

**Central University of Himachal Pradesh**  
**HPKV Business School**  
School of Commerce and Management Studies

**Minutes**  
Of the  
3<sup>rd</sup> Board of Studies (BoS) Meeting  
Of  
Himachal Pradesh Kendriya Vishwavidyalaya Business School,  
School of Commerce and Management Studies (SoCMS)



**Date: December 5<sup>th</sup>, 2022, at 2.30 PM**

**Venue: Board Room, Dhauladhar Parisar-II, Dharamshala, Kangra (Himachal Pradesh)**

**HPKV Business School**  
School of Commerce and Management Studies (SCMS)  
Central University of Himachal Pradesh  
Dhauladhar Parisar-II, Dharamshala, Kangra (Himachal Pradesh), 176215



**Central University of Himachal Pradesh**  
**School of Commerce and Management Studies**  
**HPKV Business School**

Dhauladhar-II, Dharamshala, Kangra, HP, 176215

<http://cuhimachal.ac.in>, Email: [hod\\_kvbs@hpcu.ac.in](mailto:hod_kvbs@hpcu.ac.in) Fax : 01892-229331



File No. ....

Dated.....

**Minutes of the Third Board of Studies (BoS) Meeting**  
**Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)**

\*\*\*\*\*

The third Board of Studies (BoS) Meeting of Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS), School of Commerce and Management Studies (SCMS), Central University of Himachal Pradesh, was held on December 5, 2022 at 2.30 PM, Dhauladhar Parisar II, Central University of Himachal Pradesh, and Dharamshala. The meeting was chaired by Prof. Mohinder Singh, Head, Himachal Pradesh Kendriya Vishwavidyalaya Business School and following members were present in the meeting;

<b>Members of the Board of Studies, HPKV Business School,</b>		
<b>Ex-Officio Members</b>		
	1. <b>Prof. Mohinder Singh</b> (Head of the Department)	
	2. <b>Prof. Sanjiv Gupta</b> , Professor	
	3. <b>Prof. Dipankar Sharma</b> , Professor	
<b>One Associate Professor from each Department / Centre in the School</b>		
	4. Vacant	
<b>One Assistant Professor from each Department/Centre in the School</b>		
	5. <b>Dr Bhawana Bhardwaj</b>	
<b>Subject Experts</b>		
	6. <b>Prof. Kulbhusan Chandel</b> Professor, Department of Commerce Himachal Pradesh University, Shimla	
	7. <b>Prof. O. P Verma</b> , Professor, Department of Commerce Himachal Pradesh University, Shimla	
<b>Professors (Nominated by the Hon'ble Vice-Chancellor )</b>		
	8. <b>Prof. Suman Sharma</b> Professor, Department of Travel & Tourism	
	9. <b>Prof. Rakesh Kumar</b> Professor, Department of Mathematics	

All the faculty members of the School of Commerce and Management Studies were the special invitee for this meeting.

### AGENDA-INDEX

Agenda Item No.	Details of the agenda item	Annexure Page No
	Agenda of the meeting	I
	Welcome of all the members by the Chairman	
HPKVBS-BoS-3/22-1	To review & formal confirmation of minutes of the Second BoS meeting of the department	II
HPKVBS-BoS-3/22-2	To review the action taken report on decisions taken in second meeting of the BoS	III
HPKVBS-BoS-3/22-3	To review and formal confirmation of the Program Outcomes (POs) and Program Specific Outcomes (PSOs) of Masters in Business Management (MBA) program.	IV
HPKVBS-BoS-3/22-4	To approve & formal confirmation of Course Contents of MBA program offered to Batch 2021-23 (III & IV Semesters)	V
HPKVBS-BoS-3/22-5	To approve & formal confirmation of Course Contents of MBA program offered to Batch 2022-24 (I & II Semesters)	VI
HPKVBS-BoS-3/22-6	To approve guidelines for evaluation of various practical courses	VII
HPKVBS-BoS-3/22-7	To review the feedback from various stakeholders	VIII
HPKVBS-BoS-3/22-8	To recommend the Panel of paper setters / evaluators for each course for the end semester examinations.	IX
HPKVBS-BoS-3/22-9	To approve the minutes of Second, third and fourth meetings of the Departmental Standing Committee(DSC) of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)	X-XII
HPKVBS-BoS-3/22-10	To approve the minutes of the first meeting of the Departmental Research committee(DRC) of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)	XIII
HPKVBS-BoS-3/22-11	To approve the minutes of the first meeting of the Research Degree Committee(RDC) of Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)	XIV
HPKVBS-BoS-3/22-12	To recommend the change of Research Supervisors	
HPKVBS-BoS-3/22-13	To approve and recommend the Value Added Courses in the department	XV
HPKVBS-BoS-3/22-14	To consider the request of MBA-IV Semester students to join the job in case they got placement before the end term examination.	
HPKVBS-BoS-3/22-15	To suggest the appropriate name of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKV BS)	
	Vote of Thanks	

The meeting was started with formal welcome of the members by the chairman. Thereafter the members deliberated upon each agenda item (Annexure-I) and the following decisions were taken in the meeting

**1. HPKVBS-BoS-3/22-1**

**To review & formal confirmation of minutes of the second BoS meeting of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)**

The Second BoS meeting of the Department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS) was held on April 22, 2022 and the minutes of the meeting were placed before the Board of Studies for review & formal confirmation.

Decision: The minutes of the second BoS was considered, discussed and approved by the BoS as per *Annexure-II*

**2. HPKVBS-BoS-3/22-2**

**To review the action taken report on decisions taken in second meeting of the Second BoS of Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)**

Action taken report on decisions taken in second meeting of the BoS was placed before the Board of Studies for review & formal confirmation.

Decision: The action taken report on decisions taken in the second BoS was considered, discussed and approved by the BoS as per *Annexure-III*

**3. HPKVBS-BoS-3/22-3**

**To review and formal confirmation of the Program Outcomes (POs) and Program Specific Outcomes (PSOs) of the program Masters in Business Management (MBA).**

The Program Outcomes (POs) and Program Specific Outcomes (PSOs) of the program two ears Masters in Business Management (MBA), were placed before the Board of Studies for review & formal confirmation.

Decision: The BoS considered and discussed the Program Outcomes (POs) and Program Specific Outcomes (PSOs) of the program two ears Masters in Business Management (MBA) and recommended for School Board as per *Annexure-IV*

**4. HPKVBS-BoS-3/22-4**

**To approve & formal confirmation of Course Contents of MBA program offered to Batch 2021-23 (III & IV Semesters).**

As required by CUHP Ordinance No: 4 clauses 4. b (i), the Course Contents of MBA program offered to Batch 2021-23 (III & IV Semesters) were placed before the Board of Studies for approval and to recommend the same to the School Board.

Decision: The BoS considered and discussed the Course Contents of MBA program offered to Batch 2021-23 (III & IV Semesters) and were recommended the same to the School Board as per *Annexure-V*

**5. HPKVBS-BoS-3/22-5**

**To approve & formal confirmation of Course Contents of MBA program offered to Batch 2022-24 (I & II Semesters)**

As required by CUHP Ordinance No: 4 clauses 4. b (i), the Course Contents of MBA program offered to Batch 2022-24 (I & II Semesters) were placed before the Board of Studies for approval and to recommend the same to the School Board.

Decision: The BoS considered and discussed the Course Contents of MBA program offered to Batch 2022-24 (I & II Semesters) and recommended the same to the School Board as per *Annexure-VI*

**6. HPKVBS-BoS-3/22-6**

Approval & formal confirmation the evaluation guidelines for the following practical or research base courses;

1. MGT 405: Software's in Management
2. MGT 498 : On the Job Training
3. MGT 591 : Business Research Proposal
4. MGT 588 : Practical: Research Paper Publication/Presentation
5. MGT 589 : Practical: Case Study Publication/ Presentation
6. MGT 410 : Dissertation (PG)

Decision: The BoS considered and discussed the evaluation guidelines and recommended the same to the School Board as per *Annexure-VII*

**7. HPKVBS-BoS-3/22-7**

**To review the feedback from various stakeholders of the department**

The department usually take and analyse the feedback from various stakeholders i.e Students, Alumni, Faculty, Employer, parents etc., the feedback is than discussed in the faculty meetings and on the basis of feedback necessary changes are made in the courses curriculum/contents. The feedback from various stakeholders and the minutes of the faculty review committee was presented before BOS for review, suggestions and approval.

Decision: The BoS considered and approved the feedback from various stakeholders and was satisfied with the necessary changes made in the courses curriculum/contents as per ***Annexure-VIII***

**8. HPKVBS-BoS-3/22-8**

**To recommend and approve the panel of external examiners for each course offered to MBA-III (Monsoon Session-2022).**

As required by Ordinance No: 4 clauses 4.b (i), the question paper for end semester examination of a course shall be set and evaluated by the external examiner, for which the department shall submit the duly approved panel of external examiners for each course. Thus, the list of external examiners for each course offered to MBA-III (Monsoon Session) prepared by the department in consultation with all the course coordinators was placed before the Board of Studies for approval.

Decision: The BoS considered and approved the list of external examiners for each course offered to MBA-III (Monsoon Session-2022) as per ***Annexure-IX***

**9. HPKVBS-BoS-3/22-9**

To approve the minutes of Second, third and fourth meetings of the Departmental Standing Committee (DSC) of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)

The minutes of the the Second, third and fourth meetings of the Departmental Standing Committee (DSC), of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS) is presented before BOS for approval and further recommendation to the School Board.

Decision: The BoS considered and approved the minutes of the first Second, third and fourth meetings of the Departmental Standing Committee (DSC), of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS) and recommended the same to the School Board as per ***Annexure-X-XII***

**10. HPKVBS-BoS-3/22-10**

**To approve the minutes of the first meeting of the Departmental Research Committee (DRC) the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)**

The minutes of the first meeting of Departmental Research Committee (DRC), of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS) was presented before BOS for information, approval and further recommendation to the School Board.

Decision: The BoS considered and approved the minutes of the first meeting of Departmental Research Committee (DRC), of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS) and recommended the same to the School Board as per **Annexure-XIII**

**11. HPKVBS-BoS-3/22-11**

**To approve the minutes of the first meeting of the Research Degree Committee (RDC) of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)**

The minutes of the first meeting of the Research Degree Committee (RDC) of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS) was presented before the BoS for information, approval and further recommendation to the School Board

Decision: The BoS considered and approved the minutes of the first meeting of Research Degree Committee (RDC), of the department Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS) and recommended the same to the School Board as per **Annexure-XIV**

**12. HPKVBS-BoS-3/22-12**

To review and recommend the change of Research Supervisors of the RD students

On the written request of the students, the Department Standing Committee as per the provision of CUHP ordinance 42, has approved the change of Research Supervisors of the following RD students and were presented for approval and further recommendation to the School Board;

Name of the Student	Previous Research Supervisor	Research Supervisor allotted
Ms Prachi CUHP20RDMGMT13	Prof Sanjeev Gupta	Prof. Mohinder Singh
Ms Rupinder Kaur CUHP20RDMGMT17	Dr Gitanjali Upadhyay	Prof. Sanjeev Gupta

Decision: The BoS considered and approved the change of Research Supervisors of Ms. Prachi (CUHP20RDMGMT13) and Ms Rupinder Kaur (CUHP20RDMGMT17) as proposed by the department.

### 13. HPKVBS-BoS-3/22-13

**To approve and recommend the Value Added certificate/diploma courses proposed from the upcoming sessions**

As per the mandate of National Education Policy, the department was going to start following Value Added Courses from the upcoming sessions;

Sr No	Name of Programme	Duration	Credits	Intake	Eligibility & Admission
<b>Certificate Courses</b>					
1.	Personality Development and Communication Skills	6 Months	20	30	Plus two from a recognized board with 50% Marks & admission as per university norms or merit of qualifying exams
2.	Digital Marketing	6 Months	20	30	UG Degree from a recognized university with 50% Marks & admission as per university norms or merit of qualifying exams
3.	Data Analytics	6 Months	20	30	do
4.	Capital Market	6 Months	20	30	do
<b>Post Graduate Diploma Courses</b>					
1.	Personality Development and Communication Skills	12 Months	40	30	Certificate Course in above course/Graduation in any discipline with 50% Marks& admission as per university norms or merit of qualifying exams
2.	Digital Marketing	12 Months	40	30	UG Degree from a recognized university with 50% Marks & admission as per university norms or merit of qualifying exams
3.	Data Analytics	12 Months	40	30	do
4.	Capital Market	12 Months	40	30	do

And to start with department will offer a certificate course in Personality Development and Communication Skill from the Spring Semester -2023.



The proposal was submitted to the BoS to review or approve the list of Value Added Courses as well as permission to start the certificate course in Personality Development and Communication Skill from the Spring Semester-2023. The Course Structure for the same was also presented before BOS for review, suggestions and approval.

**Decision:** The BoS considered and approved the proposal the Value Added certificate/diploma courses proposed by the department, and further recommended the same to the School Board. The BoS also considered and approved the proposal to start the certificate course in Personality Development and Communication Skill from the Spring Semester-2023 as well as the course structure and course contents and recommended the same to the School Board as per **Annexure-XV**.

14. **HPKVBS-BoS-3/22-14**

To consider the request of MBA-IV Semester students to join the job in case they got placement before the end term examination.

The alumni feedback as well as the suggestions from the placement committee, it has been brought to the notice that students generally requested that MBA-IV Semester students should be allowed to join the job in case they get placed in the last semesters. Thus, to increase the placements numbers in the department, a proposal was submitted before the BoS to consider the request of MBA-IV Semester students to join the job in case they got placement before the end term examination, for comments and further decision in this regard.

**Decision:** The BoS considered the proposal and after details discussion it was decided that;

- The MBA being a profession program and the ultimate objective is their career growth and placement. For the current session, in case student get any placement offer, through on-campus placement drive, from any public or private sector organization may be allowed to the join not as an employee but as a trainee.
- It is also suggested that the department may study the practices of other business schools and constitute a committee to submit a concrete proposal for it.

15. **HPKVBS-BoS-3/22-15**

To suggest the appropriate name for the department of Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS)

A proposal is presented before the BoS to suggest the appropriate name for the department of Himachal Pradesh Kendriya Vishwavidyalaya Business School (HPKVBS) as the present name is very lengthy and the word school is confused with the name of the school, i.e. School of Commerce and Management Studies.

Decision: The BoS considered and suggested the following names;

- a. Department of Management Science
- b. Department of Business and Management Science
- c. Department of Management Studies
- d. Department of Business and Management Studies

The meeting ended with the vote of thanks to the Chair.

**(Dr Bhawana Bhardwaj)**

Assistant Professor  
HPKV Business School

**(Prof. Suman Sharma)**

Professor  
VC Nominee

**(Prof. Rakesh Kumar)**

Professor  
VC Nominee

**(Prof. Dipankar Sharma)**

Professor  
HPKV Business School

**(Prof. Sanjiv Gupta)**

Professor  
HPKV Business School

**(Prof. O. P Verma)**

Professor  
External Expert

**(Prof. Kulbhushan Chandel)**

Professor,  
Dean Academic  
External Expert

**Chairman**

Head of the Department  
Himachal Pradesh Kendriya Vishwavidyalaya Business School  
School of Commerce and Management Studies  
Central University of Himachal Pradesh  
Dhauladhar Parisar-II, Dharamshala, Kangra HP

**Cc:**

1. Dean, School of Commerce and Management Studies
2. All the members, BoS, Himachal Pradesh Kendriya Vishwavidyalaya Business School
3. PS to Vice Chancellor for kind information to the Vice Chancellor Please.