

Central University of Himachal Pradesh

Confidential



**Minutes
Of
35th Meeting of the Finance Committee
Held on 27.07.2022 at 2:00 PM**

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Minutes of 35th Meeting of the Finance Committee

Held on 27.07.2022 at 2:00 PM onwards

The 35th Meeting of the Finance Committee was held on 27.07.2022 at 2:00 PM onwards.
The following members were present in meeting: -

- | | |
|--|----------------------|
| 1. Professor Sat Prakash Bansal
Vice- Chancellor | Chairman |
| 2. Prof. Kulbhushan Chandel
Nominee of the Court | Member |
| 3. Sh. Rai Singh Thakur
Nominee of the Executive Council | Member |
| 4. Prof. Hari Singh
Nominee of the Executive Council | Member |
| 5. Sh. Mohamed Rizwan
Director (IFD)
Ministry of Education
(Nominee of Jt. Secretary & FA, MoE) | Ex-Officio Member |
| 6. Sh. C.P. Ratnakaran
Under Secretary, MoE
(Nominee of Jt. Secretary (CU&L), MoE) | Ex-Officio Member |
| 7. Dr. Jitendra Kumar Tripathi
Joint Secretary, UGC | Ex-Officio Member |
| 8. Prof. A.K. Mahajan
Secretary to Vice-Chancellor | Special Invitee |
| 9. Prof. Vishal Sood
Registrar, CUHP | Special Invitee |
| 10. Er. Rajeev Sao
Chief-Engineer, CPWD | Special Invitee |
| 11. Sh. Narinder Kumar
Finance Officer, CUHP | Ex-Officio Secretary |



Prof. Kulbhusan Chandel, Nominee of the University Court; Prof. Hari Singh, Nominee of the Executive Council; Sh. Rai Singh Thakur, Nominee of the Executive Council; Mohamed Rizwan, Director (IFD), Ministry of Education; Sh. C.P. Ratnakaran, Under Secretary, MoE and Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC, New Delhi attended the meeting through Google Meet/video conferencing (Google Meet link <https://meet.google.com/yia-sxou-kin>).

Thereafter, the Hon'ble Vice-Chancellor appraised the members about the Agenda Items tabled for discussion. After brief general discussion, each item was taken up for discussion in detail. The item-wise details of discussion held and decision taken are as under:-

ITEMS FOR CONSIDERATION/RATIFICATION AND APPROVAL :

Item No. 35.1: Confirmation of the minutes of the 34th Meeting of the Finance Committee held on 09.06.2022 (Annexure – 35.1)

The minutes of the 34th Meeting of the Finance Committee held on 09.06.2022 are placed at **Annexure 35.1** for the kind perusal and confirmation of the Hon'ble Members.

Comments of Ministry of Education (IFD) on Agenda Item 35.1 received vide letter No. F. No. 9-3/2018-IFD.pt dated 21st July, 2022 through email dated 21.07.2022, quote "It is seen that University has not acknowledged the comments of IFD, MoE in respect of agenda item No. 34.7 send vide letter No. 9-3/2018-IFD.pt dated 05th July, 2022 (copy enclosed). University is advised to incorporate the above comments and issued revised minutes accordingly.

Subject to above and subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India Instructions and guidelines including those issued by the Central Vigilance Commissions; the minutes may be confirmed".

The compliance of letter No. 9-3/2018-IFD.pt dated 05th July, 2022 has been ensured. A separate agenda item No. 35.4 in line with the allowance being paid by NIT's has been placed for consideration of FC. In view of compliance made, the minutes may be confirmed please.

Comments of Ministry of Education (CU Bureau) on Agenda Item 35.1 received vide letter No. F. No. 54-2/2022-CU.III dated 26th July, 2022 through email dated 26.07.2022, quote "Minutes of the last meeting may be discussed and decided subject to their compliance with Government of India rules, regulations etc."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 35.1 received vide letter No. 29-6/2017(CU) dated 25th July, 2022 through email dated 25.07.2022 quote "Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission, the minutes may be confirmed. The observations of the CU Bureau and IFD of MoE, if any, may also be considered while confirming the minutes and the ATR".

The Observations of IFD and UGC noted and the minutes were confirmed.



Item No. 35.2: Action Taken Report on the decisions of the 34th Meeting of the Finance Committee held on 09.06.2022 (Annexure-35.2).

The report of action taken on the decisions of the 34th Meeting of the Finance Committee held on 09.06.2022 is placed before the Committee as per **Annexure- 35.2** for kind perusal and confirmation of the Hon'ble members.

Comments of Ministry of Education (IFD) on Agenda Item 35.2 received vide letter No. F. No. 9-3/2018-IFD.pt dated 21st July, 2022 through email dated 21.07.2022 , quote "As above".

Comments of Ministry of Education (CU Bureau) on Agenda Item 35.2 received vide letter F. No. 54-2/2022-CU.III dated 26th July, 2022 through email dated 26.07.2022, quote "May be considered."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 35.2 received vide letter No. 29-6/2017(CU) dated 25th July, 2022 through email dated 25.07.2022 quote "As above".

The action taken report on the decision of the 34th Meeting of the Finance Committee noted & approved.

Item No. 35.3 To place before the Finance Committee the Annual Accounts for the year 2021-22 (Annexure-35.3).

The Annual Accounts for the year 2021-22 have been prepared as per provisions of Statutes 7(7)(c). The Annual Accounts so prepared are required to be laid before the Finance Committee for consideration and comments in terms of Statues 17(7).As per the instructions issued in this regard by the Ministry of Education, Govt. of India, vide their D.O. letter No. F.19-18/2003-IFD dated 23.05.2008, the annual accounts are required to be got adopted by the Executive Council by 30th June before being sent to the audit authorities for commencement of audit. The delay in preparation of Annual Accounts has caused due to shortage of manpower and shifting of Finance Department from private premises to the Govt. building provided by the State Govt. of HP and hence may kindly be condoned please.

The Annual Accounts for the year 2021-22 have been prepared on accrual basis strictly as per the revised format of Accounts, guidelines and instructions issued by the Govt. of India, Ministry of Education vide their letter No. 29-4/2012.IFD dated 17th April, 2015.

Comments of Ministry of Education (IFD) on Agenda Item 35.3 received vide letter No. F. No. 9-3/2018-IFD.pt dated 21st July, 2022 through email dated 21.07.2022 , quote"

1. Schedule-4: Depreciation in respect of small value assets in depicted as 100%. University may clearly disclose these items.
2. Schedule-16: Academic expenses have increased by more than 50%. University may clarify this increase.

3. Schedule-18: Transportation expenses have increased by more than 400%. University may clarify this especially huge expenditure on vehicle hiring expenses which is approx Rs. 30 lakh for the FY 2021-22.
4. Subject to the condition that the preparation and presentation of Annual Accounts for the year 2021-22 and strictly as per the Revised Formats of Accounts for CEIs and instructions/guidelines which were issued vide MoE's letter No. 29-4/2012-IFD dated 17.04.2015, these accounts may be recommended for approval.
5. Unspent Balance and Interest earned on the Government accounts should be deposited back to the Government account.
6. University is advised to strictly adhere to the timelines for submission of annual accounts as prescribed by Ministry of Finance and Ministry of Education."

Comments of Ministry of Education (CU Bureau) on Agenda Item 35.3 received vide letter F. No. 54-2/2022-CU.III dated 26th July, 2022 through email dated 26.07.2022, quote "Annual Accounts may be prepared as per the Revised Format of Accounts for CEIs. Time schedule for laying the Annual Accounts in the Parliament may be adhered".

The members took an exceptional note of delay submission of accounts & advised to adhere the stipulated time schedule of submission of accounts. Thereafter the members deliberated upon the comments received from IFD & CU Bureau, Ministry of Education. A detailed discussion was held on huge expenditure on transportation services. The members were apprised that the said expenditure involves the bus facility being provided to the students residing in hostels. CUHP is not having its own campus and hostels as yet. Therefore, the hostels have been hired on monthly rent basis which are located around 40 Kms away from Shahpur Academic Block and around 18 Kms from Dharamshala Academic Blocks. The said facilities being extended since 2010 onwards and sudden discontinuation at this stage will result in inconvenience/hardship to the students. However, sincere efforts are being made to construct own campus and hostels. As soon as the construction of in-campus hostels is completed the said expenditure shall be curtailed/stopped.

After detailed deliberations the Finance Committee considered the Annual Accounts for the Financial Year 2021-22 and recommended for approval of the Executive Council.

Item No. 35.4 **Proposal regarding fixation/Grant of Special Allowance to the Teachers appointed as Proctor, Assistant Deans Student's Welfare and Assistant Warden (Annexure 35.4).**

A proposal regarding grant/fixation of special allowance to the faculty performing the additional duties & responsibilities of Proctor, Assistant Deans Student's Welfare and Assistant Warden etc. was placed before the Finance Committee in its 34th Meeting held on 09.06.2022 vide Item No. 34.7. The decision on the said item was taken as follows:-



The proposal under consideration was discussed in detail. Sh. Mohamed Rizwan, Director (IFD), Ministry of Education was of the opinion that the proposed honorarium and telephone reimbursement facility may be provided as per UGC guidelines. Sh. V. Talreja, Under Secretary, University Grants Commission apprised that there are no such UGC guidelines, however many Universities are granting such allowance/facilities.

The Finance Committee deliberated upon the proposal and after detailed discussion, it was decided that additional duty allowance and telephone reimbursement facility as proposed may be granted. However, a comparative statement of such allowance/facility being paid by the neighboring Universities may be prepared and the same be placed before the Finance Committee for ratification in the next meeting.

Based on above, recommended for approval of Executive Council please.

In response to the above quoted decision, the IFD, Ministry of Finance, Govt. of India has advised on the decision taken as follows:-

The minutes have been gone through and in respect of agenda item no. 34.7 regarding proposal for fixation of honorarium and other facilities to the teachers appointed as Proctor, Assistant Deans Student's Welfare and Assistant Warden; Central University of Himachal Pradesh is advised to submit a proposal for grant of special allowance in line with the allowance being paid at NITs, further consideration in Ministry of Education.(copy of letter No. 33-6/2011-TS.III dated 5th July, 2012 is enclosed).

Based on above advice, the matter has been re-examined in the light of IFD, Ministry of Education letter No. 33-6/2011-TS.III dated 5th July, 2012 and the Special Allowance is proposed as follows:-

Sr. No.	Special Allowance as per MOE Letter dt. 05.07.2012		Sr. No.	Proposed Special Allowance by CUHP in line with NIT's	
1.	Deputy Director	4000/- p.m.	1.	DSW	4000/- p.m.
2.	Deans	3500/- p.m.	2.	Proctor	3500/- p.m.
3.	Wardens	2500/- p.m.	3.	Provost	3500/- p.m.
4.	Assoc./Asstt. Warden	2000/- p.m.	4.	Warden	2500/- p.m.
-----			5.	Associate DSW	2500/- p.m.
			6.	Assistant Warden	2000/- p.m.

Comments of Ministry of Education (IFD) on Agenda Item 35.4 received vide letter No. F. No. 9-3/2018-IFD.pt dated 21st July, 2022 through email dated 21.07.2022 , quote "May be considered with the concurrence of UGC and CU Bureau in line with the allowances approved for technical institutions by the Ministry of Education".

Comments of Ministry of Education (CU Bureau) on Agenda Item 35.4 received vide letter No. F. No. 54-2/2022-CU.III dated 26th July, 2022 through email dated 26.07.2022 , quote "May be considered in accordance with extant GoI Rules."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 35.4 received vide letter No. 29-6/2017(CU) dated 25th July, 2022 through email dated 25.07.2022 quote

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

"May be discussed in the meeting"

The Finance Committee deliberated upon the proposal and after detailed discussion, the Finance Committee authorized the Vice-Chancellor, CUHP to grant the proposed allowance. However, it was suggested that the said allowances given in neighboring Central Universities be also taken into consideration while granting the allowance so as to ensure uniformity in the same.

Based on above consideration, recommended for approval of the Executive Council.

Item No. 35.5: To place before the Finance Committee, the matter regarding Construction of Permanent Campus of Central University of Himachal Pradesh at Dehra and Jadrangal (Dharamshala), District-Kangra, (H.P.) on Engineering, Procurement and Construction (EPC Mode 1) Basis.

It is submitted that the CPWD vide letter No. पत्र सं. (23/1)/का.अभि./ह.प्रो.मं.-2/के.वि.वि.हि.प्र./2022-23/77 दिनांक 22/07/2022 with reference to opening of Technical cum Eligibility Bids on 29.06.2022 and Financial Bids on 21.07.2022 has conveyed the status of price bids is as follows :-

	Name of Agency	Percentage Quoted	Amount Quoted
L1	Ahluwalia Contracts (India) Limited	7.6% above	Rs. 5,12,34,61,145.24
L2	NCC Limited	25.7% above	Rs. 5,98,53,07,304.43
L3	Larsen & Toubro Limited	30.63% above	Rs. 6,22,00,00,000.00

The amount quoted by the lowest bidder Ahluwalia Contracts (India) Ltd. i.e. Rs. 5,12,34,61,145.24 is more than the Administrative Approval & Expenditure Sanction amounting to Rs. 5,11,67,95,612.00 accorded by the University.

It is also stated that the amount quoted by the lowest bidder is within the justified amount prevailing on last date of receipt of bids. The variation in tendered amount and justified amount is mainly due to the change of index since the approval of DPR and opening of bids.

Apart from the tendered cost, additional cost, over and above the tendered cost, for the following is also to be incurred as and when needed:-

S. No.	Cost Head	Amount	
1.	Contingency	3% of tendered cost	Rs. 15,37,03,834.36
2.	EPF & ESI Charges	4.25% of tendered cost	Rs. 21,77,47,098.67
3.	Cost of Third-Party Quality Assurance	Lumpsum	Rs. 1,00,00,000
4.	Charges for obtaining water, electricity and other service upto both campuses	On actual basis	(As per estimate submitted by respective government authorities)
5.	Any charges on account of escalation in cost of	On actual basis	If claimed by the contractor

	<p>materials/delay in obtaining FCA clearance etc. if any, claimed by the contractor in future</p>	
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Further, the funds for getting water, electricity and other services upto both campuses will also be needed by the University for making the new campuses fully functional.

Based on above, the CPWD has requested to provide assurance/approval in-principle of funds for the above amount of approx. **Rs. 555 Crores (minimum)** from the competent authority before the tenders can be submitted to Central Works Board and finally accepted by the competent authority. Also requested to obtain/provide the FCA clearance for the Dharamshala sites, as committed by the CUHP & MoE, GoI Officials, at the earliest. **A copy of letter received from the CPWD is enclosed herewith.**

With reference to above communication a meeting of Building Committee has been convened on 27.07.2022 at 12:30 PM through virtual mode. The Minutes of said meeting shall be made available for perusal/consideration of members on spot.

Comments of Ministry of Education (IFD) on Agenda Item 35.5 received vide letter No. F. No. 9-3/2018-IFD.pt dated 27th July, 2022 through email dated 27.07.2022, quote "May be discussed subject to compliance of relevant rules under GFR 2017 and other govt. guidelines and approval of competent authority for the project."

The proposal was discussed in detail. During deliberations, Sh. Mohamed Rizwan, Director (IFD), MoE made explicitly clear that the CPWD must examine the proposal/tendering process in consonance of all the instructions issued by Department of Expenditure, Ministry of Finance, Govt. of India from time to time including latest instructions issued vide Letter No. F.1/1/2021-PPD dated 29th October, 2021.

Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC was also of the similar considered view that the CPWD being a premier Central Government Authority in charge of Public Sector Works should ensure that all Norms, CVC guidelines including latest instructions/provisions contained in GFR-2017 are strictly adhered to/shall be implemented in Letter and Spirit till the successful completion of the project under consideration.

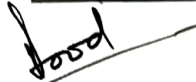
In response to above, Er. Rajeev Sao, Chief-Engineer, CPWD assured the members that all norms have been followed by CPWD during tendering process and shall continue to be followed as such. On such assurance the members were unanimous in view that a written undertaking in this regard shall be submitted by CPWD to the University before award of work.



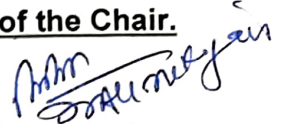
After detailed discussion, the Finance Committee accorded its approval in-principle to the tune of Rs. 555 Crores (Rs. 512.85 Crores as mentioned by L1 bidder + additional Cost over and above the tendered cost as mentioned by CPWD vide letter No. पत्र सं. (23/1)/का.अभि./ह.प्रो.मं.-2/के.वि.वि.हि.प्र./2022-23/77 दिनांक 22/07/2022) and to initiate construction activities of proposed campus of CUHP at Dehra and Jadrangal (Dharamshala).

Recommended for approval of Executive Council.

The meeting ended with a vote of Thanks of the Chair.



(Prof. Vishal Sood)
Special Invitee



(Prof. A.K. Mahajan)
Special Invitee



(Narinder Kumar)
Finance Officer & Ex-Officio Secretary

Confirmed


27/07/2022
Professor S. P. Bansal
Vice-Chancellor – Chairman