Joint Secretary (CU), UGC Nominee of the Visitor	Member
7.	Joint Secretary (CU&L) ,MHRD Nominee of the Visitor	Member
8.	Joint Secretary and Finance Advisor, MHRD Nominee of the Visitor	Member
9.	Professor Ambrish Kumar Mahajan Finance Officer (Additional Charge)	Member Secretary

1. The Joint Secretary (CU&L), MHRD, Joint Secretary & Finance Advisor and the Joint Secretary (CU) UGC, could not attend the meeting due to their prior commitments and unavoidable reasons. These members were granted leave of absence.

At the outset, the Vice Chancellor extended a warm welcome to the members and thanked them for sparing their valuable time to make it convenient to attend the meeting. The Finance Committee appreciated the duties performed by Prof. Hans Raj Sharma as Finance Officer of the CUHP efficiently and placed his services on record. Thereafter, Vice Chancellor invited Prof. Ambrish Kumar Mahajan, Finance Officer – cum – Secretary to take up the agenda items. The Finance

Officer before taking up the agenda items brought to the notice of the Honourable Members of the Committee the observations received vide email dated 30.05.2019 & 31.05.2019 to the Finance Officer from the Under Secretary to the Government of India, Department of Higher Education, Ministry of Human Resource Development & Under Secretary, University Grant Commission (CU Bureau) on different agenda items as per Annexures and noted the same.

Therefore, the following agenda items were taken up for discussion along with comments of UGC and MHRD:-

Item No. 24.1: Confirmation of the minutes of the 23rd Meeting of the Finance Committee held on 15.12.2018 (Annexure 23.1A) alongwith observations of the UGC & MHRD.

The minutes of the 23rd Meeting of the Finance Committee held on 15.12.2018 are placed at Annexure 24.1A for kind perusal and confirmation by the Hon'ble members.

Comments of the UGC on agenda **Item No. 24.1** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote "*Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission, the minutes may be confirmed. Further, the comments of the IFD of MHRD the minutes of the previous meeting as communicated vide letter No.29-6/2017(CU) dated 14.01.2019 may also be taken into the account*".

Comments of the MHRD on agenda **Item No. 24.1** received vide Letter No. F. No. 9-3/2018/IFD dated 30th May 2019 through email, quote "*Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission, the minutes may be confirmed*".

Comments of the MHRD on agenda **Item No. 24.1** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email quote "*Minutes of the last meeting may be discussed and decided subject to their compliance with Government of India Rules, regulations, etc*".

The minutes of the 23rd meeting of the Finance Committee as given in Annexure 24.1A were confirmed alongwith observations of the UGC & MHRD.

Item No. 24.2: Action Taken Report about on the decisions of the 23rd Meeting of the Finance Committee held on 15.12.2018(Annexure-24.2A).

The report about the action taken on the decisions of the 23rd Meeting of the Finance Committee held on 15.12.2018 is placed before the Committee as per Annexure- 24.2A for kind perusal and confirmation of the Honourable members.

Comments of the UGC on agenda **Item No. 24.2** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through emails, quote "*As above*" in **Item No. 24.1**.

Comments of the MHRD on agenda **Item No. 24.2** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, quote "*as above*" in **Item No. 24.1**.

Comments of the MHRD on agenda **Item No. 24.2** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote as "*may be considered*".



The action taken on report on the decision of the 23rd meeting of the Finance Committee as given in Annexure 24.2A were noted and approved alongwith observations of the UGC & MHRD.

Item No. 24.3: To place before the Finance Committee the status of Audit Paras as directed by the MHRD for reporting vide letter F. No. 9-2/2014-IFD dated 23rd March 2017(Annexure-24.3 A).

The details of the Audit Paras and reply of the University to settle/liquidate the pending paras are given as Annexure-24.3 A.

Comments of the UGC on agenda **Item No. 24.3** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, I quote *"the observations of audit are extremely serious and needs to be discussed in detail in the FC meeting. University is required to take necessary action as per rules and in the case of irregularities the responsibility may be fixed and make recoveries wherever necessary. Further, university may be advised to constitute the Standing Audit Committee, if not constituted earlier to review all the pending audit paras and furnish the progress report of the Standing Audit Committee Constituted by the university before the FC"*.

Comments of the MHRD on agenda **Item No. 24.3** received vide Letter No. F.No. 9 3/2018/IFD dated 30th May 2019 through email, quoted as *"that the pending Audit Paras may be discussed in the FC meeting and a concerted effort may be made to settle them, at the earliest"*.

Comments of the MHRD on agenda **Item No. 24.3** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote *"may take immediate steps to settle the pending audit paras"*.

The members took note of the Audit Paras alongwith observations of the UGC & MHRD and emphasized that the replies to the Audit Paras should be submitted to get these liquidated. Finance Officer informed that the Standing Audit Committee has been constituted under the Chairmanship of Honourable Vice Chancellor consisting of Registrar , Finance Officer (Convener) and other heads of the concerned departments. The meeting of the standing audit committee will be conducted soon to settle the pending audit paras on priority.

ITEMS FOR REPORTING AND RATIFICATION

Item No. 24.4: To place before the Finance Committee the letter dated 14.01.2019 received from the UGC 31.03.2019 (Annexure – 24.4 (i) & (ii) A)

The University Grants Commission vide their letter No. F. 29-6/2017 (CU) dated 14.01.2019 (**Annexure – 24.4 (i) A**) has stated that the comments of the MHRD conveyed vide letter F. No. 9-3/2017-IFD dated 02.07.2018 (Annexure-24.4) in context of Agenda Item No. 22.1(T) and 22.2(T) of Minutes of 22nd Meeting of the Finance Committee held on 20.06.2018 may be incorporated in the Minutes of the Finance Committee held on 15.12.2018.

The University could not incorporate the comments of MHRD in Minutes of the 23rd Meeting of the Finance Committee as the Minutes of the Meeting had already been circulated/issued. However, it is hereby brought to the notice of the Finance Committee that the Finance Officer had already apprised of the Executive Council regarding the said comments of the MHRD in the meeting held on 17.07.2018 and same has been recorded in the Minutes of the 34th Meeting of the Executive Council is as under:





“The Finance Officer informed the Executive Council that University has received a letter dated 2nd July, 2018 from the MHRD on Payment of TA should be strictly regulated as per the existing TA Rules for Central Universities/Autonomous Bodies and for revival of posts self-contained proposal with valid justification may be forwarded to UGC for their consideration”.

“The Finance Officer (Incharge) further informed that the issue regarding payment of TA is not being pursued as advised by MHRD”.

“In reference to above, the Registrar informed the members of the Executive Council that the Finance Officer and UGC have been appraised that the issue was taken to the Finance Committee as enabling provision and sanction of tis governing bodies (Finance Committee and Executive Council) for recruitment of remaining positions and that UGC has clarified it vide their letter No. F. 19-3/2012 (CU) dated 27.01,2014 and F.19-3/2012 (CU) dated 26.02. 2015.”

Besides, the said comments of the MHRD were recorded in the Action Taken Report (ATR) on the decisions of the 22nd Meeting of the Finance Committee 20.06.2018, which was placed before Finance Committee in its 23rd Meeting held 15.12.2018.

Comments of the UGC on agenda Item No. 24.4 received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote *“may be noted”*.

Comments of the MHRD on agenda Item No. 24.4 received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, quote *“may be discussed in the Finance Committee meeting”*.

Comments of the MHRD on agenda Item No. 24.4 received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote *“may be discussed”*.

The finance committee after consideration of the observations of UGC ratified the same.

Item No. 24.5: To place before the Finance Committee the progress of Expenditure as on 31.03.2019 (Annexure – 24.5A)

The University Grants Commission vide their letter No. 57-1/2009 (CU) dated 29.05.2012 has asked the University to place a separate agenda item in every Finance Committee meeting on the progress of expenditure.

In compliance of the above communication, the position with regard to progress of expenditure as on 31.03.2019 is placed before the Finance Committee on the desired format, as given in **Annexure 24. 5A for** information and ratification.

Comments of the UGC on agenda Item No. 24.5 received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quoted *“May be discussed in the Finance Committee. However, university must ensure that necessary **recovery for overpayment to the Registrar** due to wrong fixation of pay, as already communicated by UGC vide its letter No.F.71-6/2012(CU) dated 23.02.2018 (copy enclosed) may be done under the intimation to UGC”*.

Comments of the MHRD on agenda **Item No. 24.5** received vide Letter No. F.No. 9 3/2018/IFD dated 30th May 2019 through email, quote “*may be noted after discussion in the Finance Committee meeting, in the light of Govt. of India Rules and related UGC guidelines*”.

Comments of the MHRD on agenda **Item No. 24.5** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote “*may be discussed*”.

The matter is placed before the Finance Committee for confirmation and ratification.

The members took note of the position of the progress of Expenditure as on 31.03.2019 as per Annexure 24. 5A and ratified the same. The matter regarding the necessary recovery of overpayment to the Registrar (Brig.J.C.Rangra) is already under consideration of the EC which may be pursued vigorously.

Item No. 24.6: To place before the Finance Committee the letters received from the UGC about Revised Budget Estimates for 2018-19 of Central University regarding deduction of an amount of Rs. 1.00 Crore from the Non-Salary grant of the year 2018-2019 of the University. The letters received from UGC to this effect have been given in Annexure 24.6A (1-4).

As per letter bearing No. F.29-2/2018 (CU) dated 20.02.2019 received from the UGC, the UGC finalization of Revised Budget Estimates for 2018-19 on the documents submitted by the University and it has decided that the UGC will continue to withhold an amount Rs. 1.00 crore from the Non-Salary grant of the year 2018-19 of the University till the corrective measures taken by the University. Since the Central University of Himachal Pradesh has not taken any action on the Fact Finding Committee (FFC) report of the UGC. A Fact Finding Committee was constituted by the UGC to look into the complaints/ allegations against Central University of Himachal Pradesh. The Committee submitted its report in the UGC and the recommendations the Committee was sent to the University for Appropriate Action.

Comments of the UGC on agenda **Item No. 24.6** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote “*UGC vide its letter No.F.29-2/2018(CU) dated 20th February, 2019 (copy enclosed) informed the University that UGC constituted a **Fact Finding Committee to look into the complaints/allegations against Central University of Himachal Pradesh.** The Committee submitted its report to UGC and the recommendations of the Committee were sent to Central University of Himachal Pradesh for appropriate action. As the Central University of Himachal Pradesh has not taken any action on the FFC report of the UGC, it has been decided that UGC will continue to withhold an amount of Rs.1.00 crore from the non-salary grant of the University till the corrective measures taken by the University*”.

Comments of the MHRD on agenda **Item No. 24.6** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, quote “*Financial year 2018-19 is already over. May be noted*”

Comments of the MHRD on agenda **Item No. 24.6** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote “*may be noted*”.

The F.C observed that the action on fact finding report sent by the UGC has already been initiated by the Executive Council being disciplinary authority.

The Finance Committee further desire that the UGC may be informed accordingly with the request to release the withhold grant of Rs. One Crore as given in Annexure 24.6A (1-4).

Item No. 24.7: To place before the Finance Committee the letters received from the UGC regarding approval of Revised Budget Estimates for the year 2018-19 (R.B.E.-2018-19) under Recurring and Salary Head. The letters received from UGC to this effect have been given in Annexure 24.7A (1-2).

As per letters received from UGC, the UGC approved the Revised Budget Estimates for the year 2018-19 (R.B.E. 2018-19) of Rs. 838.20 Lakhs under Recurring Head out of which deducted Rs.184.09 Lakhs of opening balance as on 1.4.2018 and Rs.1.00 Crore with held on account of irregularities done by university and the University has not taken any action on the FFC report of the UGC. An amount of Rs. 1561.39 Lakhs under Salary Head out of which Rs. 903.23 Lakhs have been deducted due to opening balance as on 1.4.2018 in respect of this University on the basis of Revised Budget Estimates 2018-19 document submitted by the University and availability of funds Govt. of India. The detail of the Revised Budget Estimates 2018-19 is as under:

(1) **Recurring Head:** As per Letter F. No. 29-2/2018(CU) dated 22.02.2019 (Rs. In Lakhs):

S.No.	Head	R. B. E. Approved by UGC (2018-19)
1.	Pension for the year 2018-19 including Pensionary Benefits namely Contribution to Pension fund and New Pension Scheme	102.00
2.	Non-Salary Items for the year 2018-19*	652.79
3.	Non-NET Fellowships for the 2018-19	83.41
4.	Total Expenditure for the year 2018-2019 (1+2+3)	838.20
5.	Less: Opening Balance as on 1.4.2018	184.09
6.	Less: Amount withheld on account for irregularities done by the University i.e. University has not taken any action on the FFC report of the UGC.	100.00
7.	UGC Share recommended in R. B. E. 2018-2019 (4-5-6)	554.11

* **Note:** This includes provision of an amount of Rs.42.40 lakhs for the scheme namely (i) Travel Grant, (ii) Conference/Seminars/Workshops/ Symposis/Short Term Training Programmes, (iii) Publication Grant, (iv) Visiting Professors/Visiting Fellows, (v) Day Care Centre, (vi) Basic Facilities for Women, (vii) Faculty Development Programme (FDP) and (viii) Establishment of career and Counseling Cell in Universities. The expenditure on each schemes may be incurred strictly as per XII Plan Guidelines of General Development Assistance of Scheme.

(2) **Salary Head:** As per Letter F. No. 29-1/2018(CU) dated 22.02.2019 (Rs. In Lakhs):

S. No.	Head	R. B. E. Approved by UGC (2018-19)
1.	Faculty Salary Expenditure for the year 2018-19	1000.00
2.	7 th CPC Arrear for Faculty	150.00
3.	Non-Faculty Salary Expenditure for the year 2018-19	300.00
4.	7 th CPC Arrear for Non- Faculty	63.74
5.	Other Components for the Items namely Leave encashment, LTC, Children Education Allowance, Retirement Benefit and Medical Reimbursement	47.65
6.	Total Expenditure for the year 2018-2019 (1+2+3+4+5)	1561.39
7.	Less: Opening Balance as on 1.4.2018	903.23
8.	UGC Share recommended in R.B.E. 2018-2019 (6-7)	658.16

Comments of the UGC on agenda Item No. 24.7 received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email that the agenda Item No. 24.7 is Noted.

Comments of the MHRD on agenda **Item No. 24.7** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email that the observations on agenda **Item No. 24.7** is same as above in **Item No. 24.6**.

Comments of the MHRD on agenda **Item No. 24.7** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email that agenda **Item No. 24.7** may be noted.

The Finance Committee noted the grant released by the UGC and approved the same.

Item No. 24.8: To place before the Finance Committee the letters received from the UGC regarding Annual Allocation for the year 2018-19 under Capital Assets approved by the UGC (Annexure 24.8A).

The UGC has conveyed vide D. O. No. F. 1-3/2018 (CU) dated 26.12.2018 that the UGC has approved Annual Allocation under Capital Assets on the basis of the recommendation of the Committee for Annual Allocation under Capital Assets for the year 2018-19 in respect of Central University of Himachal Pradesh as per details below :

(Rs. in lakhs)

S. No.	Name of Item	Annual Allocation for the year 2018-19 under Capital Assets approved by UGC
1.	Books & Journals	100.00
2.	Equipments / Laboratories	200.00
3.	Campus Development	200.00
4.	Other infrastructure including furniture & fixture	100.00

*The above mentioned approval/allocation is subject to the conditions (mentioned in the D. O. No. F. 1-3/2018 (CU) dated 26.12.2018 (**Annexure 24.8A**) and the grant will be released only once Revised Cost Estimates is approved by the MHRD/Govt. of India.

Comments of the UGC on agenda **Item No. 24.8** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote "Noted".

Comments of the MHRD on agenda **Item No. 24.8** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, quote "*Financial year 2018-19 is already over. May be noted*".

Comments of the MHRD on agenda **Item No. 24.8** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote "*may be noted*".

The Finance Committee noted the grant released by the UGC along with observations of the UGC & MHRD.

Item No. 24.9: To place before the Finance Committee the letters received from the UGC regarding Grants-in-Aid approved and released for Capital Assets, Salary and Recurring Components for the year 2018-19. The letters received from UGC to this effect have been given in Annexure 24.8A (1-3).

As per communications received from UGC, the UGC has approved Annual Allocation of Grant-in-Aid of Rs. 600.00 under Capital Assets (35), Rs.658.16 Lakhs under Salary Head

and Rs. 554.11 Lakhs under Recurring head for the year 2018-19 and same has been released/received. The final installment has released/received as per detail given below [Annexure 24.9 (1-3)]:

(Rs. in lakhs)				
Sr. No.	Letter No.	Date	Subject	Grant released /approved
1.	F. 29-3/2018 (CU)	19.02.2019	Approval of Grants- in-Aid for Capital Assets (35) for the year 2018-19	600.00
2.	F. 29-1/2018 (CU)	20.02.2019	Approval (Final Installment) of Grants-in-Aid for Salary for the year 2018-19	300.00
3.	F. 29-2/2018 (CU)	22.02.2019	Approval (Final Installment) of Grants-in-aid for Recurring components for the year 2018-19	210.74

Comments of the UGC on agenda Item No. 24.9 received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote "Noted".

Comments of the MHRD on agenda Item No. 24.9 received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, quote "May be noted".

Comments of the MHRD on agenda Item No. 24.9 received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, "May be noted".

The Finance Committee noted the grant released by the UGC and approved the same.

Item No. 24.10: To place before the Finance Committee the letters received from the UGC regarding Grants-in-Aid approved and released for Salary and Recurring Components for the year 2019-20. The letters received from UGC to this effect have been given in Annexure 24.10A (1-2).

As per communications received from UGC, the UGC has approved Tentative B. E. Allocation of Grant-in-Aid of Rs. 1405.25 under Salary Head (36) and Rs.767.00 Lakhs under Recurring components Head (31) for the year 2019-20 out of which Rs.140.53 Lakhs under Salary Head (36) and Rs. 45.79 Lakhs under Recurring Head (31) (including Rs. 5.07 Lakhs for Non-NET Fellowship) for the year 2019-20 and same has been released/received as per detail given below [Annexure 24.8A (1-2)]:

(Rs. in lakhs)				
Sr. No.	Letter No.	Date	Subject	Grant released /approved

(B)

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2.	F. 29-1/2018 (CU)	01.05.2019	Approval (April, 2019) of Grants- in-Aid for Salary (36) 1 st instalment for the year 2019-20	140.53
3.	F. 29-2/2018 (CU)	29.05.2019	Approval (April, 2019) of Grants-in-aid for Recurring components (31) 1 st instalment for the year 2019-20	45.79

Comments of the UGC on agenda **Item No. 24.10** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, "Noted".

Comments of the MHRD on agenda **Item No. 24.10** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, "May be noted".

Comments of the MHRD on agenda **Item No. 24.10** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, "may be noted".

The Finance Committee noted the grant released by the UGC and approved the same.

Item No. 24.11: To place before the Finance Committee Research Project received from the Department of Science & Technology, Ministry of Science and Technology (Govt. of India) after the last meeting of the Finance Committee.

The Research Project as per following detail has been sanctioned by the funding agencies after the last meeting of the Finance Committee. The Research Project is being implemented in the University as per the guidelines of the funding agencies:

Sr. No.	Title of the Project	Funding Agency	Duration	Sanctioned Financial Outlay (Rs.)
1.	The Study if certain curves in para contact metric 3-manifolds (Dr. Khusbhu Srivastava)	Department of Science & Technology, Ministry of Science & Technology (Govt. of India)	Three Years	23,05,000.00

Comments of the UGC on agenda **Item No. 24.11** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote "may regulated as guidelines of the funding agency".

Comments of the MHRD on agenda **Item No. 24.11** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, "May be noted".

Comments of the MHRD on agenda **Item No. 24.11** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, "May be discussed".

The Finance Committee noted the grant released by the UGC and approved the same.

ITEMS FOR CONSIDERATION AND DECISIONS

Item No. 24.12 To place before the Finance Committee the Budget Estimates for the Year 2019-20 .

The Budget Estimates for the year 2019-20 have been prepared by the Finance Officer of the University as per provisions of Statutes 7(7) (c), under the direction and supervision of

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the Hon'ble Vice-Chancellor. The hard bound copy of the Budget Estimates for the year 2019-20 will be placed separately at the time of meeting.

Comments of the UGC on agenda **Item No. 24.12** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote "*As the Budget Estimates 2019-20 and Revised Budget Estimates 2018-19 is being placed on the Table, UGC has no comments to offer. However, University be advised to sent the related documents/ annexures along with the agenda*".

Comments of the MHRD on agenda **Item No. 24.12** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, quote "*Subject to condition that the estimates are based on a realistic assessment of requirement of funds for the university and also subject to availability of funds with UGC, the proposal may be recommended for approval. It is, however, stated that all major infrastructure projects will be funded through HEFA*".

Comments of the MHRD on agenda **Item No. 24.12** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote "*may be discussed*".

The Finance Committee approved the budget Estimates for the year 2019-20 and recommended the same for the consideration of the Executive Council.

Item No. 24.13 To place before the Finance Committee the proposal for consideration towards enhancing the Sitting Fee and Traveling Allowance.

The proposal is placed before Finance Committee to enhance the Sitting Fee and Traveling Allowance in consonance with UGC Office Memorandum No. F.No. 21-1/2015 (FD-1/B) dated 08.01.2018 to be adopted in Toto as applicable the rates of sitting fee and travelling allowance (TA) in UGC.

These enhance rates will be applicable to the outside members/ internal members / Officer of the university / employees of the university / experts of various committees of universities, conducting Viva Voce Examination etc. keeping in view the necessity to revised the rates as all the allowance and salary has already been revised due to implementation of the 7CPC in the university. *As the university is situated in hilly area and the expenses on transportation are costing on much higher side.*

Comments of the UGC on agenda **Item No. 24.13** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote "*may be noted*".

Comments of the MHRD (IFD) on agenda **Item No. 24.13** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, quote "*may be recommended*".

Comments of the MHRD on agenda **Item No. 24.13** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote "*may be considered in accordance with UGC guidelines / GOI Rules*".

The Finance Committee approved the enhanced rates and recommended the same for the consideration of the Executive Council. The committee was informed that the proposed rates are based on the rates paid by the UGC.

Item No. 24.14: To place before the Finance committee the proposal to hire consultant (Finance).

The proposal is placed before Finance Committee to hire a consultant to the Finance division as at present there is no Assistant Registrar and Deputy Registrar Finance to look

into deferent complicacies of the finance and accounting system. The university is also have to undergo different purchases of the departments which required a well-qualified experts in the field having minimum 20 years' experience in the field of Finance and Accounting and to deal with Central Government Institutions.

Comments of the UGC on agenda **Item No. 24.14** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote "*does not comes under the purview of the Finance Committee*".

Comments of the MHRD (IFD) on agenda **Item No. 24.14** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, quote "*is not recommended. Regular Finance Officer, if not in place, should be recruited, at the earliest*".

Comments of the MHRD on agenda **Item No. 24.14** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote "may be considered in accordance with UGC guidelines / GOI Rules".

The Finance Committee noted the comments of UGC and MHRD and decided to refer the matter to Executive Council.

Item No. 24.15 To place before the Finance committee the proposal for hiring the services of the Chartered Accountant.

The proposal is placed before Finance Committee to hire the services of Chartered Accountant for the following work scope:

1. Preparation of annual Accounts & Balance Sheet on Double Entry System as per G.O.I. rules on computer /on line format including External Audit and its comments along with data entry.
2. Quarterly e-TDS Return (24Q & 26Q) filing and generation of Form 16 & 16 A.
3. Preparation of Utilization Certificate for various types of Projects and Schemes.
4. Audit of Annual accounts & preparation of financial statements as per MHRD proforma.
5. Trade Tax related matters.
6. All type of GST work quarterly and yearly.

Comments of the UGC on agenda **Item No. 24.15** received vide Letter No. F.29-6/2017(CU) dated 30th May 2019 through email, quote "*does not comes under the purview of the Finance Committee*".

Comments of the MHRD (IFD) on agenda **Item No. 24.15** received vide Letter No. F.No. 9-3/2018/IFD dated 30th May 2019 through email, quote "*may be recommended. Selection of CA should be done from amongst CAs empanelled with C&AG by following GFRs, 2007*".

Comments of the MHRD on agenda **Item No. 24.15** received vide Letter No. F.No. 54-4/2019-CU.III dated 31st May 2019 through email, quote "*May be considered in accordance with UGC guidelines and /GOI Rules*".

The Finance Committee noted the comments of UGC and MHRD and decided to refer the matter to Executive Council.

Item No. 24.1(T): To place before the Finance Committee the matter of creation of 04 (four) Non – teaching positions for establishment of SC/ST Cell (Annexure 24.1(T).


The Hon'ble Vice-Chancellor by exercising the powers vested with him under sanction 11(3) of Central University Act 2009 has created the following posts for establishment of Special Cell for Scheduled Castes and Scheduled Tribes sanctioned by the University Grant Commission (UGC) as notified vide Notification F. No. 1-7/CUHP/ Estt/2015/2803-10 dated 23.05.2019 {Annexure-24-1(T)}:-

Sr. No.	Designation	Pay Matrix	No. of Posts approved by the UGC	Remarks
1.	Assistant Registrar	10 -Level	01	
2.	Section Officer	07- Level	01	
3.	Statistical Assistant	05-Level	01	
4.	Lower Division Clerk	02-Level	01	


The matter is placed before Finance Committee for kind reporting & ratification and further recommendations to the Executive Council for ratification.

The Finance committee noted and approved the same.

The meeting ended with a Vote of Thanks to the Chair.


(Prof. Amrish Kumar Mahajan)
Finance Officer (Addl. Charge) & Secretary

Countersigned


Professor Kuldeep Chand Agnihotri
Vice Chancellor - Chairman