

usual AOB

TENTATIVE VISIT SCHEDULE OF THE ACADEMIC AUDIT AND ADMINISTRATIVE
AUDIT COMMITTEE

The Academic and Administrative audit Committee visit schedule for different departments is as follows from 24th August to 27th August, 2022.

Day-1----- 24th August 2022

10.00 am - 10.30 am	Welcome and briefing by campus director	Welcome and briefing by campus director of AAA team
10.30-17.30 PM	Visit to the department by the AAA teams members	1. Meeting with the faculty members and introduction and 7-10 minute presentation by HOD. 2. Visit to the facilities in the department Classrooms and labs, any other facility related to advanced learning 3. Verification of the documents. 4. Interaction with the faculty and technical staff after the verification process. 5. Department report preparation

Sr. No.	Sapt-Sindhu Parisar, Dehra Department	Time of visit
1 ✓	Department of Economics & Public Policy	10-30 to 10.55 AM
2 ✓	Department of Social work	11.00 to 11.25 AM
3 ✓	Department of Sociology & Social Anthropology	11-30 to 11.55 AM
4 ✓	Department of History	12-00 to 12.25 PM
5 ✓	Department of Political Science	12-30 to 12.55 PM
6	Centre for Ambedkar Studies	13.00 to 13.25 PM
Lunch Time 13:30 To 14:00		
7 ✓	Centre for Tribal Studies	14-05 to 14.30 PM
8 ✓	Centre for Kashmir Studies	14-35 to 15.00 PM
9	Centre for Bhartiya Panth, Matt, Samprady & Semitic Religions	15-05 to 15.30 PM
10 ✓	Department of Visual Arts and performing arts	16-05 to 16.30 PM
11	Centre for Tibetan Studies	16-35 to 17.00 PM

12	Chair for Tribal Studies	17-05 to 17.30 PM
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Day-2---- 25th August 2022

10.00 am - 10.30 am	Welcome and briefing by campus director	Welcome and briefing by campus director of AAA team
10.30-16.30 PM	Visit to the department by the AAA teams members	<ol style="list-style-type: none"> 1. Meeting with the faculty members and introduction and 7-10 minute presentation by HOD. 2. Visit to the facilities in the department Classrooms and labs, any other facility related to advanced learning 3. Verification of the documents. 4. Interaction with the faculty and technical staff after the verification process. 5. Department report preparation

Sr. No.	Shahpur Campus, Department	Time of visit
1	Department of Physics & Astronomical Sciences	10-30 to 10.55 AM
2	Department of Chemistry & Chemical Sciences	11.00 to 11.25 AM
3	Centre for Computational Biology & Bioinformatics	11-30 to 11.55 AM
4	Department of Animal Sciences	12-00 to 12.25 PM
5	Department of Plant Sciences	12-30 to 12.55 PM
6	Department of Environmental Sciences	13.00 to 13.25 PM
Lunch Time 13:30 To 14:00		
7	Ramanujan Department of Mathematics	14-05 to 14.30 PM
8	Department of Computer Science & Informatics	14-35 to 15.00 PM
9	Department of Library & Information Science	15-05 to 15.30 PM
10	Library	16-05 to 16.30 PM

Day-3---- 26th August 2022

09.30 am – 09.45 am	Welcome and briefing by campus director	Welcome and briefing by campus director of AAA team
09.45-14.00 PM	Visit to the department by the AAA teams members	<ol style="list-style-type: none"> 1. Meeting with the faculty members and introduction and 7-10 minute presentation by HOD. 2. Visit to the facilities in the department Classrooms and labs, any other facility related to advanced learning 3. Verification of the documents. 4. Interaction with the faculty and technical staff after the verification process. 5. Department report preparation

Sr. No.	Dhauladhar Campus, Department	Time of visit
1	Department of English	09-45 to 10.00 AM
2	Department of Education	10-00 to 10-15AM
3	Himachal Pradesh Kendriya Vishwavidalya Business School	10.15-10.30 PM
4	Department of Toursim & Travel Management	10.30-10.45 PM
5	Department of Journalism & Mass Communication	10.45-11.00 AM
6	Department of Hindi	11.00-11.15 AM
7	Department of New Media	11.15-11.30 AM
8	Centre for Deen Dayal Upadhyay Studies	11.30-11.45 Am
9	Centre for Yoga Studies	11.45-12.00 noon
10	Department of Sanskrit, Pail and Prakrit	12.00 – 12.15 PM
11	Department of Punjabi & Dogri	12.15- 12.30 PM
12	Library	12.30-12.45 PM

Day-4 -----27th August 2022.

09.30 am – 09.45 am	Welcome and briefing by campus director	Welcome and briefing by campus director of AAA team
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09.45-14.00 PM	Visit to the department by the AAA teams members	<ol style="list-style-type: none"> 1. Meeting with the registrar, controller of examination and Finance 2. Visit to the different section and verification of documents. 3. Interaction with the non-teaching staff of the division after the verification process. 4. Department report preparation
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Sr. No.	Dharamshala Campus	Time of visit
1	Registrar office	10-30 to 11.30 AM
2	Finance office	11.35 to 12.30 PM
3	Controller of Examination office	12-35 to 13.30 PM