

Central University of Himachal Pradesh

Confidential



**Minutes
Of
31st Meeting of the Finance Committee
Held on 27.08.2021 at 11:00 AM**

Dharamshala, District Kangra, Himachal Pradesh - 176215

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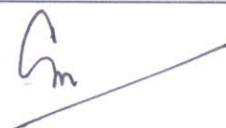
Held on 27.08.2021 at 11:00 AM onwards

The 31st Meeting of the Finance Committee was held on 27.08.2021 at 11:00 AM onwards: -

The following members were present in meeting: -

- | | |
|--|-------------------|
| 1. Professor Sat Prakash Bansal
Vice- Chancellor | Chairman |
| 2. Professor S. K. Garg
Nominee of the Executive Council | Member |
| 3. Sh. Rai Singh Thakur
Nominee of the Executive Council | Member |
| 4. Dr. Hari Singh
Nominee of the Executive Council | Member |
| 5. Sh. Mohamed Rizwan
Director (IFD)
Ministry of Education
(Nominee of Jt. Secretary &FA, MOE) | Ex-Officio Member |
| 6. Sh. C.P. Ratnakarn
Under Secretary, MOE | Ex-Officio Member |
| 7. Sh. Ravi Shankar
Under Secretary, MOE
(Nominee of additional Secretary (CU), MOE) | Ex-Officio Member |
| 8. Sh. V. Talreja
Under Secretary
(Nominee of Joint Secretary, UGC) | Ex-Officio Member |
| 9. Prof. Vishal Sood
Registrar | Special Invitee |
| 10. Sh. Narinder Kumar
Finance Officer | Secretary |

Sh. Mohamed Rizwan, Director (IFD), Ministry of Education and Sh. C.P. Ratnakarn, Under Secretary, MOE and Sh. V. Talreja, Under Secretary, University Grants Commission, New Delhi attended the meeting through Google Suite/video conferencing.



At the outset, the Hon'ble Vice-Chancellor informed the members about the shocked and saddened news of sudden demise of Sh. Rakesh Sharma, Nominee of University Court on 01.06.2021. The Members recalled the valuable contribution rendered by Late Sh. Rakesh Sharma as Member of Finance Committee. Two minutes silence was absorbed and a prayer to Almighty to grant peace to the departed pious soul and deepest sympathies to the bereaved family. Thereafter, the Hon'ble Vice-Chancellor extended a warm welcome to the members and thanked them for sparing their valuable time to attend the meeting. In his brief academic note to the Members of Finance Committee, he apprised about the priority areas for making the university as centre of excellence:

1. Infrastructure Build Up.
2. Implementation of New Education Policy.
3. Focus on quality based Research Activities.
4. International collaboration and
5. Re-orientation of Higher Education

In order to boost the construction activities, the funds allocated/earmarked around Rs. 500.00 Crores shall be utilized in a time bound manner. New Education Policy will be implemented to achieve academic excellence. Liberal grant /Seed money would be granted to young scholars/faculty to bring the research activities at par excellence of international standards. Signing MOU with ISRO is in process. The said project cost is around Rs. 12-15 Crores.

Thereafter, the Hon'ble Vice-Chancellor apprised the members about the Agenda Items tabled for discussion. After brief general discussion, each item was taken up/discussed in detail. The item-wise details of discussion held and decision taken are as under:-

Item No. 31.1: Confirmation of the minutes of the 30th Meeting of the Finance Committee held on 31.03.2021 (Annexure - 31.1)

The minutes of the 30th Meeting of the Finance Committee held on 31.03.2021 are placed at Annexure 31.01 for the kind perusal and confirmation of the Hon'ble Members.

Comments of Ministry of Education (CU Bureau) on Agenda Item 31.1 received vide letter No. F. No.54-4/2020-CU.III dated 25.08.2021 through email dated 25.08.2021, quote "Minutes of the last meeting may be discussed and decided subject to their compliance with Government of India rules, regulations, etc."

Comments of Ministry of Education (IFD) on Agenda Item 31.1 received vide letter No. F. No.9-3/2018-IFD.pt dated 25.08.2021 through email dated 25.08.2021, quote "Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt, of India Instructions and guidelines, including those issued by the Central Vigilance Commission; the minutes may be confirmed"

Comments of UGC, New Delhi on Agenda Item on Agenda Item 31.1 received vide letter No. 29-6/2017 (CU) dated 26.08.2021 through email dated 26.08.2021 quote "Subject to strict compliance to the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission, the minutes may be confirmed".

The observations of the CU Bureau and IFD of MoE, if any, may also be considered while confirming the minutes and ATR.

Based on above recommendations the minutes were confirmed and recommended for the approval of the Executive Council.

Item No. 31.2: Action Taken Report about on the decisions of the 30th Meeting of the Finance Committee held on 31.03.2021 (Annexure-31.2).

The report of action taken on the decisions of the 30th Meeting of the Finance Committee held on 31.03.2021 is placed before the Committee as per **Annexure- 31.2** for kind perusal and confirmation of the Hon'ble members.

Comments of Ministry of Education (CU Bureau) on Agenda Item 31.2 received vide letter No. F. No. 54-4/2020-CU.III dated 25.08.2021 through email dated 25.08.2021, quote "May be discussed".

Comments of Ministry of Education (IFD) on Agenda Item 31.2 received vide letter No. F. No.9-3/2018-IFD.pt dated 25.08.2021 through email dated 25.08.2021, quote "As above".

Comments of UGC, New Delhi on Agenda Item on Agenda Item 31.2 received vide letter No. 29-6/2017 (CU) dated 26.08.2021 through email dated 26.08.2021 quote "As above".

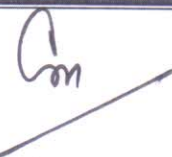
The action taken report on the decision of the 30th Meeting of the Finance Committee noted, approved and recommended for ratification of Executive Council.

Item No. 31.3 The Finance Committee is informed that a letter No. F.No. 13-74/2020-CU-cdn dated 27th August, 2020 received from Ministry of Education vide which it has been directed to include the following items invariable in every Finance Committee Meeting:-

1. Annual Account Report for discussion.
2. Completion of Audit paras observations.
3. Utilization of Funds received under OH-35 during the last three years.
4. Progress of HEFA Projects and other normal works.
5. Progress of computerization of accounting of financial matters.

The status report in respect of above sated items is as under:-

1. Annual Account Report for discussion: - The Separate Audit Report on Accounts for the year 2019-20 received from the Principal Director of Audit (Central), Chandigarh vide letter No. पी.डी.ए.(सी)के.व्यय/SARCUHP/2019-



20/2020-21/407 dated 08.06.2021 has been placed as an separate Item No.31.5. The Annual Accounts for the year 2020-21 has also been prepared and also placed as a separate Item No. 31.6.

2. Completion of Audit paras observations: -A Standing Audit Committee has been constituted vide letter No. 1-6/CUHP/GA/2010/Vol.-IX/3040-46 dated 10.07.2018 to review the progress of settlement of audit paras. The first meeting of said committee was convened on 13.10.2020 under the Chairmanship of Hon'ble Vice-Chancellor of CUHP wherein a detailed discussion in respect of each outstanding paras was held. Based on the said discussion, a visit was made to the O/o Principal Director of Audit (Central), Chandigarh and the meeting was held with concerned audit officials. The reply has been prepared as per discussion held and the same will be placed before the Audit party likely to visit for Inspection of transaction audit of CUHP for the year 2018-19 onwards. The status report will be submitted in the next meeting of Finance Committee.

3. Utilization of Funds received under OH-35 during the last three years:
-The details of funds received under OH-35 is as under:-

Sr. No.	Year	Opening Balance	Funds Received	Fund Utilized			Unspent Balance
				Account Head	Exp.	Total Exp.	
1.	2018-19	2969.89	600.00	Campus Development	0.00	160.36	3409.53
				Book & Journals	9.91		
				Equipment/lab.	5.92		
				Other Infr. Furniture Computer etc.	144.53		
2.	2019-20	3409.53	300.00	Campus Development	0.00	38.66	3670.87
				Book & Journals	19.31		
				Equipment/lab.	16.21		
				Other Infr. Furniture Computer etc.	3.14		
3.	2020-21	3670.87	252.14	Campus Development	0.00	147.78	3775.23
				Book & Journals	60.29		
				Equipment/lab.	3.25		
				Other Infr. Furniture Computer etc.	84.24		

4. Progress of HEFA Projects and other normal works: - HEFA projects in CUHP yet to be implemented.

5. Progress of computerization of accounting of financial matters:-

- I. The fee is being collected through on-line mode.
- II. Tally software is being utilized for accounting purpose.
- III. The payment under OH-31, OH35 and OH 36 are being released through PFMS.
- IV. New Treasury Single Account(TSA)-PFMS has been implemented.
- V. Samarth portal is in progress.

Comments of Ministry of Education (CU Bureau) on Agenda Item 31.3 received vide letter No. F. No. 54-4/2020-CU.III dated 25.08.2021 through email dated 25.08.2021, quote "May be discussed. Immediate necessary action may be taken to dispose off pending Audit paras, Public Grievances and Parliamentary Assurances, if

any”.

Comments of Ministry of Education (IFD) on Agenda Item 31.3 received vide letter No. F. No.9-3/2018-IFD.pt dated 25.08.2021 through email dated 25.08.2021, quote “

- i. May be noted.
- ii. Each Para may be discussed in detail. Pending Audit Paras may settled as per GOI rules, in consultations with the office of DGACE. University is requested to place a tabular statement of Audit Paras.
- iii. May be noted, in the light of UGC/Government of India norms.
- iv. May be noted.
- v. May be noted.”

Comments of UGC, New Delhi on Agenda Item on Agenda Item 31.3 received vide letter No. 29-6/2017 (CU) dated 26.08.2021 through email dated 26.08.2021 quote “This may be discussed in the Finance Committee meeting”.

The Members deliberated upon each issue in detail. During discussion on Point No. 3 the Under Secretary, UGC advised the Finance Officer CUHP to seek further extension of unspent Capital Grant of Rs. 3775.23 Lakhs as tabulated against Sr. No. 3 above. The advice of Hon'ble Members noted for future compliance.

Based on above recommendations, submitted for approval of the Executive Council.

Item No. 31.4 To place before the Finance Committee the information regarding Grants-in-Aid released by the UGC, New Delhi under Recurring-31, Capital-35 and Salary-36 components for the year 2021-22.

The UGC has released the Grant-in-aid under Recurring (31), Capital-35 and Salary(36) components for the year 2021-22 upto 31.07.2021 as per detail given below:-

			Rs. In Lakhs
Sr. No.	Head of Accounts	B.E. Allocation for 2021-22	Grant Released upto 31.07.2021
1.	Recurring-31	0.00	327.72
2.	Capital -35	0.00	0.00
3.	Salary-36	0.00	827.84

Comments of Ministry of Education (CU Bureau) on Agenda Item 31.4 received vide letter No. F. No. 54-4/2020-CU.III dated 25.08.2021 through email dated 25.08.2021, quote “May be discussed”.

Comments of Ministry of Education (IFD) on Agenda Item 31.4 received vide letter No. F. No.9-3/2018-IFD.pt dated 25.08.2021 through email dated 25.08.2021, quote “May be noted, after discussion in the Finance Committee meeting, in the light of Govt. of India rules and related UGC guidelines.”

Comments of UGC, New Delhi on Agenda Item on Agenda Item 31.4 received vide letter No. 29-6/2017 (CU) dated 26.08.2021 through email dated 26.08.2021 quote “Noted”.

The Members were apprised that since last two months of current Financial Year 2021-22, the grant under Component Code-31 (Recurring Head) and Component Code-36 (Salary Head) is not being released as per institutional requirement. Further a sum of Rs. 3.00 Crore has only been sanctioned under Component Code-35 (Capital Head) against the demand of Rs. 11.00 Crore. The inspection of NAAC is due in next year. Hence an adequate fund needs to be procured in order to strengthen the infrastructural facilities. The Finance Committee took note of it and recommended for appropriate decision in the matter in view of forthcoming NAAC visit and smooth functioning of the university.

Based on above recommendations, submitted for approval of the Executive Council.

Item No. 31.5 To place before the Finance Committee the Audited Annual Accounts 2019-20 alongwith Separate Audit Report on the Accounts (Annexure-31.5).

The Annual Accounts of the University for the year 2019-20 were prepared as per provisions of Statute 7(7)(c) and were presented to the Finance Committee in terms of Statutes 17(7) in its 28th meeting held on 10.08.2020 vide item No.28.6 and recommended the same to the Executive Council for approval. The Accounts were approved by the Executive Council vide item No. 49.7 in its 49th meeting held on 24.11.2020. The matter was thereafter taken up with the Pr. Director of Audit (Central), Chandigarh. The audit party has undertaken the audit of accounts of the University w.e.f. 11.01.2021 to 19.01.2021 at O/o Pr. Director of Audit (Central), Chandigarh. The Audited Annual Accounts together with Audit Report (English Version) of the CAG was received by the University on 09.06.2021. Thereafter the accounts in bilingual have been prepared. As per Sub-Section (2) of Section 31 of the Act, a copy of the Annual Accounts together with the Audit Report thereon is required to be submitted to the Court and the Visitor along with the observations of the Executive Council.

Accordingly, the Audited Accounts alongwith Separate Audit Report (bilingual) have been submitted with the approval of Competent Authority to Ministry of Education vide letter No.फा.सं. 5-2/हि.प्र.के.वि./सा.प्र./2020/4047 दिनांक 19.07.2021 to lay before both Houses of Parliament.

Comments of Ministry of Education (CU Bureau) on Agenda Item 31.5 received vide letter No. F. No. 54-4/2020-CU.III dated 25.08.2021 through email dated 25.08.2021, quote "Annual Accounts 2019-20 already laid on the Table of both Houses of Parliament on 9.8.2021".

Comments of Ministry of Education (IFD) on Agenda Item 31.5 received vide letter No. F. No.9-3/2018-IFD.pt dated 25.08.2021 through email dated 25.08.2021, quote "Observations of the audit contained in the SAR for the year 2019-20 may be complied with, at the earliest."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 31.5 received vide letter No. 29-6/2017 (CU) dated 26.08.2021 through email dated 26.08.2021

quote "May be recommended to approve the Annual Audited Accounts for the financial year 2019-20 alongwith SAR to lay before the houses of the Parliament through MoE".

The Finance Committee approved the Annual Accounts alongwith Separate Audit Report for the Financial Year 2019-20 and recommended for approval of the Executive Council.

Item No. 31.6 To place before the Finance Committee the Annual Accounts for the year 2020-21 (Annexure-31.6).

The Annual Accounts for the year 2020-21 have been prepared as per provisions of Statutes 7(7)(c). The Annual Accounts so prepared are required to be laid before the Finance Committee for consideration and comments in terms of Statutes 17(7). As per the instructions issued in this regard by the Ministry of Education, Govt. of India, vide their D.O. letter No. F.19-18/2003-IFD dated 23.05.2008, the annual accounts are required to be got adopted by the Executive Council by 30th June before being sent to the audit authorities for commencement of audit. The delay in preparation of Annual Accounts have been caused due to COVID-19 and the same may be condoned please.

The Annual Accounts for the year 2020-21 have been prepared on accrual basis strictly as per the revised format of Accounts, guidelines and instructions issued by the Govt. of India, Ministry of Education vide their letter No. 29-4/2012-IFD dated 17th April, 2015.

Comments of Ministry of Education (CU Bureau) on Agenda Item 31.6 received vide letter No. F. No. 54-4/2020-CU.III dated 25.08.2021 through email dated 25.08.2021, quote "The Annual Accounts may be prepared as per the Revised Format of Accounts for CEIs and timelines may be adhered so that these Accounts could be laid in the Parliament during the Winter Session".

Comments of Ministry of Education (IFD) on Agenda Item 31.6 received vide letter No. F. No.9-3/2018-IFD.pt dated 25.08.2021 through email dated 25.08.2021, quote "Subject to the condition that the preparation and presentation of Annual Accounts for the year 2020-21 are strictly as per the Revised Formats of Accounts for CEIs and instructions/guidelines which were issued vide MHRD's letter No. 29- 4/2012-IFD dated 17.04.2015, these accounts may be recommended for approval. Further, University should ensure that interest earned on the Government Grant is deposited back to the Government Account."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 31.6 received vide letter No. 29-6/2017 (CU) dated 26.08.2021 through email dated 26.08.2021 quote "Subject to the condition that the preparation and presentation of Annual Accounts for the year 2020-21 are strictly as per the Revised Formats of Accounts for CEIs and instructions/guidelines which were issued vide MHRD's letter No. 29-2/2012-IFD dated 17.04.2015 may be recommended for placing it to EC and CAG for conducting the audit for the said purpose".

The Finance Committee considered the Annual Accounts for the Financial Year 2020-21 and recommended for approval of the Executive Council.

Item No. 31.7 To place before the Finance Committee Research Projects received by

the University from various funding agencies after the last meeting of the Finance Committee.

The detail of Research Projects sanctioned by the different funding agencies are as under:-

Sr. No.	Title of Project	Funding Agency	Duration	Sanctioned Financial Outlay (Rs.)
1.	Research Project entitled " <u>Food & Nutritional Security Among Scheduled Caste and Scheduled Tribes: Evidence From Three Indian State</u> "(Dr. Amit Kumar Basantray)	National Human Rights Commission	01Years	10,69,625.00
2.	Research Project entitled " <u>Site Characterization of Chandigarh, Mohali & Panchkula Cities Using Multichannel Analysis of Surface Waves and Ambient Noise Measurement</u> " (Prof. A.K. Mahajan)	Ministry of Earth Science (MoES)	03 Years	89,89,240.00
3.	Research Project entitled " <u>Polydopamine Based Nanoparticles With Antimicrobial and Antiarsenic Properties for Water Disinfection and Remediation</u> " (Dr. Rajender Kumar) <i>(Transferred from SardarVallabhbai Institute of Technology to Central University of Himachal Pradeh vide letter EEQ/2017/000440 dated:- 23.07.2020)</i>	SERB	03 Year	44,30,000.00

Comments of Ministry of Education (CU Bureau) on Agenda Item 31.7 received vide letter No. F. No. 54-4/2020-CU.III dated 25.08.2021 through email dated 25.08.2021, quote "May be considered in accordance with UGC Guidelines".

Comments of Ministry of Education (IFD) on Agenda Item 31.7 received vide letter No. F. No.9-3/2018-IFD.pt dated 25.08.2021 through email dated 25.08.2021, quote "May be noted."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 31.7 received vide letter No. 29-6/2017 (CU) dated 26.08.2021 through email dated 26.08.2021 quote "The expenditure may be regulated as per the rules of funding agency, subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission".

The Finance Committee deliberated upon the issue, appreciated and advised to incur expenditure as per laid down norms & after observing all codal formalities and recommended for approval of the Executive Council.



Item No. 31.8 To place before the Finance Committee the matter regarding purchase of new vehicle for Hon'ble Vice-Chancellor for official purposes.

The University vide Notification No. 4-7/CUHP/GA/2010/811-13 dated 18 February, 2021 has constituted a committee for condemnation of vehicles. In consonance to this, the committee met on 25th June, 2021 and it was decided that a technical report from the State Road Transport Authority may be obtained so that further action could be initiated. The university in response to the recommendations of the committee wrote a letter 4-7/ CUHP/GA /2010/3353 dated 18.07.2021 to Himachal Road Transport Corporation to depute a technical person for inspection of the vehicle. After inspection of the vehicle, a report vide letter No. HRTC/ DSL./ Garage/2021 2738 dated 11th August, 2021 was received with following recommendations:-

"The model of above vehicle has completed 10 years and required general overhauling as vehicle can ply long journey in the hilly state. Hence, the Vehicle requires high maintenance. So it is uneconomical for further use and suggested to purpose for condemnation".

The technical report of the HRTC was further placed on 13th August, 2021 before the Committee constituted for the purpose of condemnation of vehicle. This Committee, in which Er. Kamaldeep, JTO (HRTC), Dharamshala and Er. Mukesh Kumar, J.E.(Mech.) HPPWD, Dharamshala were also the members, inspected the vehicle and deliberated on the technical report so received from the HRTC and recommended to condemn the University Vehicle No. HP 39C-0115. Further, on the recommendations of the Committee, the University constituted a committee to recommend the model and make of new vehicle to be purchased in place of this vehicle vide Notification No. 4-7/CUHP/GA/2010/5058-59 dated 13.08.2021. The Committee submitted its minutes dated 14.08.2021 and recommended that Toyota Crysta (Diesel) VX MT 8 seater may be purchased which approximately amounts in between Rs. 25,00,000/- to 28,00,000/- Lacs.

Comments of Ministry of Education (CU Bureau) on Agenda Item 31.8 received vide letter No. F. No. 54-4/2020-CU.III dated 25.08.2021 through email dated 25.08.2021, quote "May be considered in accordance with UGC regulations/Gol Rules".

Comments of Ministry of Education (IFD) on Agenda Item 31.8 received vide letter No. F. No.9-3/2018-IFD.pt dated 25.08.2021 through email dated 25.08.2021, quote "The ceiling prescribed for purchase of staff car is Rs. 4.75 lakh (Net Dealer price) and the proposal is for purchase of Toyota Crysta costing more than Rs. 25.00 lakh. Therefore, proposal to purchase Toyota Crysta is not recommended."



Comments of UGC, New Delhi on Agenda Item on Agenda Item 31.8 received vide letter No. 29-6/2017 (CU) dated 26.08.2021 through email dated 26.08.2021 quote "UGC has no object for purchase of new vehicle against the condemnation of vehicle for use of official purposes, subject to the condition to follow the procedure of condemnation of vehicles defined under GFR and the instructions issued by the GOI on the subject from time to time. Further, subject to condition that University may met out the expenditure within existing budget approved by UGC and no additional fund will be provided this purpose and university may fulfill all the requirement to write off vehicle as per GFR 2017

The purpose of staff Cars may be regulated strictly as per O.M. No. 03(1)/E-IIA/2009 dated 06th August, 2014 issued by the Ministry of Finance, Department of Expenditure regarding revision of guidelines for purchase of Staff Cars which provides that the Models of Cars with NET Dealer Price (NDP) of upto Rs. 4,75,000/- available in the DGS&D Rate Contract only can be considered for purchase as Staff Car. The purchase of Staff Car may be done through GEM."

The Members deliberated upon the purchase proposal of new vehicle for office use by the Vice-Chancellor, CUHP. During discussion the members were apprised that the University is currently operating its activities from three Campuses located at Dharamshala, Shahpur and Dehra which are at a distance of 60 to 70 Km. from each other. Further, the vehicle of High Power Engine and considerable pulling strength is being demanded on following grounds:-


- 1. Himachal being hilly state the terrain is steep and mountainous hence, the slope of roads is high and curves are frequent and sharp (some with hair-pin bends). Thus the vehicle plying on such roads requires high engine power and torque.**
- 2. Heavy rain fall during the monsoon season and snow during the winter season creates slippery conditions on roads which requires a vehicle with good traction control for safe maneuvering.**
- 3. Rough/Waterlogged/Broken/Zig-Zag roads at various places necessitate that the vehicle have good ground clearance.**
- 4. A high seating position, allowing the driver a get a commanding view of the road with good visibility. This helps in making better judgement while maneuvering on roads in hilly areas.**

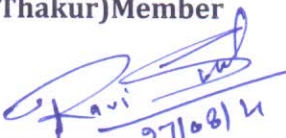


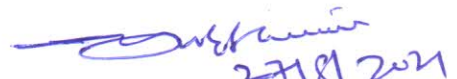
Based on above discussion, the Members of Finance Committee unanimously recommended the purchase of new vehicle for the Vice-chancellor through GeM in confirmation of Rule 149 of GFR-2017 after due approval of the EC.

Recommend for approval of Executive Council.

The meeting ended with a vote of Thanks of the Chair.


(Rai Singh
Thakur) Member

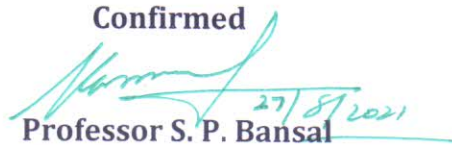

(Ravi Shankar)
Under Secretary


(Dr. Hari Singh)
Member


(Prof. Vishal Sood)
Special Invitee Member


(Narinder Kumar)
Finance Officer & Secretary

Confirmed


Professor S. P. Bansal
Vice Chancellor - Chairman